



# SARATOGA CITY COUNCIL REGULAR MEETING

**FEBRUARY 17, 2016**

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## **5:00 P.M. JOINT MEETING**

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**Joan Pisani Community Center, Arts & Crafts Room | 19655 Allendale Avenue, Saratoga CA 95070**

5:00 p.m. Joint Meeting with Heritage Preservation Commission

[Discussion Topics - Joint Meeting with Heritage Preservation Commission](#)  
[Heritage Preservation Commission Work Plan](#)

6:00 p.m. Joint Meeting with Planning Commission

[Discussion Topics - Joint Meeting with Planning Commission](#)  
[Planning Commission Work Plan](#)

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## **7:00 P.M. REGULAR SESSION**

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**Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**REPORT ON POSTING OF AGENDA**

*The agenda for this meeting was properly posted on February 11, 2016.*

**REPORT FROM JOINT MEETINGS**

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

**ANNOUNCEMENTS**

**CEREMONIAL ITEMS**

Appointment of Commissioner and Oath of Office

**Recommended Action:**

Adopt the attached resolution appointing 1 member to a partial term on the Library Commission ending September 30, 2019; and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A - Resolution of Appointment](#)

[Attachment B - Oath of Office](#)

## 1. CONSENT CALENDAR

*The Consent Calendar contains items of routine business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.*

### 1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the City Council minutes for the Regular City Council Meeting on February 3, 2016.

[Staff Report](#)

[Attachment A - Minutes for the Regular City Council Meeting on February 3, 2016](#)

### 1.2. Review of Accounts Payable Check Registers

**Recommended Action:**

Review and accept check registers for the following accounts payable payment cycles:

02/02/2016: Period 8

02/09/2016: Period 8

[Staff Report](#)

[Check Register - 2-02-2016 P8](#)

[Check Register - 2-09-2016 P8](#)

### 1.3. Treasurer's Report for the Month Ended December 31, 2015

**Recommended Action:**

Review and accept the Treasurer's Report for the month ended December 31, 2015.

[Staff Report & Treasurer's Report](#)

### 1.4. Approval of Sports Fields User Agreements - 2016

**Recommended Action:**

Approve Sport User Agreements with American Youth Soccer Organization, Saratoga Little League, Quito Little League, De Anza Youth Soccer League, West Valley Lacrosse Club, West Valley Youth Soccer League, CISL (Adult Soccer League), and Saratoga Pony League for the use of Saratoga City parks and Prospect High School for organized sport use, and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A - Sports Fields User Agreements 2016](#)

### 1.5. Contract with Michael Baker International – Contract Planner

**Recommended Action:**

Authorize the City Manager to execute an agreement with Michael Baker International (MBI) for contract planner services in an amount not to exceed \$80,000.

[Staff Report](#)

[Attachment A – Proposed Contract](#)

1.6. Final map approval for thirteen lots located at 12260 Saratoga-Sunnyvale Rd.

Owner: SummerHill Homes Saratoga Front LLC

**Recommended Action:**

1. Move to adopt Resolution granting final map approval of tentative map application No. SUB 14-0002 for thirteen lots located at 12260 Saratoga-Sunnyvale Road.
2. Move to authorize the City Manager to execute the Subdivision Improvement Agreement.

[Staff Report](#)

[Attachment A - Site Map](#)

[Attachment B - Tract Map](#)

[Attachment C - Resolution granting Final Map approval](#)

[Attachment D - PC Resolution 15-004](#)

[Attachment E - PC Resolution 15-039](#)

[Attachment F - Subdivision Improvement Agreement](#)

1.7. Audit Services Contract Extension

**Recommended Action:**

Authorize the City Manager to approve Chavan & Associates audit services contract extension for the two option years to audit the City's FY 2015/16 and FY 2016/17 financial records.

[Staff Report](#)

## 2. PUBLIC HEARING

*Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition. During Public Hearings for appeals, Applicants/Appellants and/or their representatives have a total of ten (10) minutes maximum for opening statements. Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. After public comment, the Applicant/Appellants and/or their representatives have a total of five (5) minutes maximum for closing statements. Items requested for continuance are subject to the City Council's approval at the Council Meeting.*

2.1. An Ordinance Amending the Saratoga City Code Regarding Article 15-47 (Water Efficient Landscaping)

**Recommended Action:**

1. Conduct a public hearing.
2. Introduce and waive the first reading of the ordinance.
3. Direct staff to place the ordinance on the agenda of the March 16, 2016 Regular City Council Meeting for adoption.

[Staff Report](#)

[Attachment 1 - Ordinance](#)

[Attachment 2 - Planning Commission Staff Report](#)

## 3. OLD BUSINESS

None

#### 4. NEW BUSINESS

4.1. FY 2015/16 Mid-Year Budget Status Report and Budget Adjustment Resolution

**Recommended Action:**

Review the FY 2015/16 budget status report and proposed budget adjustments, and adopt the attached resolution approving the City's FY 2015/16 mid-year budget amendments.

[Staff Report](#)

[1. Resolution](#)

[2. Quito Road Bridges](#)

[3. Hakone Gardens Infrastructure Improvements](#)

[4. Senior Center ADA Restrooms](#)

4.2. Scope of the Traffic Safety Commission

**Recommended Action:**

Provide direction to staff.

[Staff Report](#)

[Attachment A - Resolution 05-032](#)

#### CITY COUNCIL ASSIGNMENT REPORTS

Mayor Manny Cappello

Cities Association of Santa Clara County

Council Finance Committee

Santa Clara County Housing and Community Development (HCD) Council Committee

Saratoga Area Senior Coordinating Council (SASCC)

West Valley Mayors and Managers

West Valley Sanitation District

Vice Mayor Emily Lo

Hakone Foundation Board & Executive Committee

KSAR Community Access TV Board

Public Art Ad Hoc

Saratoga Chamber of Commerce & Destination Saratoga

Santa Clara County Library Joint Powers Authority

Santa Clara County Expressway Plan 2040 Policy Advisory Board

Council Member Mary-Lynne Bernald

Association of Bay Area Governments

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County-Selection Committee

Hakone Foundation Board

Public Art Ad Hoc

Saratoga Historical Foundation

Saratoga Sister City Organization

West Valley Solid Waste Management Joint Powers Authority

Council Member Howard Miller

Council Finance Committee

Silicon Valley Clean Energy Authority Board of Directors

Valley Transportation Authority (VTA) Policy Advisory Committee

VTA State Route 85 Corridor Policy Advisory Board

VTA Board West Valley Cities Alternate

Council Member Rishi Kumar  
Santa Clara Valley Water District Commission  
Saratoga Ministerial Association

## **CITY COUNCIL ITEMS**

### **CITY MANAGER'S REPORT**

#### **ADJOURNMENT**

#### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Crystal Bothelio, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on February 11, 2016 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 11th day of February 2016 at Saratoga, California.*

*Crystal Bothelio, City Clerk*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.*

*In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868-1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]*



### **CITY OF SARATOGA CITY COUNCIL JOINT MEETING CALENDAR 2016**

02/17	Regular Meeting – 5:00 p.m. Joint Meeting with Heritage Preservation Commission, 6:00 p.m. meeting with Planning Commission – Arts and Crafts Room, Joan Pisani Community Center
02/27	3:00 p.m. -5:00 p.m. State of the City Address – Saratoga Civic Theater
03/02	Regular Meeting – Joint Meeting with Traffic Safety Commission
03/16	Regular Meeting – Joint Meeting with Parks & Rec Commission and PEBTAC
04/06	Regular Meeting – Joint Meeting with Library Commission, Librarians, and Friends of Library
04/11	Budget Study Session
04/20	Regular Meeting – Joint Meeting with Saratoga Ministerial Association
05/04	Regular Meeting – Joint Meeting with Mt. Winery and Montalvo Arts
05/18	Regular Meeting – Joint Meeting with Sheriff Office

06/01	Regular Meeting – 5:30 p.m. Joint Meeting with HOA’s in Senior Center, Saunders Room
06/15	Regular Meeting – Joint Meeting with County Fire and Santa Clara County FireSafe Council
07/06	Regular Meeting –Joint meeting Hakone Foundation Board
07/20	Meeting Cancelled
08/03	Meeting Cancelled
08/17	Regular Meeting – Joint Meeting with Chamber of Commerce and Destination Saratoga
09/07	Regular Meeting – Joint Meeting with SASCC
09/21	Regular Meeting – Joint Meeting with Youth Commission
10/05	Regular Meeting – 5:30 p.m. Joint Meeting with Saratoga School Districts in Senior Center, Saunders Room
10/19	Regular Meeting – Joint Meeting with Historical Foundation
11/02	Regular Meeting – Joint Meeting with West Valley – Mission Community College Board of Trustees
11/16	Regular Meeting – Joint Meeting with Senator Beall Jr.
12/07	Regular Meeting – Joint Meeting with Representative Low
12/20	Reorganization
12/21	Regular Meeting – Council Norms Study Session

*Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Administrative Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue.*