



CITY of SARATOGA

13777 FRUITVALE AVENUE • SARATOGA, CALIFORNIA 95070 • (408) 868-1200

Incorporated October 22, 1966

October 17, 2006

COUNCIL MEMBERS:

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Katy Allen, P.E.
Director, Department of Public Works
City of San Jose
200 East Santa Clara Street, Fifth Floor
San Jose, CA 95113-1905

Dear Katy:

I am writing to follow up on our conversations regarding potential improvements to the medians on Prospect Avenue from Lawrence to Saratoga-Sunnyvale Road. Saratoga has agreed to pay \$26,000 to complete the designs for the improvement plans for the medians. Your Department has agreed to be part of the design process so that the final design can be one that is acceptable to both the cities of Saratoga and San Jose. Your department will also issue an encroachment permit for construction, if necessary. San Jose will not charge Saratoga to participate in the design process or for an encroachment permit. Saratoga understands that your participation in no way obligates San Jose to pay for the design or actual improvements to the medians.

If this conforms with your understanding of the process, please sign this letter in the space indicated below. We are looking forward to working with you on this important project.

Sincerely,

John Cherbone
Director, Department of Public Works
City of Saratoga

This letter reflects my understanding of the cooperative planning approach to be used for the Prospect Avenue median improvement design process.

Katy Allen Oct. 18, 2007
Katy Allen, P.E.
Director, Department of Public Works
City of San Jose