



City of Saratoga Parks and Recreation Commission Regular Meeting

AGENDA

DATE: Tuesday, July 14, 2015

TIME: 6:30 p.m. – 9:00 p.m.

LOCATION: Administrative Conference Room
13777 Fruitvale Avenue
Saratoga, CA 95070

Call to Order

Roll Call

Ping Li, Renee Paquier, Rick Pearce, Pallavi Sharma, Terry Ward

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, this meeting was properly posted on July 9, 2015.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

- No communications from the public

Approval of Draft Parks and Recreation Commission (PRC) Minutes:
May 12, 2015

Old Business:

1. Volunteer Work at Quarry

Issue: Commissioner Ping Li worked closely with City staff to develop a volunteer program at the Quarry Park. City staff coordinated a training session for volunteer leaders early in 2015 which was attended by Commissioner Li, City staff, and West Valley College faculty member, Chris Cruz. Consultants from HV Harvey conducted the training and created a brochure of the non-native invasive plants that event volunteers will help clear out of the park. The PRC has hosted 2 events: May 9 and June 13, beginning at 9 a.m. The events attracted nearly 30 participants, which included 2 parks staff members who helped collect broom debris. City staff purchased tools for volunteers to borrow during the event and also borrowed weed wrenches from MidPen Open Space. City staff also prepared liability waiver forms for all volunteers to complete.

Action: Commissioner Li to provide report on May and June events.

3. Outdoor Summer Movie Nights

Issue: The Saratoga Outdoor Movie Nights 2015 program conducted its first movie night on Friday, June 17th, showing the Lego Movie. Roku is sponsoring the 2015 Movie Night events and sponsorship includes funds to pay for movie licenses, movie rental equipment, event banners to be displayed at seven medians in Saratoga, and a banner at the park on event day. Their sponsorship will also pay for services rendered by *Dottie the Clown*.

The first movie night event attracted over 350 attendees. City staff and PRC commissioners passed out hot chocolate drinks, Gene's market donated veggies and cheese, Rose' Donuts donated doughnut holes, and Starbucks donated coffee and hot water.

Action: Commissioners to discuss any remaining logistics regarding July and August events.

4. Community Feedback/ survey

Issue: Commissioners Pearce and Sharma have been working on the Community Feedback Survey that will ask residents if they have attended PRC events, which ones they have enjoyed and what type of events they would like offered in the future. The community feedback/ survey will help the development of the future City Parks Welcome Packets/Brochures. City staff has purchased a Survey Monkey membership to help PRC distribute the survey.

Action: Discuss any recent development.

5. Event Updates:

Action: Discuss upcoming events.

New Business

None.

None.

Forward Commission previous work plan.

Commissioner & Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Li	Wildwood, Foothill
Paquier	El Quito, Gardner
Pearce	Bell Grove, Congress Springs, Ravenwood
Sharma	Beauchamp, Brookglen
Ward	Azule, Kevin Moran

Agenda Items for Next Meeting

Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the Mainini Cabute at 408.868.1258 or mcabute@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Mainini Cabute, Management Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on July 9, 2015 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.