



# SARATOGA CITY COUNCIL REGULAR MEETING

MARCH 15, 2023

## AMENDED AGENDA

- **03/15/2023 STUDY SESSION ITEM WRITTEN COMMUNICATIONS AND PRESENTATION SLIDES ADDED**
- **03/15/2023 ITEM 2.1 PRESENTATION SLIDES ADDED**

## Public Participation Information

In accordance with Saratoga City Council's Remote Public Participation Policy, members of the public may participate in this meeting in person at the locations listed below or via remote attendance using the Zoom information below.

Members of the public can view and participate in the **6:00 p.m. Study Session** by:

1. Attending the meeting in person at:
  - City Hall Linda Callon Conference Room, located at 13777 Fruitvale Avenue, Saratoga CA 95070
  - Villa 8D, Block 32, Ana Capri, Park Island, Ma Wan, New Territories, Hong Kong; **OR**
2. Accessing the meeting through Zoom
  - Webinar URL: <https://us02web.zoom.us/j/86846057855>
  - Webinar ID 868 4605 7855
  - Call In: 1.408.638.0968 or 1.669.900.6833

Members of the public can view and participate in the **7:00 p.m. Regular Session** by:

1. Attending the meeting in person at
  - Saratoga Civic Theater, Council Chambers located at 13777 Fruitvale Avenue, Saratoga CA 95070
  - Villa 8D, Block 32, Ana Capri, Park Island, Ma Wan, New Territories, Hong Kong; **OR**
2. Accessing the meeting through Zoom
  - Webinar URL: <https://us02web.zoom.us/j/81627041223>
  - Webinar ID: 816 2704 1223
  - Call In: 1.408.638.0968 or 1.669.900.6833; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99 and calling in following the direction above; **OR**
4. Viewing online at <http://www.saratoga.ca.us/watch> and calling in following the directions above.

## Written Communication

Comments can be submitted in writing at [www.saratoga.ca.us/comment](http://www.saratoga.ca.us/comment). Written communications will be provided to the members of the City Council and included in the Agenda Packet and/or in supplemental meeting materials.

## **Public Comment**

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. Public Comment will begin with speakers attending in-person first followed by those attending via Zoom.

## **Meeting Recording Information**

In accordance with the Saratoga City Council's Meeting Recording Policy, City Council Study Sessions, Joint Meetings, Joint Sessions, Commission Interviews, Retreats, meetings with the Planning Commission, and Regular Session Meetings are recorded and made available following the meeting on the City website.

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## **6:00 PM STUDY SESSION**

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**City Hall, Linda Callon Conference Room | 13777 Fruitvale Avenue, Saratoga, CA 95070**

2023-24 Capital Improvement Program Project Prioritization Study Session

### **Recommended Action:**

Review and provide direction on projects and funding for the 2023-24 Capital Improvement Program (CIP) budget.

[Staff Report](#)

[Attachment A - CIP Prioritization Study Session Package](#)

[Attachment B - Survey of Outdoor Dining Program Subsidies](#)

[Attachment C - Written Communications](#)

[Supplemental Memo - Study Session Item Written Communications](#)

[Study Session Presentation Slides](#)

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## **7:00 PM REGULAR SESSION**

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**Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

### **REPORT ON POSTING OF THE AGENDA**

*The agenda for this meeting was properly posted on March 10, 2023.*

### **ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the City Council on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

### **ANNOUNCEMENTS**

### **CEREMONIAL ITEMS**

Appointment of Parks & Recreation Commissioner and Planning Commissioners

### **Recommended Action:**

Adopt the Resolution appointing Isabelle Gecils to the Parks & Recreation Commission, reappointing Anjali Kausar to the Planning Commission, appointing Paul Germeraad to the Planning Commission; direct the City Clerk to administer the Oaths of Office.

[Staff Report](#)

[Attachment A - Resolution, Parks & Recreation and Planning Commission Appointments](#)

Proclamation Recognizing March 2023 as American Red Cross Month

**Recommended Action:**

Present a proclamation recognizing March 2023 as American Red Cross Month to a representative of the American Red Cross, Silicon Valley Chapter.

[Staff Report](#)

[Attachment A: Proclamation Recognizing March 2023 as American Red Cross Month](#)

**1. CONSENT CALENDAR**

*The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion.*

1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the Minutes for the March 1, 2023 City Council Regular Meeting.

[Staff Report](#)

[Attachment A - Minutes for the March 1, 2023 City Council Regular Meeting](#)

1.2. Review of Accounts Payable Check Registers

**Recommended Action:**

Review and accept check registers for the following accounts payable payment cycles:  
2/23/23 Period 8; 3/1/23 Period 9.

[Staff Report](#)

[Attachment A - Check Register 02-23-2023 Period 8](#)

[Attachment B - Check Register 03-01-2023 Period 9](#)

1.3. Final Map Approval for Two Lots Located at 19315 San Marcos Road

**Recommended Action:**

Adopt the Resolution granting final map approval of parcel map application No. ULS22-0003 for two lots located at 19315 San Marcos Road (APN: 397 13 011).

[Staff Report](#)

[Attachment A - Resolution Granting Final Map Approval](#)

[Attachment B - Site Map](#)

[Attachment C - Parcel Map](#)

1.4. Designation of Authorized Agents – Federal Emergency Management Agency

**Recommended Action:**

Approve the Designation of Applicant’s Agents Resolution.

[Staff Report](#)

[Attachment A – Designation of the Applicant’s Agents Resolution](#)

**2. GENERAL BUSINESS**

2.1. 2022 Comprehensive Cost of Services (User Fee) Study

**Recommended Action:**

Receive and accept the 2022 Comprehensive Cost of Services (User Fee) Study and provide policy direction to City staff for the preparation of the comprehensive Fee Schedule which is scheduled for City Council consideration on April 19.

[Staff Report](#)

[Attachment A - Final Saratoga Fee Study Report](#)

[Item 2.1 Presentation Slides](#)

## **COUNCIL ASSIGNMENTS**

[Council Assignments](#)

## **CITY COUNCIL ITEMS**

## **COUNCIL COMMUNICATIONS**

## **CITY MANAGER'S REPORT**

## **ADJOURNMENT**

## **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

I, Britt Avrit, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on March 10, 2023 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 10<sup>th</sup> day of March 2023 at Saratoga, California.

Britt Avrit, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City website at [www.saratoga.ca.us](http://www.saratoga.ca.us) and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety. [28 CFR 35.102-35.104 ADA title II]