



# City of Saratoga Parks and Recreation Commission Regular Meeting

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## **AGENDA**

**DATE:** Tuesday, March 10, 2015

**TIME:** 6:30 p.m. – 9:00 p.m.

**LOCATION:** Administrative Conference Room  
13777 Fruitvale Avenue  
Saratoga, CA 95070

### **Call to Order**

### **Roll Call**

Ping Li, Renee Paquier, Rick Pearce, Pallavi Sharma, Terry Ward

**Report on Posting of the Agenda:** Pursuant to Government Code Section 54954.2, this meeting was properly posted on March 5, 2015.

**Accept Agenda Items:** No additional items may be added pursuant to Government Code Section 54954.2.

**Oral & Written Communication:** Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

- No communications from the public

### **Approval of Draft Parks and Recreation Commission (PRC) Minutes:**

January 13, 2015

### **Old Business:**

#### **1. Nesting Box**

**Issue:** In early 2011, the PRC and Audubon Society worked together to place nesting boxes in the City's parks and open spaces for Saratoga cavity nesting birds and train volunteers to monitor the boxes. In 2013, the City worked with West Valley Parks Management Department to clean out the nesting boxes. At the September 11, 2014 meeting, Commissioners stated that they would reach out to West Valley Parks Management Department to discuss nesting boxes.

**Action:** Discuss any development since January 13, 2015 meeting discussion.

#### **2. Volunteer Work at Quarry**

**Issue:** At the September 11, 2014 PRC meeting, Commissioners expressed an interest in developing a volunteer program for residents to help with the development of the Saratoga Quarry. City staff contacted our contractor to ask if they can develop a list of tasks volunteers can do in 2015.

**Action:** Discuss any development since November 12, 2014 meeting discussion.

### 3. Outdoor Summer Movie Nights

Issue: In past years prior to 2013, the PRC hosted one outdoor movie per year that took place in September at Wildwood Park. In 2013, as a result of Council direction, the PRC piloted a 3-outdoor movie series at El Quito Park. The movie series attracted approximately 150 attendees at each event and Commissioner Paquier obtained donations from Gene's Market, Starbucks, and Action Day Care. At its November 12, 2013 meeting, Commissioners Paquier, Pearce, and Ward volunteered to coordinate the Summer Movie Night series for 2014. The Summer Movie Night series in 2014 included more public outreach, including median banners at the 7 designated sections in Saratoga. The movie series was also sponsored by Roku. The 2014 summer movies included, Frozen, Avengers and Despicable Me. Frozen attracted approximately 350 attendees and the average number of attendees for the other two movies was 250. City staff has provided a list of movies from the movie company and the PRC commissioners will select the first movie. The PRC will forward the list to the Youth Commission to select the two remaining movies.

Action: Review list of movies, select first movie and discuss details of first outdoor movie event.

### 4. Community Feedback/ survey

Issue: At the September 11, 2014 PRC meeting, Commissioners expressed an interest in obtaining community feedback about what past PRC events residents have enjoyed and what type of events they would like offered in the future. The community feedback/ survey will help the development of the future City Parks Welcome Packets/Brochures.

Action: Discuss any development since January 13, 2015.

### 5. Event Updates:

Action: Discuss upcoming events such as the 2015 Blossom Festival and America in Bloom.

### New Business

None.

### Forward Commission previous work plan.

**Commissioner & Staff Reports** *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Li	Wildwood, Foothill
Paquier	El Quito, Gardner
Pearce	Bell Grove, Congress Springs, Ravenwood
Sharma	Beauchamp, Brookglen
Ward	Azule, Kevin Moran

### Agenda Items for Next Meeting

## **Adjournment**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the Mainini Cabute at 408.868.1258 or [mcabute@saratoga.ca.us](mailto:mcabute@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Mainini Cabute, Management Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on March 5, 2015 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).