



SARATOGA PLANNING COMMISSION REGULAR MEETING ACTION MINUTES

September 14, 2016

7:00 PM PLANNING COMMISSION REGULAR MEETING

Civic Theater | 13777 Fruitvale Avenue, Saratoga CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Chair Dede Smullen, Vice Chair Tina Walia, Commissioners Sunil Ahuja, Kookie Fitzsimmons, Wendy Chang, Joyce Hlava

ABSENT: Commissioner Len Almalech, excused

ALSO PRESENT: Erwin Ordoñez, Community Development Director
Sung Kwon, Senior Planner

APPROVAL OF MINUTES

Action Minutes from the Regular Planning Commission Meeting of September 14, 2016.

WALIA/FITZSIMMONS MOVED TO **APPROVE THE MINUTES FOR THE REGULAR PLANNING COMMISSION MEETING OF SEPTEMBER 14, 2016.** MOTION PASSED. AYES: SMULLEN, WALIA, CHANG, AHUJA, FITZSIMMONS. NOES: NONE. ABSENT: ALMALECH. ABSTAIN: HLAVA.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public will be allowed to address the Planning Commission for up to three (3) minutes on matters not on this agenda. This law generally prohibits the Planning Commission from discussing or taking action on such items. However, the Planning Commission may instruct staff accordingly regarding Oral Communications.

REPORT ON APPEAL RIGHTS

If you wish to appeal any decision on this Agenda, you may file an Appeal Application with the City Clerk within fifteen (15) calendar days of the date of the decision.

1. NEW BUSINESS

None

2. PUBLIC HEARING

Applicants and/or their representatives have a total of ten (10) minutes maximum for opening statements. All interested persons may appear and be heard during this meeting regarding the items on this agenda. If items on this agenda are challenged in court, members of the public may be limited to raising only issues raised at the Public Hearing or in written correspondence delivered to the Planning Commission at, or prior to the close of the Public Hearing. Members of the public may comment on any item for up to three (3) minutes. Applicants and/or their representatives have a total of five (5) minutes maximum for closing statements.

- 2.1. Application PDR16-0013/14493 Big Basin Way (503-24-064); Gin Lee/ Thomas Liu
The applicant is requesting design review approval for a façade improvement and a 302 square foot second story residential addition to an existing mixed use development.

Recommended Action:

Adopt Resolution No. 16-022 approving the project subject to conditions of approval in included in Exhibit 1.

WALIA/FITZSIMMONS MOVED TO **ADOPT RESOLUTION NO. 16-022 APPROVING THE PROJECT SUBJECT TO AMENDED CONDITIONS OF APPROVAL.** MOTION PASSED. AYES: SMULLEN, WALIA, HLAVA, AHUJA, FITZSIMMONS, CHANG. NOES: NONE. ABSENT: ALMALECH, ABSTAIN: NONE.

- 2.2. Code Enforcement Updates

Recommended Action:

Adopt Resolution No. 16-026 approving Application (ZOA 16-0001)
Zoning Amendments to Articles (15-12 and 15-30)
Code Enforcement related to storage of personal property and materials; and signs

WALIA/FITZSIMMONS MOVED TO **ADOPT RESOLUTION NO. 16-026** approving Application (ZOA 16-0001) Zoning Amendments to Articles (15-12 and 15-30) Code Enforcement related to storage of personal property and materials; and signs. MOTION PASSED. AYES: SMULLEN, WALIA, HLAVA, AHUJA, FITZSIMMONS, CHANG. NOES: NONE. ABSENT: ALMALECH, ABSTAIN: NONE.

DIRECTOR ITEMS

Director noted upcoming September 27th Study Session.

COMMISSION ITEMS

Chair noted parade on September 17th.

ADJOURNMENT

Meeting adjourned at 10:23 p.m.

Minutes respectfully submitted:

Janet Costa, Office Specialist III
City of Saratoga