



SARATOGA CITY COUNCIL FINANCE COMMITTEE

March 24, 2022

3:30 P.M. REGULAR MEETING

AMENDED AGENDA

- 03/24/2022 ITEM 2 WRITTEN COMMUNICATIONS ADDED

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be held entirely by teleconference. All members of the Committee and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted pursuant to recent amendments to the teleconference rules required by the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when local officials have recommended social distancing. The purpose of the amendments is to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/85191337519> or App Webinar ID: 851 9133 7519 and raising their hand to speak on an agenda item when directed by the Mayor.
2. Calling 1.669.900.6833 or 1.408.638.0968 and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

The public will not be able to participate in the meeting in person.

Members of the public can send written comments prior to the meeting by commenting online at www.saratoga.ca.us/fc prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

CALL TO ORDER

ROLL CALL

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Committee about any matter not on the agenda for this meeting for up to three (3) minutes. The law generally prohibits the Committee from

discussing or taking action on such items. The Committee may choose to place the topic on a future agenda.

AGENDA ITEMS

1. Finance Committee Minutes

Recommended Action:

Review and approve the minutes for the February 17, 2022 meeting.

[Finance Committee Minutes](#)

2. Review Financial Policies
 - a. Facilities Reserve Update
 - b. Fiscal Management Policies

Recommended Action:

Receive and review policies and provide direction to staff.

[Staff Report](#)

[Attachment A - Facility Reserve Policy](#)

[Attachment B Fiscal Management Policy Statements](#)

[Supplemental Memo, Written Communications, Item 2 \(added 3-24-2022\)](#)

3. Format Update to Monthly Treasurer's Report

Recommended Action:

Receive and review Treasurer's Report format and provide direction to staff.

[Staff Report](#)

[Attachment A - Current Treasurer Report for January 22](#)

[Attachment B - New Treasurer's Report](#)

[Attachment C - New CIP Activity Report](#)

4. Master Fee Schedule Discussion (no written staff report)

Recommended Action:

Discuss options for Master Fee Schedule updates.

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Gina Scott, Administrative Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council Finance Committee of the City of Saratoga was posted and available for public review on **March 21, 2022**, at the City of Saratoga, 13777 Fruitvale Ave., Saratoga, CA 95070, and on the City's website at www.saratoga.ca.us.

Signed this **21st day of March 2022** at Saratoga, California.

Gina Scott, Administrative Analyst

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Committee by City staff in connection with this agenda, copies of materials distributed to the Committee concurrently with the posting of the agenda, and materials distributed to the Committee by staff after the posting of the agenda are available on the City website at www.saratoga.ca.us and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

[28 CFR 35.102-35.104 ADA title II]