



City of Saratoga Parks and Recreation Commission Regular Meeting

Agenda

DATE: Tuesday, January 12, 2016
TIME: 6:30 p.m. – 9:00 p.m.
LOCATION: Administrative Conference Room
13777 Fruitvale Avenue
Saratoga, CA 95070

Call to Order

Roll Call

Commissioners: Ping Li, Renee Paquier, Rick Pearce, Pallavi Sharma, Terry Ward

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, this meeting was properly posted on January 6, 2016.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

- No communications from the public

Approval of Draft Parks and Recreation Commission (PRC) Minutes:
November 10, 2015

Old Business:

1. Community Feedback/ survey

Issue: Commissioners Pearce and Sharma recently completed their Community Feedback Survey that asks residents if they have attended PRC events, which ones they have enjoyed and what type of events they would like offered in the future. The community feedback/ survey will help the development of the future City Parks Welcome Packets/Brochures. The survey has been distributed via Facebook, Nextdoor, and City website news: <https://www.surveymonkey.com/r/PRC2015Survey>. According to Commissioner Pearce, the City received 53 responses immediately after the survey release. The City resent the survey to the general public and is hoping to receive at least 100 responses by January 31st.

Action: Discuss sample already received and next steps.

2. Volunteer Work at Quarry

Issue: Commissioner Ping Li worked closely with City staff to develop a volunteer program at the Quarry Park. The first event will take place on May 9, 2015 at 9 a.m. City staff purchased tools, including 7 extractors for volunteers to use during the event. Commissioner Li organized events on December 12th and January 9th.

Action: Commissioner Li to discuss details of events.

3. Nesting Box

Issue: In past years, the PRC and Audubon Society worked together to place nesting boxes in the City's parks and open spaces for Saratoga cavity nesting birds and train volunteers to monitor the boxes. Beginning in 2013, the City started working with West Valley Parks Management Department to clean out the nesting boxes. The Commission should discuss whether they would like to continue working with the West Valley Parks Management team to continue monitoring the nesting boxes in the spring of 2016.

Action: Discuss whether the PRC would like to continue the nesting box activity.

3. Reserve Policy for the Saratoga Quarry

Issue: The City would like to allow the general public the ability to reserve picnic and/or recreational areas at the new Saratoga Quarry park for private events in the near future. The Director of public works would like assistance from the Parks and Recreation Commission to draft a reservation policy that is comparable to other parks in Santa Clara County. At the November 2015 meeting, both Commissioner Paquier and Commissioner Ward volunteered to research policies used by other local agencies.

Action: Discuss and determine next steps.

4. Event Updates:

Action: Discuss recent and upcoming events

New Business

5. Election of Chair and Vice Chair

Issue: The terms of the current Chair and Vice Chair has expired and the Commission is required to elect a new Chair and Vice Chair.

Action: The PRC will elect a new Chair and Vice Chair, whose terms will begin at the January 2016 PRC meeting.

Commissioner & Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Li	Wildwood, Foothill
Paquier	El Quito, Gardner
Pearce	Bell Grove, Congress Springs, Ravenwood
Sharma	Beauchamp, Brookglen
Ward	Azule, Kevin Moran

Agenda Items for Next Meeting

Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the Mainini Cabute at 408.868.1258 or mcabute@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Mainini Cabute, Management Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on January 6, 2016 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.