



## City of Saratoga

# HERITAGE PRESERVATION COMMISSION

## AGENDA

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**Date:** Tuesday, December 8, 2015 / 8:30 A.M.

**Type:** Regular Meeting

**Place:** City Hall /Administrative Conference Room - 13777 Fruitvale Avenue

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1. **Site Visit: 13941 Shadow Oaks Way** – A site visit will be conducted to determine if the proposed addition is in conformance with the Heritage Preservation Commission standards regarding properties located on an Heritage Lane.
2. **Routine Organization:**
  - a. Roll Call
  - b. Review of minutes from October 13, 2015 meeting.
  - c. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was properly posted on *December 3, 2015*.
  - d. Non-Agendized Communications - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes.
  - e. HPC direction to staff regarding non-agendized communications - Commissioners may not comment on the matter but may choose to place the topic on a future agenda.
3. **New Business:**
  - a. **13941 Shadow Oaks Way** - A site visit will be conducted and memo drafted to determine if a proposed addition to an existing residence is in conformance with the Heritage Preservation Commission standards regarding properties located on a Heritage Lane. A duty of the HPC is to review and comment on all application for building, demolition, grading or tree removal permits involving work to be performed upon or within a designated heritage lane. 13941 Shadow Oaks is located adjacent to Saratoga Avenue.
  - b. **18500 Montpere Way** – Staff is requesting the HPC to give direction on whether to contract Archives and Architecture to draft a DPR form for 18500 Montpere Way.
3. **Commissioner Comments**
4. **Staff Comments**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408) 868-1269 or [ctclerk@saratoga.ca.us](mailto:ctclerk@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Any recommendation made by the Heritage Preservation Commission may be appealed to the Planning Commission within ten (10) days of the date of the decision. The appeal shall be taken by filing with the Secretary of the Planning Commission a written notice and filing fee within ten (10) days of the date of the decision.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Historical Preservation Commission by City staff in connection with this agenda are available at the office of the Community Development Department Director at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the Director at the time they are distributed to the Planning Commission.

#### **CERTIFICATE OF POSTING OF AGENDA**

*I, Michael Fossati, Planner for the City of Saratoga, declare that the foregoing agenda for the meeting of the Heritage Preservation Commission was posted and available for public review on December 3, 2015 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us)*