



City of Saratoga Library Commission

MINUTES

DATE: Wednesday, October 28, 2015

TIME: 4:00 p.m.

LOCATION: Saratoga Library/ Community Room
13650 Saratoga Avenue
Saratoga, CA 95070

Call to Order 4:01 pm

Roll Call - Marty, Gulino, Campodonicio

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on October 21, 2015.

Oral & Written Communications: None

Approval of Minutes: Chair Marty moved to approve the draft minutes for the June 24 meeting and the cancelled meetings. Vice-chair Gulino seconded the motion. Motion passed 3-0.

New Business

1. Per the chair, the date for the next Library Commission meeting has been changed to **December 9, 2015**. It was rescheduled because the original date would have occurred during the holidays.

Old Business

2. Saratoga Heritage Inventory List

Issue: Saratoga Library to be considered for the City's HPC's "Saratoga's Heritage Inventory List."

Action: The HPC is currently working on creating a new process of adding properties to the inventory. Once that process has been settled and approved by the HPC, City will devise a plan on verifying how and if Saratoga Library can be added to the inventory as either a resource or a landmark property. The process should be finalized before the end of the calendar year. No action can be taken.

Chair Marty met with Community Librarian Donald to find out what would be involved if the Saratoga Library was added onto the Inventory List. Vice-chair Gulino moved to table the issue. Chair Marty seconded. Motion passed 3-0 to table the issue.

3. Battle of the Books (adult version) Update

Issue: Event was cancelled.

Action: No action taken.

Community Librarian Howe recommends library staff and commissioners research what area libraries have done similarly in the past and compile ideas for a future "Library Trivia Night." In order to save on costs, Vice Chair Gulino volunteered to be the host for the event. To develop questions, either staff and commissioners could do it or pay an outside vendor to; trivia questions should be related to books and the library. Event is expected to take place in March. Teams will be comprised of four to eight individuals. The target audience is adults, but library won't turn away teens who want to participate.

4. Library Card for Every Resident

Issue: Update about reaching out to the community and increase the number of library cards issued to Saratoga residents.

Action: Discuss ideas to implement for the upcoming school year.

Over the summer, Library staff mailed notices about acquiring a library card to students attending Saratoga public schools. They received a strong response, with even teachers requesting a library card for themselves. Library Commission plans to table at the Tree Lighting Ceremony on November 27 at Blaney Plaza to promote using the library. Staff advisor Henig will contact city to make arrangements for tabling space.

Reports

1. Nancy Howe, Santa Clara County Librarian
 - a. The JPA board has a meeting on October 29 and will discuss the year-end financial reports. There has been an uptick in usage at certain libraries since July 1.
 - b. On Saturday, January 16, 2016, the annual forum for commissioners and members of the library community will take place in Campbell.
 - c. The County-wide program, "1000 books before 6," which is geared to children, has been a success amongst patrons.
 - d. The books for the annual Silicon Valley Reads series has been selected. The kick-off lecture will be held on January 26 at Campbell Heritage Theater.
2. Annapurna Dandu, Interim Saratoga Community Librarian
 - a. The series about cultures from around the world has been a big hit. So far, the library has focused on two countries: Italy and China.
 - b. In April, the Library is planning to bring in financial planners to assist patrons with their taxes and related questions.
 - c. Library will participate in the Witchy Walk event in downtown Saratoga.
 - d. Program and circulation attendance has slightly increased in comparison to last year. It is largely due the addition of nonresidents using library more.
3. Lisa Finley ~~Terrie Creamer~~, Friends of the Saratoga Libraries
 - a. Friends added another satellite bookstore at the JPCC
 - b. This past week was "National Friends of the Library Week."
 - c. The most recent paperback sale had the biggest sales numbers ever. Friends are also receiving many donations at this time. They are looking for new ways to move more books.
 - d. Membership campaign is underway and a revision to the monthly brochure is in the works.
4. Lauren Marty, Library Commission Chair
5. Adam Henig, City of Saratoga Liaison

- a. Quarry Park Grand Opening
- b. Library Commission application available for two vacant seats

Agenda Items for the Next Meeting, December 9, 2015 None

Adjournment Chair Marty motions to adjourn meeting at 5:06 p.m. Vice Chair Gulino seconds. 3-0 in favor of adjourning meeting at 5:06 p.m.

Respectfully Submitted:
Adam Henig
Recreation Supervisor