



City of Saratoga

HERITAGE PRESERVATION COMMISSION

AGENDA

Date: Tuesday, July 14, 2015 / 8:30 A.M.

Type: Regular Meeting

Place: City Hall /Administrative Conference Room - 13777 Fruitvale Avenue

1. **Site Visit: 13716/13718 Saratoga Avenue (Sacred Heart Church)** – A site visit will be conducted to determine exterior modifications and zoning amendment of Sacred Heart Church are in conformance with the Heritage Preservation Commission standards regarding Heritage Lanes.
2. **Routine Organization:**
 - a. Roll Call
 - b. Review of minutes from June 9, 2015 meeting.
 - c. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was properly posted on *July 9, 2015*.
 - d. Non-Agendized Communications - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes.
 - e. HPC direction to staff regarding non-agendized communications - Commissioners may not comment on the matter but may choose to place the topic on a future agenda.
3. **New Business:**
 - a. **13716/13718 Saratoga Avenue (Sacred Heart Church)** – The City has received a request to review proposed exterior modifications and the zoning amendment for 13716 / 13718 Saratoga Avenue, also known as Sacred Heart Church. The property is located on a portion of Saratoga Avenue that is considered a “Designated Heritage Lane” within the City of Saratoga.
 - b. **Heritage Inventory Process** – Staff to requesting HPC to review notice letter to property owners of properties to be added to inventory. Letter to be provided at meeting.
4. **Old Business**
 - a. **FAQ’s** (*Conrado, Stransky, Schuck, Shah*)

- b. **Update of Heritage Designation Properties** (*See Attachment*) – Review of properties previously discussed, but have not been designated for review by any one commissioner.
- c. **Budget Update** (*Fossati*)
- d. **Grover House Update** (*Fossati/Ordonez*)

5. Action Items for Discussion / Update (No memo):

- a. **Quarry Property** – Periodic update
- b. **Hakone Gardens** – Periodic update
- c. **John Henry House** – Periodic update
- d. **Heritage Resource Inventory** (*See Attachment*) - Review list of potential properties for the Heritage Inventory:
- e. **Blaney Plaza Commemoration** (*Cappello*) – HPC to review ways to commemorate the Stone Pine that was removed from Blaney Plaza.
- f. Training Opportunities – Staff to inform HPC of training opportunities.

6. Commissioner Comments

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk’s Office at (408) 868-1269 or ctclerk@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Any recommendation made by the Heritage Preservation Commission may be appealed to the Planning Commission within ten (10) days of the date of the decision. The appeal shall be taken by filing with the Secretary of the Planning Commission a written notice and filing fee within ten (10) days of the date of the decision.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Historical Preservation Commission by City staff in connection with this agenda are available at the office of the Community Development Department Director at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the Director at the time they are distributed to the Planning Commission.

CERTIFICATE OF POSTING OF AGENDA

I, Michael Fossati, Planner for the City of Saratoga, declare that the foregoing agenda for the

meeting of the Heritage Preservation Commission was posted and available for public review on June 9, 2015 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us