

MINUTES
WEDNESDAY, FEBRUARY 17, 2016
SARATOGA CITY COUNCIL REGULAR MEETING

At 5:00 p.m., the Saratoga City Council conducted a Joint Meeting with the Heritage Preservation Commission in the Administrative Conference Room at City Hall at 13777 Fruitvale Avenue. At 5:00 p.m., the Saratoga City Council held a Joint Meeting with the Planning Commission.

Mayor Cappello called the regular session in the Saratoga Civic Theater at 13777 Fruitvale Avenue to order at 7:04 p.m. and led the Pledge of Allegiance.

ROLL CALL

PRESENT: Mayor Manny Cappello, Vice Mayor Emily Lo, Council Members
Mary-Lynne Bernald, Howard Miller, Rishi Kumar

ABSENT: None

ALSO PRESENT: James Lindsay, City Manager
Richard Taylor, City Attorney
Crystal Bothelio, City Clerk/Assistant to the City Manager
John Cherbone, Public Works Director
Mary Furey, Finance & Administrative Services Director
Erwin Ordoñez, Community Development Director
Michael Taylor, Recreation & Facilities Director
Sandy Baily, Special Projects Manager

REPORT ON POSTING OF AGENDA

City Clerk Crystal Bothelio reported that the agenda for this meeting was properly posted on February 11, 2016.

REPORT FROM JOINT MEETINGS

Mayor Cappello provided a summary of the City Council's Joint Meetings with the Heritage Preservation Commission and Planning Commission.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

None

ANNOUNCEMENTS

Council Member Kumar announced the Faith and Innovation Conference organized by Saint Andrews Episcopal Church on February 27, 2016 from 9:00 a.m. to 4:00 p.m. Registration is \$25 in advance and \$30 at the door. He also shared information about the Saratoga Seminar series on creating a wellness lifestyle on February 20, 2016 from 3:00 p.m. to 4:00 p.m. at the Joan Pisani Community Center. Information is online at www.rishikumar.com/events. He also shared that there was a free TEDx event at Saratoga Library on February 17. Additionally, the organizers of the Blossom Festival are looking for performers. For more information, contact Annette Stransky.

Council Member Miller announced the Heart and Soles 5K Walk/Run on March 12, 2016 at Lake Cunningham Park. He also shared information about upcoming summer camps, starting June 13.

Council Member Bernald announced the Blossom Festival on March 19, 2016 from 10:00 a.m. to 4:00 p.m. at the Heritage Orchard and Warner Hutton House. The event is free and will feature a number of family-friendly activities. Information is on the Saratoga Historical Foundation website at www.saratogahistory.com.

Vice Mayor Lo invited residents to the Sheriff's Office Community Forum on February 23, 2016 from 7:00 p.m. to 9:00 p.m. at the Saratoga Senior Center. Additionally, the Hakone Lunar New Year Festival is on February 28 at Hakone Gardens.

Mayor Cappello shared information about the City's open Commission recruitments, including the Planning Commission, Library Commission, and Youth Commission. He also announced that the City is accepting applications for the community event and street closure grant programs. Lastly, he invited the community to the State of the City address on February 27, 2016 from 3:00 p.m. to 5:00 p.m. at the Civic Theater.

CEREMONIAL ITEMS

Appointment of Commissioner and Oath of Office

Recommended Action:

Adopt the attached resolution appointing 1 member to a partial term on the Library Commission ending September 30, 2019; and direct the City Clerk to administer the Oath of Office.

RESOLUTION NO. 16-011

MILLER/BERNALD MOVED TO **APPROVE THE RESOLUTION APPOINTING 1 MEMBER TO A PARTIAL TERM ON THE LIBRARY COMMISSION ENDING SEPTEMBER 30, 2019.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

City Clerk Crystal Bothelio administered the Oath of Office to Flora Hoffman.

1. CONSENT CALENDAR

1.3. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on February 3, 2016.

MILLER/BERNALD MOVED TO **APPROVE THE CITY COUNCIL MINUTES FOR THE REGULAR CITY COUNCIL MEETING ON FEBRUARY 3, 2016.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles:

02/02/2016: Period 8

02/09/2016: Period 8

MILLER/BERNALD MOVED TO **ACCEPT CHECK REGISTERS FOR THE FOLLOWING ACCOUNTS PAYABLE PAYMENT CYCLES: 02/02/2016 PERIOD 8; AND 02/09/2016 PERIOD 8.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.3. Treasurer's Report for the Month Ended December 31, 2015

Recommended Action:

Review and accept the Treasurer's Report for the month ended December 31, 2015.

MILLER/BERNALD MOVED TO **ACCEPT THE TREASURER'S REPORT FOR THE MONTH ENDED DECEMBER 31, 2015.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.4. Approval of Sports Fields User Agreements - 2016

Recommended Action:

Approve Sport User Agreements with American Youth Soccer Organization, Saratoga Little League, Quito Little League, De Anza Youth Soccer League, West Valley Lacrosse Club, West Valley Youth Soccer League, CISL (Adult Soccer League), and Saratoga Pony League for the use of Saratoga City parks and Prospect High School for organized sport use, and authorize the City Manager to execute the same.

MILLER/BERNALD MOVED TO **APPROVE SPORT USER AGREEMENTS WITH AMERICAN YOUTH SOCCER ORGANIZATION, SARATOGA LITTLE LEAGUE, QUITO LITTLE LEAGUE, DE ANZA YOUTH SOCCER LEAGUE, WEST VALLEY LACROSSE CLUB, WEST VALLEY YOUTH SOCCER LEAGUE, CISL (ADULT SOCCER LEAGUE), AND SARATOGA PONY LEAGUE FOR THE USE OF SARATOGA CITY PARKS AND PROSPECT HIGH SCHOOL FOR ORGANIZED SPORT USE, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.5. Contract with Michael Baker International – Contract Planner

Recommended Action:

Authorize the City Manager to execute an agreement with Michael Baker International (MBI) for contract planner services in an amount not to exceed \$80,000.

MILLER/BERNALD MOVED TO **AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH MICHAEL BAKER INTERNATIONAL (MBI) FOR CONTRACT PLANNER SERVICES IN AN AMOUNT NOT TO EXCEED \$80,000.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.6. Final map approval for thirteen lots located at 12260 Saratoga-Sunnyvale Rd.
Owner: SummerHill Homes Saratoga Front LLC

Recommended Action:

1. Move to adopt Resolution granting final map approval of tentative map application No. SUB 14-0002 for thirteen lots located at 12260 Saratoga-Sunnyvale Road.
2. Move to authorize the City Manager to execute the Subdivision Improvement Agreement.

RESOLUTION NO. 16-012

MILLER/BERNALD MOVED TO: **1) MOVE TO ADOPT RESOLUTION GRANTING FINAL MAP APPROVAL OF TENTATIVE MAP APPLICATION NO. SUB 14-0002 FOR THIRTEEN LOTS LOCATED AT 12260 SARATOGA-SUNNYVALE ROAD; AND 2) MOVE TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE SUBDIVISION IMPROVEMENT AGREEMENT.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.7. Audit Services Contract Extension

Recommended Action:

Authorize the City Manager to approve Chavan & Associates audit services contract extension for the two option years to audit the City's FY 2015/16 and FY 2016/17 financial records.

MILLER/BERNALD MOVED TO **AUTHORIZE THE CITY MANAGER TO APPROVE CHAVAN & ASSOCIATES AUDIT SERVICES CONTRACT EXTENSION FOR THE TWO OPTION YEARS TO AUDIT THE CITY'S FY 2015/16 AND FY 2016/17 FINANCIAL RECORDS.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

2. PUBLIC HEARING

2.1. An Ordinance Amending the Saratoga City Code Regarding Article 15-47 (Water Efficient Landscaping)

Recommended Action:

1. Conduct a public hearing.
2. Introduce and waive the first reading of the ordinance.
3. Direct staff to place the ordinance on the agenda of the March 16, 2016 Regular City Council Meeting for adoption.

Sandy Baily, Special Projects Manager, presented the staff report.

Mayor Cappello invited public comment on this item.

No one requested to speak.

MILLER/LO MOVED TO **INTRODUCE AND WAIVE THE FIRST READING OF THE ORDINANCE; AND DIRECT STAFF TO PLACE THE ORDINANCE ON THE AGENDA OF THE MARCH 16, 2016 REGULAR CITY COUNCIL MEETING FOR ADOPTION.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

3. OLD BUSINESS

None

4. NEW BUSINESS

4.1. FY 2015/16 Mid-Year Budget Status Report and Budget Adjustment Resolution

Recommended Action:

Review the FY 2015/16 budget status report and proposed budget adjustments, and adopt the attached resolution approving the City's FY 2015/16 mid-year budget amendments.

Mary Furey, Finance and Administrative Services Director, presented the staff report.

Mayor Cappello invited public comment on this item.

The following person requested to speak:

Jacob Kellner, Hakone Gardens Gardener

No one else requested to speak.

RESOLUTION NO. 16-013

MILLER/BERNALD MOVED TO **ADOPT THE RESOLUTION APPROVING THE CITY'S FY 2015/16 MID-YEAR BUDGET AMENDMENTS.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

4.2. Scope of the Traffic Safety Commission

Recommended Action:

Provide direction to staff.

City Manager James Lindsay presented the staff report on this item.

Mayor Cappello invited public comment.

No one requested to speak.

BERNALD/MILLER MOVED TO **DIRECT STAFF TO SCHEDULE A CITY COUNCIL STUDY SESSION WITH THE TRAFFIC SAFETY COMMISSION AND REPRESENTATIVES OF THE SHERIFF'S OFFICE TO DISCUSS THE POSSIBILITY OF INCLUDING CRIME PREVENTION IN THE SCOPE OF WORK OF THE TRAFFIC SAFETY COMMISSION, AS WELL AS THE OVERALL GOALS, TIMEFRAME, AND OBJECTIVES OF ADDING CRIME PREVENTION TO THE COMMISSION'S SCOPE. STAFF WAS FURTHER DIRECTED TO PROVIDE INFORMATION ABOUT THE HISTORY AND BACKGROUND OF SARATOGA'S PUBLIC SAFETY COMMISSION TO THE TRAFFIC SAFETY COMMISSION AT THE STUDY SESSION.** MOTION PASSED. AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

CITY COUNCIL ASSIGNMENT REPORTS

Mayor Manny Cappello

Cities Association of Santa Clara County – there was a discussion led by San Jose Mayor Sam Liccardo and Joint Venture Silicon Valley CEO Carl Guardino on transportation and minimum wage. There was also a presentation from Yellow Checker Cab.

Saratoga Area Senior Coordinating Council (SASCC) – the Board continued discussion of the renovation project and capital campaign. The Board has targeted July 7 as the start of the renovation construction.

West Valley Sanitation District – Mayor Cappello said that there was nothing to report from the last meeting.

Vice Mayor Emily Lo

KSAR Community Access TV Board – due to lack of a quorum, the Board was unable to meet.

Saratoga Chamber of Commerce & Destination Saratoga – the Chamber's Citizen of the Year and Business Person of the Year will be announced at the State of the City on February 27. The next mixer will be at East Coast Alice on February 18, 2016. Kirk Heinrichs, Special Projects Manager, will be meeting with business representatives on the Village Specific Plan Update.

Council Member Mary-Lynne Bernald

Association of Bay Area Governments – Council Member Bernald shared that she is continuing to monitor the ABAG/MTC merger. There are no updates at this time.

West Valley Solid Waste Management Joint Powers Authority – the Authority is closely monitoring missed pickups. Customers should report missed pickups to the hauler, but may also contact Council Member Bernald.

Council Member Howard Miller

Valley Transportation Authority (VTA) Policy Advisory Committee – Council Member Miller was recognized with a distinguished service award during the meeting. The PAC also received a report on proposed changes to lightrail to improve ridership and service.

VTA State Route 85 Corridor Policy Advisory Board – the group of representatives from the North County transit group met and discussed the Silicon Valley Envision process, as well as potential allocations for a potential bond measure.

VTA Board West Valley Cities Alternate – during the Board Meeting, VTA staff provided an update on system wide ridership rates, a report on the public transportation outcomes of the Super Bowl, and an update on the BART extension project.

Council Member Rishi Kumar

Council Member Kumar shared he will be heading to Washington, D.C. with the National League of Cities energy and natural resources policy committee.

CITY COUNCIL ITEMS

Council Member Miller requested that staff periodically include information about usage for the City's Blaney Plaza Wi-Fi as part of the Council Newsletter.

CITY MANAGER'S REPORT

City Manager James Lindsay reported that information about the Community Choice Energy Program and proposed CVS Pharmacy in San Jose near Saratoga has been added to the City's

website, as requested by the City Council. He also thanked the City Council for supporting the emergency generator project, which powered City Hall despite a power outage in the area.

ADJOURNMENT

MILLER/LO MOVED TO **ADJOURN THE MEETING AT 8:28 P.M.** MOTION PASSED.
AYES: CAPPELLO, LO, BERNALD, MILLER, KUMAR. NOES: NONE. ABSTAIN: NONE.
ABSENT: NONE.

Minutes respectfully submitted:

Crystal Bothelio, City Clerk
City of Saratoga