



SARATOGA CITY COUNCIL REGULAR MEETING

APRIL 6, 2016

5:30 P.M. STUDY SESSION

Administrative Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

City Manager Evaluation Process

6:00 P.M. JOINT MEETING

Administrative Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with the Saratoga Library Commission & Friends of the Saratoga Libraries

[Discussion Topics](#)

[Library Commission Work Plan](#)

7:00 P.M. REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT OF CITY CLERK ON POSTING OF AGENDA

The agenda for this meeting was properly posted on April 1, 2016.

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Appointment of Commissioner and Oath of Office

Recommended Action:

Adopt the attached resolution appointing Carol Barmeier to a partial term on the Library Commission; and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A - Resolution of Appointment](#)

[Attachment B - Oath of Office](#)

SPECIAL PRESENTATIONS

None

1. CONSENT CALENDAR

The Consent Calendar contains items of routine business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on March 16, 2016.

[Staff Report](#)

[Attachment A - Minutes for Regular City Council Meeting on March 16, 2016](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles:

03/15/2016: Period 9

03/22/2016: Period 9

03/29/2016: Period 9

[Staff Report](#)

[Check Register - 03-15-2016 Period 9](#)

[Check Register - 03-22-2016 Period 9](#)

[Check Register - 03-29-2016 Period 9](#)

1.3. Treasurer's Report for the Month Ended February 29, 2016

Recommended Action:

Review and accept the Treasurer's Report for the month ended February 29, 2016.

[Treasurer's Report](#)

1.4. Contract with NBS for Formation & Administration of Community Facilities District

Recommended Action:

Authorize the City Manager to execute an agreement with NBS for formation and administration of a community facilities district for the Arrowhead Cooperative Company, Inc. in an amount not to exceed \$28,500, contingent upon receipt of a deposit from the Arrowhead Cooperative Company, Inc. for the cost of formation services and other costs associated with the creation of a community facilities district.

[Staff Report](#)

[Attachment A – Agreement with NBS](#)

1.5. BAAQMD Electric Vehicle Station Grant Program Application

Recommended Action:

1. Approve resolution authorizing the City Manager to apply for and accept Charge Fast! Program grant funds from the Bay Area Air Quality Management District (BAAQMD) for the purpose of installing a DC Fast Charger Plug-In Electric Vehicle (EV) Charging Station in the Saratoga Library parking lot.
2. Approve resolution granting the City Manager the authority to apply for and accept future BAAQMD EV Station program grants.
3. Direct staff to include the BAAQMD funding award for the Saratoga Library's Plug-In Electric Vehicle Fast Charge Station project in the FY 2016/17 Capital Budget, if awarded.

[Staff Report](#)

[Attachment 1 - Resolution authorizing the City Manager to apply for BAAQMD's Charge Fast! EV Station grant](#)

[Attachment 2 - Resolution authorizing the City Manager to apply for future BAAQMD EV Station grants](#)

1.6. Transportation Development Act (TDA) Article 3 Application for the Saratoga Avenue Walkway Project

Recommended Action:

Adopt resolution supporting the Metropolitan Transportation Commission's Transportation Development Act Article 3 Pedestrian/Bicycle Grant Application for the Saratoga Avenue Walkway Project.

[Staff Report](#)

[Resolution TDA-Article 3 16-17](#)

1.7. General Plan Annual Progress Report and HCD Annual Report

Recommended Action:

Adopt a resolution accepting the 2015 General Plan Annual Progress Report and direct staff to file the report with the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

[Staff Report](#)

[Attachment A: 2015 General Plan Annual Progress Report](#)

[Attachment B: Resolution](#)

1.8. Short-Term Rentals Regulation Update

Recommended Action:

Accept information regarding Short-Term Rentals (STR's) in Saratoga

[Staff Report](#)

[Attachment A – April 1, 2015 Staff Report](#)

[Attachment B – City Code Excerpts](#)

2. PUBLIC HEARING

None

3. OLD BUSINESS

None

4. NEW BUSINESS

4.1. Quito Rd Bridge Real Property Service Agreement – Award of Service Contract

Recommended Action:

1. Authorize the City Manager to execute a contract for real property services with the Contra Costa County Public Works Department for services for the right of way takes required for the Quito Rd Bridge Project for the amount of \$40,000
2. Move to authorize the staff to execute change orders to the real property services contract up to \$5,000 during the course of the right of way take process.

[Staff Report](#)

[Right of Way Acquisition Figures](#)

[Real Property Services Agreement](#)

4.2. Video Program

Recommended Action:

Receive report and approve recommendations.

[Staff Report](#)

4.3. City of Saratoga Code Enforcement Program

Recommended Action:

Provide direction on the Code Enforcement Program's service levels, staffing, and policies.

[Staff Report](#)

[Attachment A – Resolution 92-082](#)

[Attachment B – Resolution 04-018](#)

CITY COUNCIL ASSIGNMENT REPORTS

Mayor Manny Cappello

Cities Association of Santa Clara County

Council Finance Committee

Santa Clara County Housing and Community Development (HCD) Council Committee
Saratoga Area Senior Coordinating Council (SASCC)
West Valley Mayors and Managers
West Valley Sanitation District

Vice Mayor Emily Lo

Hakone Foundation Board & Executive Committee
KSAR Community Access TV Board
Public Art Ad Hoc
Saratoga Chamber of Commerce & Destination Saratoga
Santa Clara County Library Joint Powers Authority
Santa Clara County Expressway Plan 2040 Policy Advisory Board

Council Member Mary-Lynne Bernald

Association of Bay Area Governments
Cities Association of Santa Clara County-Legislative Action Committee
Cities Association of Santa Clara County-Selection Committee
FAA Select Committee on South Bay Arrivals
Hakone Foundation Board
Public Art Ad Hoc
Saratoga Historical Foundation
Saratoga Sister City Organization
West Valley Solid Waste Management Joint Powers Authority

Council Member Howard Miller

Council Finance Committee
Silicon Valley Clean Energy Authority Board of Directors
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board
VTA Board West Valley Cities Alternate

Council Member Rishi Kumar

Santa Clara Valley Water District Commission
Saratoga Ministerial Association

CITY COUNCIL ITEMS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Crystal Bothelio, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on April 1, 2016 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 1st day of April 2016 at Saratoga, California.

Crystal Bothelio, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408/868-1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]



<p>CITY OF SARATOGA CITY COUNCIL JOINT MEETING CALENDAR 2016</p>

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|-------|--|
| 04/06 | Regular Meeting – Joint Meeting with Library Commission, and Friends of Library |
| 04/18 | Budget Study Session |
| 04/20 | Regular Meeting – Joint Meeting with Saratoga Ministerial Association |
| 05/04 | Regular Meeting – Joint Meeting with Mt. Winery |
| 05/18 | Regular Meeting – Joint Meeting with Sheriff Office |
| 06/01 | Regular Meeting – 5:30 p.m. Joint Meeting with HOA’s at West Valley College, Student center |
| 06/15 | Regular Meeting – 5:00 p.m. CLOSED SESSION, 6:00 p.m. Joint Meeting with County Fire and Santa Clara County FireSafe Council |
| 07/06 | Regular Meeting –5:00 p.m. CLOSED SESSION, 6:00 p.m. Joint meeting with Montalvo Arts |
| 07/20 | Meeting Cancelled |
| 08/03 | Meeting Cancelled |
| 08/17 | Regular Meeting – Joint Meeting with Chamber of Commerce and Destination Saratoga |
| 09/07 | Regular Meeting – Joint Meeting with SASCC |
| 09/21 | Regular Meeting – Joint Meeting with Youth Commission |
| 10/05 | Regular Meeting – 5:30 p.m. Joint Meeting with Saratoga School Districts in Senior Center, Saunders Room |
| 10/19 | Regular Meeting –5:00 p.m. Joint Meeting with Hakone, 6:00 p.m. Joint Meeting with Historical Foundation |
| 11/02 | Regular Meeting – Joint Meeting with West Valley – Mission Community College Board of Trustees |
| 11/16 | Regular Meeting – Joint Meeting with Senator Beall Jr. |
| 12/07 | Regular Meeting – Joint Meeting with Representative Low |
| 12/20 | Reorganization |
| 12/21 | Regular Meeting –Council Norms Study Session |

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Administrative Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue.