



# SARATOGA YOUTH COMMISSION REGULAR MEETING

**MAY 24, 2022**

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## **7:00 P.M. REGULAR MEETING**

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### **Teleconference/Public Participation Information to Mitigate the Spread of COVID-19**

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic. This meeting can be accessed by:

1. Using the Zoom website <https://us02web.zoom.us/j/88901502817> or App (Webinar ID 889 0150 2817) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, enter the Webinar ID 889 0150 2817, and pressing \*9 to raise their hand to speak on an agenda item when directed by the Chair.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at [www.saratoga.ca.us/yc](http://www.saratoga.ca.us/yc) prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting. During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

## ROLL CALL

### REPORT ON POSTING OF THE AGENDA

*The agenda for this meeting was properly posted on May 20, 2022.*

### ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

*Any member of the public may address the Youth Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Youth Commission from discussing or taking action on such items. However, the Youth Commission can schedule the item for discussion at a future meeting.*

### AGENDA ITEMS:

1. Youth Commission Minutes

**Recommended Action:**

Review and approve the minutes from the April 10, 2022 Special Meeting.

[Draft Minutes](#)

2. Recap South Bay Fun Fest

**Recommended Action:**

Share feedback on what went well, scheduling of shifts & accountability, and what can be improved in the future.

3. Saratoga Speaks Subcommittee Report

**Recommended Action:**

Receive verbal report from the subcommittee as we wrap up the school year with the remaining episodes of Saratoga Speaks. Discuss any important dates and deadlines.

4. Interactive Activities Subcommittee Report

**Recommended Action:**

Review and approve the recommendation provided by the subcommittee for an emergency preparedness kit that can be assembled by the subcommittee and given to staff to hold until they can be distributed by the City at a later date.

5. Stormwater Pollution Prevention Project

**Recommended Action:**

Review outline for a new project direction for youth to submit artwork. Recommendation will be provided by the subcommittee for next school year with

submissions relative to stormwater pollution prevention. Provide staff with an estimate on time spent on research during the months of February – May 2022.

6. Make it to Muko!

**Recommended Action:**

Receive progress update from the subcommittee and discuss days for participants to pick up their pins in early June.

[Make it to Muko Event Flyer](#)

7. Presentation of 2021-2022 Youth Commission Work Plan

**Recommended Action:**

Review and rehearse the Youth Commission's end of the year presentation that will be given to the City Council on June 1, 2022.

8. End of the Year Special Meeting & Celebration

**Recommended Action:**

Discuss options and schedule the Special Meeting in June before the Commission Recognition Dinner and the Commission's end of the year celebration. Provide staff with any ideas or alternatives.

9. Future Agenda Items

**Recommended Action:**

Review the agenda planner for upcoming important dates.

[Youth Commission Agenda Planner](#)

## ADJOURNMENT

### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Kayla Nakamoto, Administrative Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission was posted and available for review on May 20, 2022 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 20<sup>th</sup> day of May 2022 at Saratoga, California.*

*Kayla Nakamoto, Administrative Analyst*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Youth Commission by City staff in connection with this agenda, copies of materials distributed to the Youth Commission concurrently with the posting of the agenda, and materials distributed to the Youth Commission by staff after the posting of the agenda are available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us). Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.*

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