



SARATOGA CITY COUNCIL REGULAR MEETING

SEPTEMBER 21, 2016

4:30 P.M. STUDY SESSION

Administrative Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Study Session on Arrowhead Community Facilities District

Recommended Action:

Provide direction on whether to proceed with formation of a Community Facilities District and bond issuance for the Arrowhead neighborhood.

[Staff Report](#)

5:00 P.M. JOINT MEETING

Administrative Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with Saratoga Youth Commission

[Discussion Topics & Commission Work Plan](#)

6:00 P.M. JOINT MEETING

Administrative Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with Saratoga Area Senior Coordinating Council (SASCC)

[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Civic Theater | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT OF CITY CLERK ON POSTING OF AGENDA

The agenda for this meeting was posted on September 16, 2016.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public will be allowed to address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Council from discussing or taking action on such items. However, the Council may instruct staff accordingly regarding Oral Communications under Council Direction to Staff.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Appointment of Parks and Recreation and Library Commissioners and Oath of Office

Recommended Action:

Approve the attached resolution appointing 1 member to the Parks and Recreation Commission and 2 members to the Library Commission; and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A – Resolution of Appointment](#)

[Attachment B – Oaths of Office](#)

1. CONSENT CALENDAR

The Consent Calendar contains items of routine business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on September 7, 2016.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on September 7, 2016](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 9/6/2016 Period 3 and 9/13/2016 Period 3.

[Staff Report](#)

[Check Register - 09-06-2016 Period 3](#)

[Check Register - 09-13-2016 Period 3](#)

1.3. Highway 9 Improvements Phase IV - Construction Bids Rejection

Recommended Action:

Reject all bids for Highway 9 Improvements Phase IV.

[Staff Report](#)

1.4. Third Amendment to the Santa Clara Valley Urban Runoff Pollution Prevention Program Agreement

Recommended Action:

Authorize the City Manager to sign a Third Amendment to the Memorandum of Agreement (MOA).

[Staff Report](#)

[Attachment B- Third Amendment](#)

[Attachment A- SCVURPPP MOA with 1st and 2nd Amendments](#)

[Attachment C- Independent 3rd Party Review](#)

1.5. Commission Handbook Update

Recommended Action:

Approve the updated Commission Handbook and authorize staff to update the handbook as needed in the future.

[Staff Report](#)

[Attachment A – Updated Commission Handbook](#)

2. PUBLIC HEARING

None

3. OLD BUSINESS

None

4. NEW BUSINESS

4.1. Award of Contract for Website Design, Hosting, and Maintenance

Recommended Action:

Authorize the City Manager to execute the agreement with CivicPlus for website and intranet design, hosting, and maintenance in an amount not to exceed \$83,547 for a term of 4 years.

[Staff Report](#)

[Attachment A – Proposed Agreement with CivicPlus](#)

[Attachment B – City of Saratoga RFP for Website and Intranet Design](#)

4.2. Public Safety Initiative Work Plan

Recommended Action:

Approve the proposed work plan to implement the Public Safety Initiative.

[Staff Report](#)

[Attachment A - TSC Presentation](#)

4.3. Sport User Field Rental Budget Adjustment

Recommended Action:

Approve the attached Budget Adjustment Resolution to amend the Fiscal Year 2016/17 Operating Budget to increase expenditure funding by \$70,770 for prior year sport user field rental fees.

[Staff Report](#)
[Field Payment Resolution](#)

4.4. Budget Adjustment to Authorize and Fund the New Bainter Avenue Retaining Wall CIP

Recommended Action:

1. Adopt resolution authorizing the Bainter Avenue Retaining Wall Capital Improvement Project (9153-004) and transferring funds from the Hillside Stability Reserve to FY 2016/17 Capital Improvement Budget in the amount of \$210,000 to fund the project.
2. Approve design contract with Cotton, Shires and Associates, Inc. for the same project in the amount of \$29,500 and authorize staff to approve change orders up to \$3,000.

[Staff Report](#)
[Attachment A - Site Map](#)
[Attachment B -Resolution](#)
[Attachment C – CIP Project Worksheet](#)
[Attachment D – Design Contract with CSA](#)

4.5. League of California Cities Annual Conference Resolution

Recommended Action:

Provide input to the City’s voting delegate (Vice Mayor Emily Lo) and the alternate delegates (Council Members Bernald and Kumar) on the resolution to be considered at the League of California Cities Annual Conference.

[Staff Report](#)
[Attachment A – League of California Cities Resolutions Packet](#)

CITY COUNCIL ASSIGNMENT REPORTS

Mayor Manny Cappello

Cities Association of Santa Clara County
Council Finance Committee
Santa Clara County Housing and Community Development (HCD) Council Committee
Saratoga Area Senior Coordinating Council (SASCC)
West Valley Mayors and Managers
West Valley Sanitation District

Vice Mayor Emily Lo

Hakone Foundation Board & Executive Committee
KSAR Community Access TV Board
Public Art Ad Hoc
Saratoga Chamber of Commerce & Destination Saratoga
Santa Clara County Library Joint Powers Authority
Santa Clara County Expressway Plan 2040 Policy Advisory Board

Council Member Mary-Lynne Bernald

Association of Bay Area Governments
Cities Association of Santa Clara County-Legislative Action Committee
Cities Association of Santa Clara County-Selection Committee
FAA Select Committee on South Bay Arrivals

Hakone Foundation Board
Public Art Ad Hoc
Saratoga Historical Foundation
Saratoga Sister City Organization
West Valley Solid Waste Management Joint Powers Authority

Council Member Howard Miller

Council Finance Committee
Silicon Valley Clean Energy Authority Board of Directors
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board
VTA Board West Valley Cities Alternate

Council Member Rishi Kumar

Santa Clara Valley Water District Commission
Saratoga Ministerial Association

CITY COUNCIL ITEMS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, Deputy City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on September 16, 2016 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 16th day of September 2016 at Saratoga, California.

Debbie Bretschneider, Deputy City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us.

Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408/868-1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]



**CITY OF SARATOGA
CITY COUNCIL JOINT MEETING CALENDAR 2016**

- 09/21 Regular Meeting – 4:30 p.m. Closed Session, 5:00 p.m. Joint Meeting with SASCC, 6:00 p.m. Joint Meeting with Youth Commission
- 10/05 Regular Meeting – 5:30 p.m. Joint Meeting with Saratoga School Districts in Senior Center, Saunders Room
- 10/19 Regular Meeting –5:00 p.m. Joint Meeting with Historical Foundation, 6:00 p.m. Joint Meeting with Sheriff’s Office
- 11/02 Regular Meeting – Joint Meeting with West Valley – Mission Community College Board of Trustees
- 11/16 Regular Meeting – Joint Meeting with Senator Beall Jr.
- 12/07 Regular Meeting – Joint Meeting with Assembly Member Low
- 12/20 Reorganization
- 12/21 Regular Meeting –Council Norms Study Session

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Administrative Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue.