

RESOLUTION NO. 14-061

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SARATOGA
REAFFIRMING THE CITY OF SARATOGA CONFLICT OF INTEREST CODE**

WHEREAS, the City of Saratoga's Conflict of Interest Code (Code) was adopted by Resolution No. 01-011 on February 21, 2001 and adopted by reference the Fair Political Practices Commission ("FPPC") Model Conflict of Interest Code set forth at Title 2, section 18730 of the California Code of Regulations;

WHEREAS, the Political Reform Act requires biennial review of the Code and the Code has been updated on a regular basis, most recently by Resolution 12-022 in 2012; and

WHEREAS, the City has completed its review of the Code for 2014 and determined that no changes are needed at this time to the list of designated positions required to disclose personal economic interests.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Saratoga does hereby reaffirm the City of Saratoga's Conflict of Interest Code list of designated positions required to file as adopted in Resolution 01-11, amended by Resolution 12-022, and shown Exhibit B attached hereto. The Key to Disclosure Categories portion of Exhibit B is amended to reflect changes to the descriptions of the disclosure categories adopted by the FPPC since the last Code update.

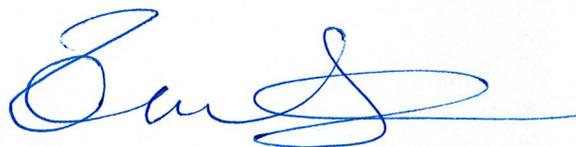
The above and foregoing resolution was passed and adopted at a regular meeting of the Saratoga City Council held on the 1st day of October 2014 by the following vote:

AYES: Mayor Emily Lo, Vice Mayor Howard Miller, Council Member Manny Cappello, Chuck Page, Jill Hunter

NOES: None

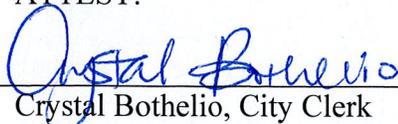
ABSENT: None

ABSTAIN: None



Emily Lo, Mayor

ATTEST:


Crystal Bothelio, City Clerk

DATE: 10/2/2014

EXHIBIT B – Conflict of Interest Code List of Designated Positions

<u>DESIGNATED POSITIONS</u>	<u>DISCLOSURE CATEGORY</u>
<u>City Manager's Office</u>	A through E
City Clerk	
<u>Public Works Department</u>	A through E
Public Works Director	
Public Works Manager – Parks	
Public Works Manager – Streets and Fleet	
Senior Civil Engineer	
Associate Engineer	
<u>Community Development Department</u>	A through E
Community Development Director	
Building Official	
Senior Planner	
City Arborist	
<u>Recreation Department</u>	A through E
Recreation Director	
Facilities Supervisor	
Senior Recreation Supervisor	
<u>Administrative Services Department</u>	A through E
Administrative Services Director	
Information Technology Administrator	
Human Resources Manager	
<u>Commissions & Committees</u>	A through E
Heritage Preservation	
Library	
Parks and Recreation	
Planning	
Traffic Safety	
Pedestrian, Equestrian & Bicycle Trails	

Hakone Foundation Board of Directors

A through E (only those investments, business positions, and sources of income of the type which engage in business with the Hakone Foundation; and interests in real property within a two-mile radius of any property owned or used by the Hakone Foundation)

Consultants

City Geotechnical Consultant

A through E (only those investments, business positions, and sources of income of the type which engage in land development, construction or the acquisition or sale of real property; interests in real property in the jurisdiction, including within a two-mile radius of any property owned or used by the City of Saratoga)

City Surveyor

A through E (only those investments, business positions, and sources of income of the type which engage in land development, construction or the acquisition or sale of real property; interests in real property in the jurisdiction, including within a two-mile radius of any property owned or used by the City of Saratoga)

Other Consultants*

*Consultants shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The City Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

KEY TO DISCLOSURE CATEGORIES

- Category A-1: Investments less than 10% ownership
- Category A-2: Investments greater than 10% ownership
- Category B: Real Property
- Category C: Income, Loans and Business Positions
- Category D: Income - Gifts
- Category E: Income – Gifts, Travel Payments, Advances and Reimbursements