



# SARATOGA CITY COUNCIL REGULAR MEETING

MAY 18, 2016

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## 5:00 P.M. SITE VISIT

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Hakone Estate and Gardens, 21000 Big Basin Way, Saratoga, CA 95070

Hakone Gardens Master Plan

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## 6:00 P.M. JOINT MEETING

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Administrative Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with Hakone Foundation Board

[Discussion Topics](#)

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## 7:00 P.M. REGULAR SESSION

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Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**REPORT OF CITY CLERK ON POSTING OF AGENDA**

*The agenda for this meeting was properly posted on May 13, 2016.*

**REPORT FROM JOINT MEETING**

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

**ANNOUNCEMENTS**

**CEREMONIAL ITEMS**

Proclamation Declaring May 2016 as Foster Care Appreciation Month

**Recommended Action:**

Present the proclamation declaring May 2016 as Foster Care Appreciation Week to Saratoga Foster Care parents.

[Staff Report](#)

[Attachment A – Proclamation Declaring May 2016 as Foster Care Awareness Week](#)

Commendations Recognizing Outgoing Youth Commissioners

**Recommended Action:**

Receive presentation on efforts of the Youth Commission during the 2015/16 school year and present commendations to Daniel Eem, Nupur Maheshwari, Mitali Shanbhag, Malika Singh, Roshan Verma, and Alexis Weisend recognizing their service on the Saratoga Youth Commission.

[Staff Report](#)

[Attachment A – Commendation for Daniel Eem](#)

[Attachment B – Commendation for Nupur Maheshwari](#)

[Attachment C – Commendation for Mitali Shanbhag](#)

[Attachment D – Commendation for Malika Singh](#)

[Attachment E – Commendation for Roshan Verma](#)

[Attachment F – Commendation for Alexis Weisend](#)

Appointment of Youth Commissioners and Oath of Office

**Recommended Action:**

Approve the attached resolution appointing 6 members to the Saratoga Youth Commission and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A – Resolution of Appointment](#)

[Attachment B – Oaths of Office](#)

**1. CONSENT CALENDAR**

*The Consent Calendar contains items of routine business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.*

1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the City Council minutes for the Special Meeting on April 18, 2016 and Regular City Council Meeting on May 4, 2016.

[Staff Report](#)

[Attachment A – Minutes for the Special Meeting on April 18, 2016](#)

[Attachment B – Minutes for the Regular City Council Meeting on May 4, 2016](#)

1.2. Review of Accounts Payable Check Registers

**Recommended Action:**

Review and accept check registers for the following accounts payable payment cycles:  
5/3/2016: Period 11, 5/10/2016: Period 11

[Staff Report](#)

[Check Register - 05-03-2016 Period 11](#)

[Check Register - 05-10-2016 Period 11](#)

- 1.3. Contract Renewal for Geotechnical Consultant Services with Cotton, Shires, and Associates, Inc.

**Recommended Action:**

Approve a 3 year contract with Cotton, Shires, and Associates, Inc. for geotechnical consultant services and authorize City Manager to execute the same.

[Staff Report](#)

[Attachment A - Contract](#)

- 1.4. Contract renewal for Traffic Engineering Services with Fehr and Peers Transportation Consultants

**Recommended Action:**

Approve a 3 year contract with Fehr and Peers Transportation Consultants for Traffic Engineering services and authorize City Manager to execute the same.

[Staff Report](#)

[Attachment A - Contract](#)

- 1.5. Amended Agreement with CSG Consultants Inc.

**Recommended Action:**

Authorize the City Manager to execute an amended agreement with CSG Consultants, Inc. extending the term of the agreement to June 30, 2017 and increasing the total contract amount to \$70,000.

[Staff Report](#)

[Attachment A – Amended Agreement with CSG Consultants, Inc.](#)

- 1.6. Resolution Establishing Local Goals & Policies for Community Facilities Districts

**Recommended Action:**

Approve the resolution establishing local goals and policies for community facilities districts (CFD).

[Staff Report](#)

[Attachment A – Resolution Establishing Local Goals and Policies for Community Facilities Districts](#)

## 2. PUBLIC HEARING

*Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition. During Public Hearings for appeals, Applicants/Appellants and/or their representatives have a total of ten (10) minutes maximum for opening statements. Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. After public comment, the Applicant/Appellants and/or their representatives have a total of five (5) minutes maximum for closing statements. Items requested for continuance are subject to the City Council's approval at the Council Meeting.*

### 2.1. Fiscal Year 2016/17 Proposed Operating & Capital Budget Public Hearing

**Recommended Action:**

Conduct a public hearing on the proposed FY 2016/17 Operating & Capital Budgets, and provide direction to staff for budget adoption on June 1, 2016.

[Staff report](#)

[Attachment A: FY 2016.17 Proposed Budget - BM](#)

## 3. OLD BUSINESS

None

## 4. NEW BUSINESS

### 4.1. Hakone Master Plan and Initial Study/ Negative Declaration

**Recommended Action:**

1. Approve Resolution adopting the Initial Study/ Negative Declaration for the Hakone Master Plan.
2. Approve Hakone Master Plan Summary Dated April 18, 2016.

[Staff Report](#)

[Attachment A: Completed Draft Master Plan \(also provided via hardcopy\)](#)

[Attachment A1: Master Plan Appendices](#)

[Attachment A2: Initial Study Mitigated Neg Dec and MMRP Text Revisions and City Responses](#)

[Attachment B: Resolution for Adoption of Negative Declaration](#)

[Attachment C: Public Comments](#)

[Supplemental Attachment - Written Communications \(Added 5/18/2016\)](#)

### 4.2. Village Community Outreach Results

**Recommended Action:**

Consider the Planning Commission and Heritage Preservation Commission recommendations and direct staff accordingly.

[Staff Report](#)

[Attachment A - Godbe Research Power Point Presentation](#)

[Attachment B - Godbe Research Detailed Survey Results](#)

[Attachment C - Peak Democracy Survey Results](#)

[Attachment D - Comparison of Godbe and Peak Democracy Survey Results](#)  
[Attachment E - Minutes from the March 15th Village Business Owners Meeting](#)  
[Attachment F - Minutes from the April 5th Village Property Owners Meeting](#)  
[Attachment G - April 27th Joint PC/HPC Meeting PowerPoint Presentation, Staff Report, and Minutes](#)  
[Attachment H - Submittal from Natasha Kuo, Village Business Owner](#)

## **CITY COUNCIL ASSIGNMENT REPORTS**

### Mayor Manny Cappello

Cities Association of Santa Clara County  
Council Finance Committee  
Santa Clara County Housing and Community Development (HCD) Council Committee  
Saratoga Area Senior Coordinating Council (SASCC)  
West Valley Mayors and Managers  
West Valley Sanitation District

### Vice Mayor Emily Lo

Hakone Foundation Board & Executive Committee  
KSAR Community Access TV Board  
Public Art Ad Hoc  
Saratoga Chamber of Commerce & Destination Saratoga  
Santa Clara County Library Joint Powers Authority  
Santa Clara County Expressway Plan 2040 Policy Advisory Board

### Council Member Mary-Lynne Bernald

Association of Bay Area Governments  
Cities Association of Santa Clara County-Legislative Action Committee  
Cities Association of Santa Clara County-Selection Committee  
FAA Select Committee on South Bay Arrivals  
Hakone Foundation Board  
Public Art Ad Hoc  
Saratoga Historical Foundation  
Saratoga Sister City Organization  
West Valley Solid Waste Management Joint Powers Authority

### Council Member Howard Miller

Council Finance Committee  
Silicon Valley Clean Energy Authority Board of Directors  
Valley Transportation Authority (VTA) Policy Advisory Committee  
VTA State Route 85 Corridor Policy Advisory Board  
VTA Board West Valley Cities Alternate

### Council Member Rishi Kumar

Santa Clara Valley Water District Commission  
Saratoga Ministerial Association

## **CITY COUNCIL ITEMS**

## **CITY MANAGER'S REPORT**

## ADJOURNMENT

### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Debbie Bretschneider, Deputy City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on May 13, 2016 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 13th day of May 2016 at Saratoga, California.*

*Debbie Bretschneider, Deputy City Clerk*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.*

*In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408/868-1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]*



### **CITY OF SARATOGA CITY COUNCIL JOINT MEETING CALENDAR 2016**

05/18	Regular Meeting – Joint Meeting with Hakone
06/01	Regular Meeting – 5:30 p.m. Joint Meeting with HOA’s at West Valley College, Campus Center
06/15	Regular Meeting – 6:00 p.m. Joint Meeting with County Fire and Santa Clara County FireSafe Council,
07/06	Regular Meeting –5:00 p.m. CLOSED SESSION, 6:00 p.m. Joint meeting with Montalvo Arts
07/20	Meeting Cancelled
08/03	Meeting Cancelled
08/17	Regular Meeting – 4:30 p.m. CLOSED SESSION, 6:00 p.m. Joint Meeting with Chamber of Commerce and Destination Saratoga
09/07	Regular Meeting – 5:00 p.m. Commission Interviews, 6:00 p.m. Joint Meeting with SASCC
09/21	Regular Meeting – 5:00 p.m. Joint Study Session with Traffic Safety Commission, 6:00 p.m. Joint Meeting with Youth Commission

10/05 Regular Meeting – 5:30 p.m. Joint Meeting with Saratoga School Districts in Senior Center,  
Saunders Room  
10/19 Regular Meeting –5:00 p.m. Joint Meeting with Historical Foundation, 6:00 p.m. Joint Meeting  
with Sheriff’s Office  
  
11/02 Regular Meeting – Joint Meeting with West Valley – Mission Community College Board of  
Trustees  
11/16 Regular Meeting – Joint Meeting with Senator Beall Jr.  
  
12/07 Regular Meeting – Joint Meeting with Representative Low  
12/20 Reorganization  
12/21 Regular Meeting –Council Norms Study Session

*Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Administrative Conference  
Room at Saratoga City Hall at 13777 Fruitvale Avenue.*