



City of Saratoga Library Commission

Minutes

DATE: April 22, 2015

TIME: 4:00 p.m.

LOCATION: Saratoga Library/ Community Room
13650 Saratoga Avenue
Saratoga, CA 95070

Call to Order

Present: Campodonico, Gulino, Kispersky, Marty, Whitcomb
Staff: Nancy Howe, Allison Lew, Adam Henig

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on April 15, 2015.

Oral & Written Communications: None.

Approval of Minutes: Draft minutes for the February 25 meeting. Marty moved to approve the draft minutes for the February 22 meeting. Whitcomb seconded the motion. Motion passed 4-0.

Old Business

1. Battle of the Books

Issue: Details needed for adult version of Battle of the Books (BOB).

Action: Discuss and finalize schedule for an adult program version of Battle of the Books.

Library Staff explained in detail the following: how the teen versions of BOB works. In order to make it competitive, you'll need enough teams (between 15-18); also, an emcee, scorekeeper, and lots of staff for support. The planning requires up to four months in advance, which includes selecting and buying the books and marketing the event; also, need time for potential participants to read them; staff will need to be prepared with questions and answers. Event will be held in either October (10/17) or November (11/7); there will be plenty of publicity needed;

Gulino suggested that the Library publicize the event in newspapers and to "Pub Night" attendees who love trivia. Howe equated this event to Puzzle Day for adults in Morgan Hill; it was well-attended. Whitcomb suggested working with

the Youth Commission. Lew informed Commission that funds could be provided by Friends. Marty wants to aim for October and target parents and the 20/30 something crowd.

Gulino motioned to support the proposal to move forward with an adult version of Battle of the Books in the fall . Kispersky seconded the motion. Motion passed 5-0.

2. Work Plan

Issue: Following the April 1 Joint Council meeting, the following work plan items are expected to be implemented: Heritage Center Categorization project and a community outreach project to increase the number of library cards issued to Saratoga residents.

Action: Discuss steps needed to be taken to move forward with the Heritage Center Categorization project. Working with Allison, identify the populations that should be targeted for obtaining library cards.

Commission discussed Heritage Center Categorization per its work plan. Marty conducted her own research and printed out information from the State's Office of Historic Preservation. Clearly, the library does not fall into the eligible category, she explained. Henig mentioned to Commission that he spoke with the HPC staff liaison and Senior Planner Chris Riordan, who believed that the "library does not qualify for any type of local, state, or federal landmark status." Kispersky motioned to table the issue. Gulino seconded. Motion passed 5-0.

The library card topic was also discussed. Kispersky will be working on proposal for a mailer and will have it ready for next meeting.

New Business

1. Change time of meeting

Issue: Chair would like to change meeting time

Action: Discuss alternatives to current meeting time.

Marty asked if anyone wanted to change the time of the meeting and saw that no one was interested. Marty decided to table the issue.

Reports

1. Nancy Howe, Santa Clara County Librarian – Discussed the elimination of the non-resident library card fee on July 1. Staff will be closely monitoring library usage to identify patterns and quickly respond. Howe mentioned that the Library hired a new Deputy County Librarian, Chris Brown, who will begin on April 20. He is from the Contra Costa Library District. Finally, Howe mentioned that staff will be proposing creating eight additional page position to help with the expected increase in usage for the new fiscal year.
2. Allison Lew, Saratoga Community Librarian – Lew mentioned that while she's out on maternity leave, Adult Services Supervisor Roslyn McDonald will be serving in her place through

November. Also, the Library will be acquiring multiple e-reader devices so patrons can experiment with them and see which ones they prefer. Library has a new staff member, Library Page, Randall Campbell. On May 4, Library will be hosting a book discussion group and on May 6 will be hosting author Bo Caldwell for the monthly book series. Lew mentioned that the teen programs hosted a successful coffee night, while there are several events for teens that are coming up including the TAB end of the year celebration and study hall for high school students during finals. Library continues to do outreach by tabling at the Farmer's Market once a month, serving as a judge at the Pet Parade and reading stories at Arbor Day. Staff will also be reaching out the local schools to promote Summer Challenge. Other summer events include a Henna Tattoo workshop, laser etching puzzle workshop and a graphic novel making workshop. For adults, there will be a Master Gardener's workshop and a Chinese Calligraphy class. Lew also performed a demo of Universal Class. Finally, informed Commission that she and Creamer are meeting with the directional sign designer every two weeks.

3. Terrie Creamer, Friends of the Saratoga Libraries (absent but submitted the following) - *Through Membership donations, donations of books, volunteering and purchasing books from the BOOK-GO-ROUND the Friends assist the library in maintaining and improving its current high level of library services.*

Next Author Series is May 6, 2015- Silicon Valley Reads author Bo Caldwell will discuss her new book, *City of Tranquil Light* which is based on the lives of her grandparents, who were missionaries in China and Taiwan. The author series will resume on September 2.

Membership Drive- please renew for 2015 or join

4. Lauren Marty, Library Commission Chair – Brought a sample of a directional sign for Commission meetings, which will be place at the two entrances for the public to know where meetings are held.

Also, discussed the library card for every Saratogan campaign. Plans to meet with each commissioner for coffee to get his or her feedback. Kispersky offered to work on proposal. Campodonico seconded putting the item on the agenda.

5. Adam Henig, City of Saratoga Liaison – reminded commissioners about the annual Commission Recognition Dinner on April 30 at the Foothill Club. Also, there's a community workshop about Hakone Gardens on April 28.

Agenda Items for the Next Meeting

Adjournment – Marty motioned to adjourned. Gulino seconded motion. 5-0 motion passed. 5:45 p.m.

Respectfully Submitted:

Adam Henig
Recreation Supervisor