



# SARATOGA CITY COUNCIL REGULAR MEETING

APRIL 20, 2016

---

## 6:00 P.M. JOINT MEETING

---

Administrative Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with Saratoga Ministerial Association

[Joint Meeting Discussion Topics](#)

---

## 7:00 P.M. REGULAR SESSION

---

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**REPORT OF CITY CLERK ON POSTING OF AGENDA**

*The agenda for this meeting was properly posted on April 15, 2016.*

**REPORT FROM JOINT MEETING**

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

**ANNOUNCEMENTS**

**CEREMONIAL ITEMS**

None

**SPECIAL PRESENTATIONS**

None

## 1. CONSENT CALENDAR

*The Consent Calendar contains items of routine business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.*

### 1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the City Council minutes for the Special Meeting on March 28, 2016 and Regular City Council Meeting on April 6, 2016.

[Staff Report](#)

[Attachment A - Minutes for Special City Council Meeting on March 28, 2016](#)

[Attachment B – Minutes for Regular City Council Meeting on April 6, 2016](#)

### 1.2. Review of Accounts Payable Check Registers

**Recommended Action:**

Review and accept check registers for the following accounts payable payment cycles: 04/05/2016 Period 10; and 04/12/2016 Period 10

[Staff Report](#)

[Check Register - 04-05-2016 Period 10](#)

[Check Register - 04-12-2016 Period 10](#)

### 1.3. Landscaping and Lighting Assessment District LLA-1; Preliminary Approval of Engineer's Report and Adoption of Resolution of Intention for FY 16-17

**Recommended Action:**

1. Move to adopt the Resolution granting preliminary approval of the Engineer's Report for FY 16-17 for renewing the Landscaping and Lighting Assessment District LLA-1.
2. Move to adopt the Resolution of Intention.

[Staff Report](#)

[Attachment A - Resolution of Preliminary Approval of Engineer's Report](#)

[Attachment B - Resolution of Intention to Order the Levy and Collection of Assessments](#)

[Attachment C - Engineer's Report](#)

## 2. PUBLIC HEARING

*Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition. During Public Hearings for appeals, Applicants/Appellants and/or their representatives have a total of ten (10) minutes maximum for opening statements. Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. After public comment, the Applicant/Appellants and/or their representatives have a total of five (5) minutes maximum for closing statements. Items requested for continuance are subject to the City Council's approval at the Council Meeting.*

### 2.1. Proposed Fee Schedule Update for FY 2016/17

#### **Recommended Action:**

Open the public hearing, listen to public testimony and close public hearing. Adopt the resolution approving the fee schedule for Fiscal Year 2016/17, effective July 1, 2016.

#### Staff Report

[A. Proposed FY 2016/17 Fee Schedule Resolution](#)

[B. Proposed FY 2016-17 Fee Schedule](#)

[C. Summary of Proposed Fee Schedule Adjustments](#)

[D. Facility Rental Market Survey](#)

## 3. OLD BUSINESS

None

## 4. NEW BUSINESS

### 4.1. Senior Center Remodel Request and Naming Opportunities Plan

#### **Recommended Action:**

1. Approve the conceptual plan presented by SASCC for the Senior Center remodel project.
2. Consider SASCC's request for a waiver of \$5,690 in building plan check and permit fees for the remodel project.
3. Approve the SASCC Naming Opportunities Plan.

#### Staff Report

[Attachment A - Senior Center Remodel Project Request](#)

[Attachment B - 2016 SASCC Conceptual Remodel Plan](#)

[Attachment C - Naming Policy](#)

### 4.2. Community Development Block Grant Amended Agreement & Budget Adjustment Resolution - Saratoga Senior Center Restroom ADA Upgrades

#### **Recommended Action:**

Authorize the City Manager to execute the amended Community Development Block Grant (CDBG) agreement and approve the budget adjustment resolution amending the Fiscal Year 2015/16 Capital Budget.

#### Staff Report

4.3. Quarterly Communications Report

**Recommended Action:**

- Approve the theme for the 2016 Summer Saratoga and provide direction on articles
- Provide direction on three online survey topics
- Approve topics and hosts for the City’s Video Program for the first quarter of Fiscal Year 2016/17

[Staff Report](#)

[Attachment A: 2016 Spring Saratoga](#)

[Attachment B: Saratoga and State of the City Postcard](#)

[Attachment C: 2016 Spring Constant Contact Email](#)

4.4. Annual Code Cleanup Preview

**Recommended Action:**

Provide direction to staff on items to be included in the annual code updates being brought forward in 2016.

[Staff Report](#)

**CITY COUNCIL ASSIGNMENT REPORTS**

Mayor Manny Cappello

Cities Association of Santa Clara County

Council Finance Committee

Santa Clara County Housing and Community Development (HCD) Council Committee

Saratoga Area Senior Coordinating Council (SASCC)

West Valley Mayors and Managers

West Valley Sanitation District

Vice Mayor Emily Lo

Hakone Foundation Board & Executive Committee

KSAR Community Access TV Board

Public Art Ad Hoc

Saratoga Chamber of Commerce & Destination Saratoga

Santa Clara County Library Joint Powers Authority

Santa Clara County Expressway Plan 2040 Policy Advisory Board

Council Member Mary-Lynne Bernald

Association of Bay Area Governments

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County-Selection Committee

FAA Select Committee on South Bay Arrivals

Hakone Foundation Board

Public Art Ad Hoc

Saratoga Historical Foundation

Saratoga Sister City Organization

West Valley Solid Waste Management Joint Powers Authority

Council Member Howard Miller  
Council Finance Committee  
Silicon Valley Clean Energy Authority Board of Directors  
Valley Transportation Authority (VTA) Policy Advisory Committee  
VTA State Route 85 Corridor Policy Advisory Board  
VTA Board West Valley Cities Alternate

Council Member Rishi Kumar  
Santa Clara Valley Water District Commission  
Saratoga Ministerial Association

## **CITY COUNCIL ITEMS**

## **CITY MANAGER'S REPORT**

## **ADJOURNMENT**

### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Crystal Bothelio, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on April 15, 2016 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 15th day of April 2016 at Saratoga, California.*

*Crystal Bothelio, City Clerk*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us). Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.*

*In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408/868-1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]*



## **CITY OF SARATOGA CITY COUNCIL JOINT MEETING CALENDAR 2016**

04/18	Budget Study Session
04/20	Regular Meeting – Joint Meeting with Saratoga Ministerial Association
05/04	Regular Meeting – Joint Meeting with Mt. Winery
05/18	Regular Meeting – Joint Meeting with Hakone
06/01	Regular Meeting – 5:30 p.m. Joint Meeting with HOA’s at West Valley College, Student center
06/15	Regular Meeting – 5:00 p.m. CLOSED SESSION, 6:00 p.m. Joint Meeting with County Fire and Santa Clara County FireSafe Council
07/06	Regular Meeting –5:00 p.m. CLOSED SESSION, 6:00 p.m. Joint meeting with Montalvo Arts
07/20	Meeting Cancelled
08/03	Meeting Cancelled
08/17	Regular Meeting – Joint Meeting with Chamber of Commerce and Destination Saratoga
09/07	Regular Meeting – Joint Meeting with SASCC
09/21	Regular Meeting – Joint Meeting with Youth Commission
10/05	Regular Meeting – 5:30 p.m. Joint Meeting with Saratoga School Districts in Senior Center, Saunders Room
10/19	Regular Meeting –5:00 p.m. Joint Meeting with Historical Foundation, 6:00 p.m. Joint Meeting with Sheriff’s Office
11/02	Regular Meeting – Joint Meeting with West Valley – Mission Community College Board of Trustees
11/16	Regular Meeting – Joint Meeting with Senator Beall Jr.
12/07	Regular Meeting – Joint Meeting with Representative Low
12/20	Reorganization
12/21	Regular Meeting –Council Norms Study Session

*Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Administrative Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue.*