

## MINUTES

### WEDNESDAY, DECEMBER 2, 2013 SARATOGA CITY COUNCIL SPECIAL MEETING

At 5:00 p.m., the City Council conducted interviews for the Heritage Preservation Commission and Traffic Safety Commission in the Administrative Conference Room at City Hall at 13777 Fruitvale Avenue. At 6:00 p.m., the Council held a Joint Meeting with Assembly Member Evan Low.

### SARATOGA CITY COUNCIL SPECIAL MEETING COUNCIL REORGANIZATION

Mayor Miller called the Reorganization Meeting to order at 7:04 p.m. and Cub Scout Troop 566 led the Pledge of Allegiance.

#### ROLL CALL

PRESENT Mayor Howard Miller, Vice Mayor Manny Cappello, Council Members Emily Lo, Mary-Lynne Bernald, Rishi Kumar

ABSENT: None

ALSO PRESENT: James Lindsay, City Manager  
Catherine Engberg, Acting City Attorney  
Debbie Bretschneider, Acting City Clerk  
John Cherbone, Public Works Director  
Erwin Ordenez, Community Development Director  
Michael Taylor, Recreation and Facilities Director  
Brian Babcock, Administrative Analyst I  
Cheryl Parkman, MTEP Participant

#### **REPORT OF CITY CLERK ON POSTING OF AGENDA**

Acting City Clerk Debbie Bretschneider reported that agenda for this meeting was properly posted on November 25, 2015.

#### COMMUNICATIONS FROM PUBLIC

##### Oral Communications on Non-Agendized Items

Mary Robertson spoke on Item 16 from the November 18, 2015 City Council meeting.

Barry Chang, Mayor of Cupertino, spoke about the Community Choice Energy program. Cupertino passed a resolution last night and is asking Saratoga to join in.

##### Oral Communications - Council Direction to Staff

None.

## **NEW BUSINESS**

### 1. Remarks from Outgoing Mayor Miller and Council Members.

Mayor Miller announced that Saratoga won the Silicon Valley Turkey Trot Small City award for the 5<sup>th</sup> year in a row.

Mayor Miller then spoke about the highlights of his year as Mayor, which included the City finally receiving its fair share of local property taxes and the opening of the 64-acre park, Saratoga Quarry Park. He shared that it has been a privilege to have been Mayor for the past year.

Council Members gave remarks about Mayor Miller and showed a video about the Quarry Park. Council presented Mayor Miller with a Certificate of Appreciation and Key to the City.

### 2. Reorganization of City Council

#### **Recommended action:**

Appoint Mayor and Vice Mayor:

- 1) City Clerk declares the offices of Mayor and Vice Mayor to be vacant;
- 2) Nomination of the Mayor;
- 3) Administer oath of office to new Mayor;
- 4) Nomination of the Vice Mayor; and
- 5) Administer oath of office to new Vice Mayor.

Acting City Clerk Debbie Bretschneider declared the offices of Mayor and Vice Mayor to be vacant then called for nominations for the office of Mayor.

LO/BERNALD MOVED TO **NOMINATE MANNY CAPPELLO AS MAYOR FOR THE YEAR 2016.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Romolo Cappello administered the Oath of Office to Mayor Manny Cappello.

Mayor Cappello invited nominations for the office of Vice Mayor.

BERNALD/KUMAR MOVED TO **NOMINATE EMILY LO AS VICE MAYOR FOR THE YEAR 2016.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Acting City Clerk Debbie Bretschneider administered the Oath of Office to Vice Mayor Emily Lo.

### 3. Remarks from New Mayor, Vice Mayor, and Council Members

Mayor Cappello recognized dignitaries in the audience. Mayor Cappello spoke about his appointment as Mayor and the goals for the upcoming year. Members of the City Council commented on Mayor Cappello and his upcoming term as Mayor.

Mayor Cappello invited public comment.

The following people requested to speak:

Assembly Member Evan Low

Barry Chang, Mayor of Cupertino

Savita Vaidhyanathan, Vice Mayor of Cupertino

Jason Baker, Mayor of Campbell

Debra Cummins, Chamber of Commerce and member of Rotary

**ADJOURNMENT TO CIVIC THEATER LOBBY FOR SHORT RECEPTION**

MILLER/BERNALD MOVED **TO ADJOURN THE MEETING AT 8:20 P.M.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

## SARATOGA CITY COUNCIL REGULAR MEETING

Mayor Cappello called the Regular Meeting to order at 8:46 p.m.

### COMMUNICATIONS FROM PUBLIC

#### Oral Communications on Non-Agendized Items

None.

### CEREMONIAL ITEMS

1. Commendation for Assembly Member Evan Low

**Recommended action:**

Present the commendation to Assembly Member Evan Low.

The City Council presented the commendation to Assembly Member Evan Low.

### ANNOUNCEMENTS

Council Member Kumar announced a new Citizen's group in Saratoga, Vibrant Saratoga Team. More information is available at [Tinyurl.com/vibrantsaratogateam](http://Tinyurl.com/vibrantsaratogateam). He also announced that information about Bollywood Night is online at <http://www.siliconvalleybollywood.com/>

Council Member Kumar publicized the Start-up Boot Camp, which is a semester long program on how to create a business plan and learn to develop that plan. The program starts in January 2016. It ends on June 12, Saratoga Tech day, when the business plans will be judged. <http://www.siliconvalleycoders.org>

Council Member Kumar also publicized that the Chamber of Commerce Farmer's Market will now be open year round on Wednesday afternoon's at Blaney Plaza.

Council Member Miller spoke about the Saratoga Recreation Guide winter classes. More information is available at <http://www.saratoga.ca.us/cityhall/rec/default.asp>

Council Member Miller announced that the Saratoga High School Band is combining with the Redwood Middle School to participate in the Los Gatos Parade on December 5. Additionally, the Saratoga High School Marching Band is participating in the Rose Parade on January 1, 2016!

Council Member Bernald announced the Saratoga History Museum will have exhibit on Holidays, which runs through January. The Museum's regular hours are 1-4 p.m., Friday-Sunday.

Vice Mayor Lo announced that the Chamber of Commerce is having a Holiday mixer on December 15 from 5:30-7:30 p.m. at Our Lady of Fatima Villa.

## **SPECIAL PRESENTATIONS**

2. Management Talent Exchange Program Report

**Recommended action:**

Receive report

MTEP participant Cheryl Parkman presented the staff report and presentation.

Council Members thanked Cheryl for her work.

The Council gave staff direction is to have the Crisis Communication plan in the Council Handbook.

## **CONSENT CALENDAR**

3. City Council Meeting Minutes

**Recommended action:**

Approve the City Council minutes for the Special and Regular City Council Meeting on November 18, 2015.

MILLER/KUMAR MOVED TO **APPROVE THE CITY COUNCIL MINUTES FOR THE SPECIAL AND REGULAR CITY COUNCIL MEETING ON NOVEMBER 18, 2015.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

4. Second Reading of an Ordinance Amending City Code Sections 15-45 and 15-46 (Design Review Story Pole Requirements)

**Recommended action:**

Waive the second reading and adopt the attached ordinance revising City Code Sections 15-45 and 15-46 (Design Review Story Pole Requirements).

### **ORDINANCE 336**

MILLER/KUMAR MOVED TO **ADOPT THE ATTACHED ORDINANCE REVISING CITY CODE SECTIONS 15-45 AND 15-46 (DESIGN REVIEW STORY POLE REQUIREMENTS).** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

5. Second Reading of an Ordinance Amending City Code Section 15-65 (Nonconforming Uses and Structures)

**Recommended action:**

Waive the second reading and adopt the attached ordinance revising City Code Section 15-65 (Nonconforming Uses and Structures).

### **ORDINANCE 337**

MILLER/KUMAR MOVED TO **ADOPT THE ATTACHED ORDINANCE REVISING CITY CODE SECTION 15-65 (NONCONFORMING USES AND STRUCTURES)**. MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Mayor Cappello asked for remarks from Council.

Council Member Miller spoke on his appreciation for the staff work on Item 4 & 5.

### **PUBLIC HEARINGS**

None

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### 6. Review of City Council Agency & Ad Hoc Committees

**Recommended action:**

Review the list of agencies and committees and provide direction on any changes to staff.

Acting City Clerk Debbie Bretschneider presented the staff report.

Mayor Cappello invited public comment on the item.

No one requested to speak.

Council gave direction to staff.

#### 7. 2016 City Council Meeting Schedule

**Recommended action:**

Provide direction on the 2016 City Council Meeting schedule.

Acting City Clerk Debbie Bretschneider presented the staff report.

Mayor Cappello invited public comment on the item.

No one requested to speak.

MILLER/BERNALD MOVED TO **APPROVE THE CANCELLATION OF THE JULY 20 AND AUGUST 3, 2016 COUNCIL MEETINGS**. MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

## **CITY COUNCIL ASSIGNMENT REPORTS**

### **Mayor Manny Cappello**

*Saratoga Area Senior Coordinating Council (SASCC)* -the next meeting will be a special meeting to receive report from consultant.

Mayor Cappello added that he spoke during the Interfaith Service held by the Ministerial Association on Thanksgiving.

### **Vice Mayor Emily Lo**

*Hakone Foundation Board & Executive Committee* --December 17 is the next meeting.

### **Council Member Mary-Lynne Bernald**

*Saratoga Sister City Organization* –the group is organizing a docent program, and is looking for someone who speaks Japanese for translation to correspond with Muko City.

### **Council Member Howard Miller**

*Valley Transportation Authority (VTA) Policy Advisory Committee* –Council Member Miller was selected chair of election committee.

### **Council Member Rishi Kumar**

*Saratoga Ministerial Association* –the group had their 50<sup>th</sup> anniversary of the Interfaith Service. Council Member Kumar also shared that he attended a conference put on by the League.

## **CITY COUNCIL ITEMS**

None

## **CITY MANAGER'S REPORT**

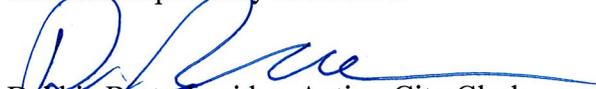
City Manager James Lindsay thanked Council Member Miller for his work as Mayor. And congratulated the new Mayor and Vice Mayor.

Acting City Attorney Catherine Engberg also congratulated the new Mayor and Vice Mayor.

## **ADJOURNMENT**

MILLER/BERNALD MOVED TO **ADJOURN THE MEETING AT 9:46 P.M.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Minutes respectfully submitted:

  
Debbie Bretschneider, Acting City Clerk