



# SARATOGA

California

## HERITAGE PRESERVATION COMMISSION REGULAR MEETING January 11, 2022

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### 8:30 AM REGULAR MEETING

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#### **Teleconference/Public Participation Information to Mitigate the Spread of COVID-19**

This meeting will be held entirely by teleconference. All members of the City Council and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted pursuant to recent amendments to the teleconference rules required by the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when local officials have recommended social distancing. The purpose of the amendments is to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in Meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/84035279809> or App (Webinar ID 840 3527 9809) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID 840 3527 9809 and pressing \*9 to raise their hand to speak on an agenda item when directed by the Chair.

The public will not be able to participate in the meeting in person.

Methods of viewing the meeting will be listed on the meeting agenda. The public will not be able to participate in the meeting in person. In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

**1. Site Visit(s)**

- a. None

**2. Call to Order**

- 3. Roll Call-** Sharon Boyce-Bender, Marie Lopresto, Rina Shah, Priya Shastri, and Joseph Wherry

**4. Election of 2022 Chair and Vice Chair**

**5. Oral Communications**

Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. Commissioners may not comment on the matter but may choose to place the topic on a future agenda.

**6. Approval of the December 14, 2021 minutes**

[12-14-2021 Heritage Preservation Commission Agenda MEETING Minutes](#)

**7. New Business**

- a. 14630 Big Basin Way

[MEMO](#)

[Attachment 2- December 11, 2018 Big Basin Memo](#)

[Attachment 1-Email request-Joe Hernandez](#)

[Attachment 3-Proposed window details, Minutes from the December 11, 2018 HPC meeting, and Planning Commission Reso](#)

[Supplemental 1- 20221001 Pella window sample](#)

[Supplemental 2- Public Comment 20221001-John Henry House Windows](#)

- b. 14275 Saratoga Avenue

[MEMO](#)

[Attachment 1- report from Strata Design Studio DPR](#)

[Attachment 2-Site Development Plans](#)

**8. Staff Comments**

**9. Old Business**

- a. Heritage Preservation Ordinance update

[MEMO](#)

[Attachment 1-Memo with attachments from 12142021 HPC meeting](#)

[Attachment 2-HPC Suggestions after 12142021 HPC Meeting](#)

- b. Project status worksheet  
[Project Status Worksheet 20221101](#)

## **10. Commission Items**

## **11. Adjournment**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408) 868-1216 or [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Any recommendation made by the Heritage Preservation Commission may be appealed to the Planning Commission within ten (10) days of the date of the decision. The appeal shall be taken by filing with the Secretary of the Heritage Preservation Commission a written notice and filing fee within ten (10) days of the date of the decision.

In accordance with the Ralph M. Brown Act, copies of the staff report, and other materials provided to the Heritage Preservation Commission by City staff in connection with this agenda are available at the office of the Community Development Department Director at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the Director at the time, they are distributed to the Heritage Preservation Commission.

### **CERTIFICATE OF POSTING OF AGENDA**

*I, Nicole Johnson, Senior Planner, for the City of Saratoga, declare that the foregoing agenda for the meeting of the Heritage Preservation Commission was posted and available for public review on January 6, 2022 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*