



AGENDA REGULAR MEETING SARATOGA CITY COUNCIL

DECEMBER 16, 2015

REGULAR MEETING – 7:00 P.M. – CIVIC THEATER/COUNCIL CHAMBERS AT
13777 FRUITVALE AVENUE

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT OF CITY CLERK ON POSTING OF AGENDA

The agenda for this meeting was properly posted on December 11, 2015.

COMMUNICATIONS FROM COMMISSIONS & PUBLIC

Oral Communications on Non-Agendized Items

Any member of the public will be allowed to address the City Council for up to three (3) minutes on matters not on this agenda. The law generally prohibits the Council from discussing or taking action on such items. However, the Council may instruct staff accordingly regarding Oral Communications under Council Direction to Staff.

Oral Communications - Council Direction to Staff

Instruction to Staff regarding actions on current Oral Communications.

Communications from Boards and Commissions

Council Direction to Staff

Instruction to Staff regarding actions on current Communications from Boards & Commissions.

ANNOUNCEMENTS

CEREMONIAL ITEMS

1. Appointment of Commissioners and Oath of Office

Recommended action:

Adopt the attached resolution appointing 1 member to the Heritage Preservation Commission and 3 members to the Traffic Safety; and direct the City Clerk to administer the Oath of Office.

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted in one motion, unless removed by the Mayor or a Council member. Any member of the public may speak to an item on the Consent Calendar at this time, or request the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

2. City Council Meeting Minutes

Recommended action:

Approve the City Council minutes for the Special City Council Meeting on December 1, 2015 and the Special and Regular City Council Meeting on December 2, 2015.

3. Review of Accounts Payable Check Registers

Recommended action:

Review and accept check registers for the following accounts payable payment cycles:

11/17/2015: Period 5

11/24/2015: Period 5

12/01/2015: Period 6

12/08/2015: Period 6

4. Treasurer's Report for the Month Ended September 30, 2015

Recommended action:

Review and accept the Treasurer's Report for the month ended September 30, 2015.

5. Notice of Completion - McFarland Ave Curb and Gutter Rehabilitation - Phase 1

Recommended action:

Move to accept the McFarland Ave Curb and Gutter Rehabilitation - Phase 1 as complete and authorize staff to record the Notice of Completion for construction contract.

PUBLIC HEARINGS

None

OLD BUSINESS

None

NEW BUSINESS

6. Progress Update - Implementation of Phase I of the Saratoga Village Plan Update Process--- Community Outreach

Recommended action:

No Action Required

7. Spring 2016 Issue of The Saratogan

Recommended action:

Provide direction to staff on the theme and distribution method of the Spring 2016 issue of The Saratogan.

8. Fiscal Year 2016/17 Community Event Grant Program and Street Closure Grant Allocations

Recommended action:

Approve the recommendations of the Council Finance Committee for FY 2016/17:

1. Allocate \$35,000 for the Community Event Grant Program.
2. Allocate \$30,000 for two street closures.

9. BAAQMD's Grant Funding for Plug-In Electric Vehicle Stations

Recommended action:

1. Authorize the City Manager or designee to apply for and accept TFCA Electric Vehicle Charging Station Demonstration Project Program and/or Chase! Program grant funds from the Bay Area Air Quality Management District (BAAQMD) for the purpose of installing a DC Fast Charger Plug-In Electric Vehicle Charging Station in the Saratoga Library parking lot, and
2. Direct staff to implement the Plug-In Electric Vehicle Station project if grant is awarded, and
3. Authorize Budget Adjustment to augment the current CIP Electric Vehicle Station project budget.

10. 2016 Hazardous Vegetation Program Commencement Resolution

Recommended action:

Approve resolution declaring hazardous vegetation (weeds) as a public nuisance and setting a public hearing on January 20, 2016 to consider objections to the Abatement List.

11. Commission Qualifications and Terms Expiring in 2016

Recommended action:

Accept the list of Commission qualifications and terms expiring in the 2016 calendar year.

12. Adoption of City Council Assignments

Recommended action:

Approve the resolution adopting the 2016 City Council assignments.

13. Consider Updates to the City Council Handbook, Council & Commission Expense Policy, E-Communications Policy and Council Norms

Recommended action:

1. Adopt the resolution approving modifications to Council and Commission Expense Policy
2. Receive report on the Council and Commission E-Communication Policy
3. Review updates to the City Council Handbook
4. Provide direction on any updates to the City Council Norms of Operation

CITY COUNCIL ASSIGNMENT REPORTS

Mayor Manny Cappello

Council Finance Committee

Hakone Foundation Board

Santa Clara County Housing and Community Development (HCD) Council Committee

Saratoga Area Senior Coordinating Council (SASCC)

West Valley Sanitation District

Vice Mayor Emily Lo

Hakone Foundation Board & Executive Committee
KSAR Community Access TV Board
Santa Clara County Library Joint Powers Authority

Council Member Mary-Lynne Bernald

Association of Bay Area Governments
Cities Association of Santa Clara County-Legislative Action Committee
Cities Association of Santa Clara County-Selection Committee
Saratoga Historical Foundation
Saratoga Sister City Organization

Council Member Howard Miller

Cities Association of Santa Clara County
Council Finance Committee
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA Board West Valley Cities Alternate
West Valley Mayors and Managers Association
West Valley Solid Waste Management Joint Powers Authority

Council Member Rishi Kumar

Santa Clara County Expressway Plan 2040 Policy Advisory Board
Santa Clara Valley Water District Commission
Saratoga Chamber of Commerce & Destination Saratoga
Saratoga Ministerial Association

CITY COUNCIL ITEMS

CITY MANAGER'S REPORT

ADJOURNMENT

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the City Clerk at (408) 868-1269. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II)

Certificate of Posting of Agenda:

I, Crystal Bothelio, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council for the City of Saratoga was posted on December 11, 2015, at the City of Saratoga, 13777 Fruitvale Ave., Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us

Signed this 11th day of December 2015 at Saratoga, California.

Crystal Bothelio, City Clerk

NOTE: To view current or previous City Council meetings anytime, go to the City Video Archives at www.saratoga.ca.us



**CITY OF SARATOGA
CITY COUNCIL MEETING CALENDAR 2015/2016**

| | |
|--------|---|
| 12/16 | Regular Meeting –5:30 p.m. Library Commission Study Session 6:15 p.m. Council Norms Study Session |
| 01/06 | Meeting Cancelled |
| 01/20 | Regular Meeting –Joint Meeting with County Supervisor Joe Simitian |
| 02/03 | Regular Meeting –Joint Meeting with KSAR |
| 02/05 | Council Retreat – 8:30 a.m. -4:30 p.m.– West Valley College |
| 02/17 | Regular Meeting – 5:30 p.m. Joint Meeting with Planning Commission and Heritage Preservation Commission, Arts and Crafts Room in Community Center |
| 02/27 | 3-5 p.m. State of the City event --Theater |
| 03/02 | Regular Meeting – Joint Meeting with Traffic Safety Commission |
| 03/16 | Regular Meeting – Joint Meeting with Parks & Rec Commission and PEBTAC |
| 04/06 | Regular Meeting – Joint Meeting with Library Commission, Librarians, and Friends of Library |
| 04/20 | Regular Meeting – Joint Meeting with Saratoga Ministerial Association |
| 04/25? | Budget Study Session |
| 05/04 | Regular Meeting – Joint Meeting with Mt. Winery and Montalvo Arts |
| 05/18 | Regular Meeting – Joint Meeting with County Fire and Santa Clara County FireSafe Council |
| 06/01 | Regular Meeting – 5:30 p.m. Joint Meeting with HOA's in Senior Center, Saunders Room |
| 06/15 | Regular Meeting – Joint Meeting with Sheriff Office |
| 07/06 | Regular Meeting –Joint meeting Hakone Foundation Board |
| 07/20 | Meeting Cancelled |
| 08/03 | Meeting Cancelled |

08/17 Regular Meeting – Joint Meeting with Chamber of Commerce and Destination Saratoga
09/07 Regular Meeting – Joint Meeting with SASCC
09/21 Regular Meeting – Joint Meeting with Youth Commission
10/05 Regular Meeting – 5:30 p.m. Joint Meeting with Saratoga School Districts in Senior Center, Saunders Room
10/19 Regular Meeting – Joint Meeting with Historical Foundation
11/02 Regular Meeting – Joint Meeting with West Valley – Mission Community College Board of Trustees
11/16 Regular Meeting – Joint Meeting with Senator Beall Jr.
12/07 Regular Meeting – Joint Meeting with Representative Low
12/20 City Council Reorganization
12/21 Regular Meeting – Council Norms Study session

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Administrative Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue.