



SARATOGA CITY COUNCIL REGULAR MEETING

DECEMBER 21, 2016

6:00 P.M. JOINT MEETING

Administrative Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

AGENDA ITEMS:

Joint Meeting with San Jose Animal Care & Services
[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was posted on December 15, 2016.

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

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CITY COUNCIL ANNOUNCEMENTS

1. CEREMONIAL ITEMS

1.1. Commendation for Amit Seth

Recommended Action:

Present the commendation to Amit Seth.

[Staff Report](#)
[Attachment A – Commendation for Amit Seth](#)

3. CONSENT CALENDAR

The Consent Calendar contains items of routine business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

3.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on December 7, 2016.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on December 7, 2016](#)

3.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 12/06/2016 Period 6; and 12/14/2016 Period 6.

[Staff Report](#)

[Check Register - 12-06-2016 Period 6](#)

[Check Register - 12-14-2016 Period 6](#)

3.3. 2017 Hazardous Vegetation Program Commencement Resolution

Recommended Action:

Approve resolution declaring hazardous vegetation (weeds) as a public nuisance and setting a public hearing on January 18, 2017 to consider objections to the Abatement List.

[Staff Report](#)

[Attachment A - Resolution Declaring Hazardous Vegetation \(Weeds\) as a Public Nuisance and Setting Public Hearing Date](#)

[Attachment B - 2017 Abatement List Commencement Report](#)

[Attachment C - Sample Notices Mailed to Properties on Commencement Report](#)

3.4. Montalvo Emergency Access Easement Relocation

Recommended Action:

1. Accept Grant of Emergency Access Easement on Montalvo Arts Center property and adopt acceptance resolution.

2. Approve summary vacation/abandonment of a portion of the existing Emergency Access Easement on the same property and adopt vacation resolution.

[Staff Report](#)

[Attachment A - Grant of Emergency Access Easement](#)

[Attachment B - Resolution Accepting Grant of Emergency Access Easement](#)

[Attachment C - Resolution Vacating Emergency Access Easement](#)

[Attachment D - Original Grant of EAE Accepted](#)

3.5. Highway 9 Improvements Phase IV - Construction Management and Inspection Services Contract Award

Recommended Action:

1. Award Contract for Construction Management and Inspection Services for Highway 9

Phase IV Improvements Project to Bellecci & Associates in the amount of \$139,849.00 and authorize the City Manager to execute the same.

2. Move to authorize staff to execute change orders to the contract for unforeseen circumstances up to \$13,000.

[Staff Report](#)

[Attachment A - Construction Management and Inspection Services Contract](#)

3.6. Trail Easements Acceptance on Cooper-Garrod Winery and Garrod Farms Properties

Recommended Action:

Accept three separate Offers to Dedicate Trail Easement on properties known as Cooper-Garrod Winery and Garrod Farms (APNs 503-12-001, 503-10-044 and 503-10-067) and adopt acceptance resolutions

[Staff Report](#)

[Attachment A - Trail Easements Location Map](#)

[Attachment B - Resolution of Acceptance with Offer to Dedicate Trail Easement on APN 503-12-001](#)

[Attachment C - Resolution of Acceptance with Offer to Dedicate Trail Easement on APN 503-10-044](#)

[Attachment D - Resolution of Acceptance with Offer to Dedicate Trail Easement on APN 503-10-067](#)

[Attachment E - Development Agreement Recorded in 2012](#)

3.7. Commission Qualifications and Terms Expiring in 2017

Recommended Action:

Accept the list of Commission qualifications and terms expiring in the 2017 calendar year.

[Staff Report](#)

[Attachment A – Current Commission Membership, Attendance, and Purpose](#)

[Attachment B – 2017 Tentative Commission Recruitment Schedule](#)

4. PUBLIC HEARING

Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition. During Public Hearings for appeals, Applicants/Appellants and/or their representatives have a total of ten (10) minutes maximum for opening statements. Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. After public comment, the Applicant/Appellants and/or their representatives have a total of five (5) minutes maximum for closing statements. Items requested for continuance are subject to the City Council's approval at the Council Meeting.

4.1. Formation of Arrowhead Community Facilities District

Recommended Action:

Open the continued public hearing and receive public testimony on formation of the Arrowhead Community Facilities District (No. 16-1); adopt a Resolution of Formation for Community Facilities District (No. 16-1), authorizing the levy of a special tax and preliminarily establishing appropriations limits for the district; adopt a Resolution Determining the Necessity to Incur Bond Indebtedness within Community Facilities District No. 16-1; and adopt a Resolution Calling for a Special Election in Community Facilities District No. 16-1.

[Staff Report](#)

[Attachment A – Resolution of Formation for the Arrowhead CFD](#)

[Attachment B – Resolution Determining the Necessity to Incur Bond Indebtedness](#)

[Attachment C – Resolution Calling for a Special Election in the Arrowhead CFD](#)

[Attachment D – Special Tax Report](#)

[Supplemental Attachment](#)

4.2. City Code Amendments to conform Second (Accessory) Dwelling Unit regulations with recently enacted State Laws

Recommended Action:

1. Conduct a public hearing.
2. Introduce and waive the first reading of the ordinance.
3. Direct staff to place the ordinance on the Consent Calendar for adoption at the next regular meeting of the City Council.

[Staff Report](#)

[Attachment 1 - Ordinance](#)

[Attachment 2 - Staff Report – Planning Commission, November 9, 2016](#)

[VTA Map](#)

[Carshare Pic](#)

5. OLD BUSINESS

None

6. NEW BUSINESS

6.1. Recommendation of Support of Designating the National Heritage Area by the Heritage Preservation Commission.

Recommended Action:

Adopt a resolution supporting designation of Santa Clara County as a National Heritage Area.

[Staff Report](#)

[Att 1 National Heritage Area Resolution](#)

[Att 2 - National Heritage Area FAQs](#)

[Att 3 NHA 101](#)

6.2. Beekeeping Regulations

Recommended Action:

Review proposed modifications and direct staff to prepare an amendment to Saratoga's Beekeeping Ordinance (Section 7-20.230 of the Municipal Code).

[Staff Report](#)

[Attachment A-Section 7-20.230 Beekeeping](#)

[Attachment B- Comparison of Monte Sereno, Cupertino, and Santa Clara amendments](#)

[Attachment C-Comparison of Saratoga, Los Altos Hills, Campbell, Los Altos, and Los Gatos beekeeping requirements](#)

6.3. Annual Audit Reports

Recommended Action:

1. Review and accept the following annual audit reports for Fiscal Year 2015/16;
 - A. Comprehensive Annual Financial Report (CAFR)
 - B. Transportation Development Act Audit Report (MTC Grants)
 - C. Appropriation Limit Report (Gann)
 - D. SAS 114 Report

- E. SAS 112 Report
- F. State Controller's Office Financial Transaction Report Summary
- [Staff Report](#)
- [Attachment A: 2015-16 COS CAFR](#)
- [Attachment B: 2015-16 COS TDA Audited Financial](#)
- [Attachment C: 2016-17 COS GANN Report](#)
- [Attachment D: 2015-16 COS SAS 114 Letter](#)
- [Attachment E: 2015-16 COS SAS 112 Letter](#)
- [Attachment F: FY 2015-16 Annual Statement](#)

6.4. Community Event and Street Closure Grant Program

Recommended Action:

Provide Direction on Fiscal Year 2017/18 Community Event Grant Program and Street Closure Grant Process.

[Staff Report](#)

[Attachment A - History of Community Event Grant Allocations](#)

[Attachment B - History of Street Closure Grant Allocations](#)

6.5. Consideration of Co-Sponsoring Community Conversations with the Saratoga Ministerial Association.

Recommended Action:

Direct staff accordingly.

[Staff Report](#)

6.6. Adoption of City Council Assignments

Recommended Action:

Approve the resolution adopting the 2017 City Council assignments.

[Staff Report](#)

[Attachment A - Resolution Approving Council Assignments](#)

[Attachment B - Assignment Descriptions](#)

[Supplemental Attachment](#)

CITY COUNCIL ASSIGNMENT REPORTS

Mayor Manny Cappello

Cities Association of Santa Clara County

Council Finance Committee

Santa Clara County Housing and Community Development (HCD) Council Committee

Saratoga Area Senior Coordinating Council (SASCC)

West Valley Mayors and Managers

West Valley Sanitation District

Vice Mayor Emily Lo

Hakone Foundation Board & Executive Committee

KSAR Community Access TV Board

Public Art Ad Hoc

Saratoga Chamber of Commerce & Destination Saratoga

Santa Clara County Library Joint Powers Authority

Santa Clara County Expressway Plan 2040 Policy Advisory Board

Council Member Mary-Lynne Bernald

Association of Bay Area Governments
Cities Association of Santa Clara County-Legislative Action Committee
Cities Association of Santa Clara County-Selection Committee
FAA Select Committee on South Bay Arrivals
Hakone Foundation Board
Public Art Ad Hoc
Saratoga Historical Foundation
Saratoga Sister City Organization
West Valley Solid Waste Management Joint Powers Authority

Council Member Howard Miller

Council Finance Committee
Silicon Valley Clean Energy Authority Board of Directors
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board
VTA Board West Valley Cities Alternate

Council Member Rishi Kumar

Santa Clara Valley Water District Commission
Saratoga Ministerial Association

CITY COUNCIL ITEMS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, Deputy City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on December 15, 2016 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 15th day of December 2016 at Saratoga, California.

Debbie Bretschneider, Deputy City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408/868-1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 5.102-

35.104 ADA title II]

To view current or previous City Council Meeting videos, visit www.saratoga.ca.us/council



**CITY OF SARATOGA
CITY COUNCIL JOINT MEETING CALENDAR 2016**

12/21 Regular Meeting –Joint meeting with San Jose Animal Control

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Administrative Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue.