



SARATOGA CITY COUNCIL REGULAR MEETING

JANUARY 15, 2020

6:00 P.M. STUDY SESSION

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Study Session on Human Trafficking Awareness

[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on January 9, 2020.

REPORT FROM STUDY SESSION

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Appointment of Heritage Preservation Commissioner & Oath of Office

Recommended Action:

Approve the resolution appointing one new member to the Heritage Preservation Commission; and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A – Resolution](#)

[Attachment B Oaths of Office](#)

Proclamation Declaring January 2020 as National Human Trafficking Awareness Month

Recommended Action:

Present the proclamation to members of “Stop Trafficking on Our Planet” (S.T.O.P.)

[Staff Report](#)

[Attachment A – Proclamation for National Human Trafficking Awareness Month](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on December 18, 2019.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on December 18, 2019](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 12/19/2019 Period 6; 1/7/2020 Period 7.

[Staff Report](#)

[Check Register - 12-19-2019 Period 6](#)

[Check Register - 01-07-2020 Period 7](#)

1.3. Treasurer’s Report for the Month Ended November 30, 2019

Recommended Action:

Review and accept the Treasurer’s Report for the month ended November 30, 2019.

[Treasurer Report](#)

1.4. Resolution Authorizing Final Disposition of Certain City Records

Recommended Action:

Adopt resolution authorizing final disposition of certain city records.

[Staff Report](#)

[Attachment A - Resolution Authorizing the Final Disposition of Certain City Records](#)

[Attachment B - List of Records Proposed for Final Disposition](#)

1.5. Citywide Traffic Signals, Lighted Crosswalks and Rectangular Rapid Flash Beacons Maintenance & Call-out Repairs – Amendment to Contract

Recommended Action:

Move to accept an amendment to contract for Citywide traffic signals, lighted crosswalks and rectangular rapid flash beacons (RRFBs) maintenance & call-out repair services with Bear Electric Solutions (BES) for an additional 6 months to June 30, 2020 for an additional \$25,000.

[Staff Report](#)

[Attachment A - Second Amendment to Contract](#)

[Attachment B - First Amendment and Original Contract](#)

1.6. Climate Action Plan Project Consultant Selection

Recommended Action:

1. Authorize the City Manager to enter into a Professional Service Agreement with O'Rourke and Associates in the amount of \$60,075.
2. Authorize City Manager to execute change order up to \$10,000.

[Staff Report](#)

[Attachment A - CAP Contract](#)

[Attachment B - Proposal from O'Rourke and Associates to prepare the Climate Action Plan](#)

2. PUBLIC HEARING

None

3. GENERAL BUSINESS

3.1. Discussion of Minimum Wage

Recommended Action:

Receive report and direct staff accordingly.

[Staff Report](#)

[Attachment A - Cities Association Model Ordinance](#)

[Attachment B - Santa Clara County Minimum Wage Study](#)

[Attachment C - Senate Bill 3](#)

3.2. City Council Meeting 2020 Schedule

Recommended Action:

Provide direction to staff regarding the City Council's 2020 meeting schedule; and authorize the City Manager to reinstate any cancelled meeting with 72 hours' notice if any urgent items arise.

[Staff Report](#)

[Attachment A – Joint Meeting Calendar](#)

COUNCIL ASSIGNMENTS

Mayor Howard Miller

Council Finance Committee

Saratoga Sister City Organization

Silicon Valley Clean Energy Authority Board of Directors

Valley Transportation Authority (VTA) Policy Advisory Committee

VTA State Route 85 Corridor Policy Advisory Board

West Valley Mayors & Managers

Vice Mayor Mary-Lynne Bernald

Association of Bay Area Governments

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County- meetings

Council Finance Committee

Hakone Foundation Board & Executive Committee

Public Art Committee
Santa Clara/Santa Cruz Airport/Community Roundtable
Saratoga Historical Foundation

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

Council Member Manny Cappello

Cities Association of Santa Clara County Board of Directors
Santa Clara County Housing and Community Development (HCD) Council Committee
Saratoga Area Senior Coordinating Council (SASCC)
Saratoga Ministerial Association
West Valley Sanitation District

Council Member Yan Zhao

Hakone Foundation Board
KSAR Community Access TV Board
Public Art Committee
Santa Clara County-Comprehensive County Expressway Planning Study Policy Advisory Board
Saratoga Chamber of Commerce & Destination Saratoga

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on January 9, 2020 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 9th day of January 2020 at Saratoga, California.

Debbie Bretschneider, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us.

Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1294. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]



**CITY OF SARATOGA
CITY COUNCIL MEETING CALENDAR 2020**

- 01/15 6:00 p.m. Study Session on Human Trafficking Awareness | 7:00 p.m. Regular Session
- 02/05 6:00 p.m. Joint Meeting with Santa Clara County Fire at Senior Center, S. Ku Hall | 7:00 p.m. Regular Session
- 02/19 6:00 p.m. Joint Meeting TBD | 7:00 p.m. Regular Session
- 02/28 Council Retreat | 8:30 a.m. - 4:30 p.m. | West Valley College, Baltic Room
- 03/04 5:00 p.m. Planning Commission interviews | 6:00 p.m. Joint Meeting with SASCC | 7:00 p.m. Regular Meeting
- 03/09 6:00 p.m. Commission Work Plan Study Session with Heritage Preservation, Planning, Library, Traffic Safety, Wildfire Task Force, and Parks & Recreation Commissions in Senior Center. S. Ku Hall
- 03/18 5:30 p.m. Library Commission Interviews | 6:00 p.m. CIP Prioritization Study session | 7:00 p.m. Regular Session
- 04/01 Tentative -Meeting cancelled
- 04/15 6:00 p.m. Joint Meeting with Chamber of Commerce | 7:00 p.m. Regular Session
- 04/27 TENTATIVE 6:00 p.m. Budget Study session
- 05/04 Youth Commission interviews (time tentative)
- 05/06 6:00 p.m. Joint Meeting with Mountain Winery | 7:00 p.m. Regular Session
- 05/20 6:00 p.m. Joint Meeting with Board of Supervisor President Joe Simitian | 7:00 p.m. Regular Session
- 06/03 5:00 p.m. Traffic Safety Commission Interviews | 5:30 p.m. Joint Meeting with Saratoga Neighborhood & Neighborhood Watch in Community Center, Multipurpose room
- 06/17 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Saratoga Ministerial Association | 7:00 p.m. Regular Session
- 07/01 5:00 p.m. Closed Session | 7:00 p.m. Regular Session
- 07/15 Tentative Recess
- 08/05 Tentative Recess
- 08/19 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board and Sister City | 7:00 p.m. Regular Session
- 09/02 5:00 p.m. Commission Interviews for Library & Parks | 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
- 09/16 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/07 5:00 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees | 6:00 p.m. Joint Meeting - Saratoga Schools and Boards at West Valley College | 7:00 p.m. Regular

10/21 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Regular Session
11/04 6:00 p.m. Joint Meeting with KSAR | 7:00 p.m. Regular Session
11/18 6:00 p.m. Joint Meeting with TBD | 7:00 p.m. Regular Session
12/02 5:00 p.m. Commission Interviews for HPC & TSC | 6:00 p.m. Joint Meeting with Historical
Foundation | 7:00 p.m. Regular Session
12/10 7:00 p.m. Council Reorganization
12/16 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Linda Callon Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue and Regular Session begins at 7:00 p.m. in the Civic Theater at 13777 Fruitvale Avenue.