



**City of Saratoga**  
**HERITAGE PRESERVATION COMMISSION**  
**AGENDA**

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**Date:** Tuesday, March 29, 2016 / 8:30 A.M.

**Type:** Special Meeting

**Place:** City Hall /Administrative Conference Room - 13777 Fruitvale Avenue

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**1. Site Visit:** No Site Visit

**2. Routine Organization:**

- a. Roll Call
- b. Review of minutes from March 29, 2016 meeting.
- c. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was properly posted on *Thursday, March 24, 2016*
- d. Non-Agendized Communications - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes.
- e. HPC direction to staff regarding non-agendized communications - Commissioners may not comment on the matter but may choose to place the topic on a future agenda.

**3. New Business:**

- a. **14493-95 Big Basin Way (Hutchinson Building) (Continued Item)** – The City has received revised plans for a request to review an exterior 2<sup>nd</sup> story addition at 14493-14495 Big Basin Way. The property is currently listed as a “Heritage Resource” within the City of Saratoga. *Baily – Action Item.*
- b. **Review of Commercial Design Guidelines/Village Plan** *Ordonez – Informational Item*

**4. Commissioner Comments**

**5. Staff Comments**

- **April 27, 2016 Joint Planning Commission Meeting** *Ordonez – Informational Item*
- **Discuss process for marker designation** *Ordonez/Baily – Informational Item*

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408) 868-1269 or [ctclerk@saratoga.ca.us](mailto:ctclerk@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Any recommendation made by the Heritage Preservation Commission may be appealed to the Planning Commission within ten (10) days of the date of the decision. The appeal shall be taken by filing with the Secretary of the Planning Commission a written notice and filing fee within ten (10) days of the date of the decision.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Historical Preservation Commission by City staff in connection with this agenda are available at the office of the Community Development Department Director at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the Director at the time they are distributed to the Planning Commission.

#### **CERTIFICATE OF POSTING OF AGENDA**

*I, Erwin Ordoñez, Community Development Director, for the City of Saratoga, declare that the foregoing agenda for the meeting of the Heritage Preservation Commission was posted and available for public review on March 24, 2016 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us)*