

MINUTES

WEDNESDAY, FEBRUARY 4, 2015 SARATOGA CITY COUNCIL SPECIAL MEETING STUDY SESSION

CALL TO ORDER

Mayor Miller called the meeting to order at 7:30 p.m. in the City Hall Administrative Conference Room at 13777 Fruitvale Avenue in Saratoga, CA.

ROLL CALL

PRESENT Mayor Howard Miller, Vice Mayor Manny Cappello, Council Members Emily Lo, Mary-Lynne Bernald, Rishi Kumar

ABSENT: None

ALSO PRESENT: James Lindsay, City Manager
Crystal Bothelio, City Clerk
John Cherbone, Public Works Director
Mary Furey, Finance & Administrative Services Director
Michael Taylor, Recreation & Facilities Director
Tony McFarlane, Finance Manager
Monica LaBossiere, Human Resources Manager
Brian Babcock, Administrative Analyst I
Mainini Cabute, Management Analyst II

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

None

AGENDA TOPICS

1. Mid-Year Budget Review & Five Year Forecast
2. Roadway Conditions & Pavement Management
3. Fiscal Year 2015/16 Capital Budget
4. Budget Wrap Up

Mayor Miller explained the study session had been scheduled as a follow up to the City Council Retreat to conclude and finalize items 1 through 4 on the Retreat agenda. He then invited staff to provide a brief overview of the items reviewed by the City Council thus far.

Finance and Administrative Services Director Mary Furey provided an overview of the information presented to the City Council as part of the Mid-Year Budget Review and Five Year Forecast.

Public Works Director John Cherbone reviewed Roadway Conditions and Pavement Management.

Mayor Miller and City Manager James Lindsay introduced a City Council prioritization exercise for the Fiscal Year 2015/16 Capital Budget.

The City Council conducted the Fiscal Year 2015/16 Capital Budget prioritization exercise, which included coming to consensus on changes to currently funded projects, changes to currently unfunded projects, and decisions on candidate capital projects.

Mayor Miller invited public comment.

The following person requested to speak:

Michelle McIntyre

No one else requested to speak.

CAPPELLO/KUMAR MOVED TO **DIRECT STAFF TO PREPARE A MID-YEAR BUDGET ADJUSTMENT FOR FISCAL YEAR 2014/15 TO ALLOCATE \$3.38 MILLION FOR PAYMENT OF A PORTION OF SARATOGA'S CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) UNFUNDED ACCRUED LIABILITY (UAL) AND SUBMIT THE PAYMENT TO CALPERS AS QUICKLY AS POSSIBLE.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Additions to Funded Capital Budget for Fiscal Year 2015/16

LO/BERNALD MOVED TO **DIRECT STAFF TO INCLUDE THE FOLLOWING THE PROPOSED FISCAL YEAR 2015/16 CAPITAL BUDGET:**

VILLAGE CREEK TRAIL - DESIGN & ENVIRONMENTAL	ADD \$80,000 TO EXISTING PROJECT
SINGLE PANE WINDOWS REPLACEMENT	MOVE FROM UNFUNDED CIP, FUND AT \$40,000
CREEK/VILLAGE TRAIL PHASE I - CONSTRUCTION	MOVE FROM UNFUNDED CIP, FUND AT \$100,000
VIA REGINA TRAIL	MOVE FROM UNFUNDED CIP, FUND AT \$60,000
RESIDENTIAL STREET RECONSTRUCTION	FUND AT \$300,000
BEAUMONT TRAFFIC CIRCLE	FUND AT \$30,000
SARATOGA HILLS STORM DRAIN IMPROVEMENTS	FUND AT \$44,000
PARK PATHWAYS	FUND AT \$50,000
TRAK-IT SOFTWARE SYSTEM UPGRADE	FUND AT \$60,000 FROM DEVELOPMENT RESERVE
ROADWAY MAINTENANCE & REPAIRS	FUND AT \$375,000
CURB & GUTTER MAINTENANCE & REPAIRS	FUND AT \$50,000
EV CHARGING STATIONS	FUND AT \$78,000
THEATER - ROOF TOP DUCT WORK	FUND AT \$90,000

THEATER - BOILER REPLACEMENT	FUND AT \$90,000
CITY WEBSITE/INTRANET REDESIGN	FUND AT \$75,000
VILLAGE VISIONING SPECIFIC PLAN UPDATE, PHASE I	FUND AT \$100,000
SUSTAINABLE LANDSCAPE PROJECT	FUND AT \$25,000
WARNER HUTTON HOUSE - STORAGE BUILDING & FURNISHINGS	FUND AT \$30,000
PROSPECT CENTER FURNISHINGS	FUND AT \$28,000
BRIDGE MAINTENANCE & REPAIRS	FUND AT \$50,000
BIG BASIN WAY TURNAROUND DESIGN	CLOSEOUT
SARATOGA HILLS STORM DRAIN IMPROVEMENTS	CLOSEOUT
CORPORATION YARD - EQUIPMENT SHEDS	REJECT CANDIDATE PROJECT
EL QUITO CURB & GUTTER	REMOVE FROM UNFUNDED CIP
CORPORATION YARD GATE	REMOVE FROM UNFUNDED CIP

THE FINANCE COMMITTEE WAS ALSO DIRECTED MAKE A RECOMMENDATION TO THE CITY COUNCIL ON WHETHER THE FOLLOWING PROJECTS SHOULD BE INCLUDED AS A REOCCURRING CAPITAL BUDGET PRIORITY: RESIDENTIAL STREET RECONSTRUCTION, PARK PATHWAYS, ROADWAY MAINTENANCE AND REPAIR, AND CURB AND GUTTER MAINTENANCE AND REPAIRS. MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

ADJOURNMENT

Mayor Miller adjourned the meeting at 10:48 p.m.

Minutes respectfully submitted:

Crystal Bothelio, City Clerk