



SARATOGA CITY COUNCIL REGULAR MEETING

JUNE 2, 2021

AMENDED -PRESENTATIONS ADDED

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Council members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the **Commission Interview** by:

1. Using the Zoom website <https://us02web.zoom.us/j/88130894308> or App (Webinar ID 881 3089 4308) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (881 3089 4308), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Joint Meeting** by:

1. Using the Zoom website <https://us02web.zoom.us/j/86303431325> or App (Webinar ID 863 0343 1325) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (863 0343 1325), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/81563981657> or App (Webinar ID 815 6398 1657) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (815 6398 1657), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99), calling 1.669.900.6833 or 1.408.638.0968, entering the Webinar ID (815 6398 1657) and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
4. Viewing online at http://saratoga.granicus.com/MediaPlayer.php?publish_id=2 and calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (815 6398 1657),

and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor. Please mute your computer or television before giving public comment.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Council prior to the meeting by commenting online at www.saratoga.ca.us/comment prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

During the meeting the Mayor will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor’s Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

5:15 P.M. COMMISSION INTERVIEW

Members of the public can view and participate in the **Commission Interview** by:

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Time	Name	Commission	Vacancies	Incumbent
5:20 p.m.	Sharon Bender	Heritage Preservation	1 partial term (June 19, 2021-December 31, 2023)	No
5:25 p.m.	Bernald Gutnick	Traffic Safety	1 partial term (June 19, 2021-December 31, 2023)	No

6:00 P.M. JOINT MEETING

Members of the public can view and participate in the **Joint Meeting** by:

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2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (863 0343 1325), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

7:00 P.M. REGULAR SESSION

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/81563981657> or App (Webinar ID 815 6398 1657) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
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ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on May 27, 2021.

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Commendations Recognizing Outgoing Youth Commissioners

Recommended Action:

Receive presentation on efforts of the Youth Commission during the 2020/21 school year and present commendations to outgoing Commissioners Nicita Raamkumar, Nivi Madhan, Carolyn Wang, Alex Zhai, and Michelle Liu recognizing their service on the Saratoga Youth Commission.

[Staff Report](#)

[Attachment A - Nicita Raamkumar](#)

[Attachment B - Nivi Madhan](#)

[Attachment C - Carolyn Wang](#)

[Attachment D - Alex Zhai](#)

[Attachment E - Michelle Liu](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on May 19, 2021.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on May 19, 2021](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 05/18//21 Period 11; 05/19//21 Period 11; 05/26/2021 Period 11: any checks that were voided during the time period. Fund information, by check run, is also provided in this report.

[Staff Report](#)

[Check Register-05-18-21 P11.](#)

[Check Register-05-19-21 P11.](#)

[Check Register-05-26-21 P11.](#)

1.3. Treasurer’s Report for the Month Ended April 30, 2021

Recommended Action:

Review and accept the Treasurer’s Report for the month ended April 30, 2021.

[Treasurer Report](#)

1.4. Resolution to adopt a list of projects funded by SB 1 for FY 2021-22: The Road Repair and Accountability Act for funding the Annual Roadway Improvements Project

Recommended Action:

Adopt Resolution to adopt a list of projects funded by SB 1 for FY 2021-22: The Road Repair and Accountability Act for funding the Annual Roadway Improvements Project.

[Staff Report](#)

[Attachment A - Resolution](#)

1.5. Amendment to Extend Design Contract with Bellecci & Associates for the Village to Quarry Park Phase I Project

Recommended Action:

Move to accept an amendment to extend the design contract with Bellecci & Associates for the Village to Quarry Park Phase I Project from July 1, 2021 to June 30, 2023.

[Staff Report](#)

[Attachment A - Current Contract](#)
[Attachment B - Contract Amendment](#)

1.6. Two-Year Contract with North Bay Building Maintenance Services, Inc. (NBBM) for Restroom Facilities Services in the amount of \$92,505.60

Recommended Action:

Approve a two-year Contract for restroom facilities services with North Bay Building Maintenance Services, Inc. (NBBM) in the amount not to exceed \$92,505.60 and authorize the City Manager to execute the same.

[Staff Report](#)
[Attachment A - Contract](#)

1.7. One-Year Contract for Annual Tree Maintenance Services – Ian Geddes Tree Care, Inc. in the amount not to exceed \$160,500.

Recommended Action:

Approve a one-year contract for annual tree maintenance services with Ian Geddes Tree Care, Inc. in the amount not to exceed \$160,500 and authorize the City Manager to execute the same.

[Staff Report](#)
[Attachment A - Contract](#)

1.8. One-Year Contract for Annual Tree Maintenance Services – Oscar’s Expert Tree Care Services in the amount not to exceed \$200,000

Recommended Action:

Approve a one-year contract for annual tree maintenance services with Oscar’s Expert Tree Care Services in the amount not to exceed \$200,000 and authorize the City Manager to execute the same.

[Staff Report](#)
[Attachment A - Contract](#)

2. PUBLIC HEARING

Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition. Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. Items requested for continuance are subject to the City Council's approval at the Council Meeting.

2.1. Proposed Fiscal Year 2021/22 Operating & Capital Budget Hearing

Recommended Action:

Conduct a public hearing on the Proposed FY 2021/22 Operating & Capital Budgets and provide direction to staff for budget adoption on June 16, 2021.

[Staff Report](#)
[Proposed FY 2021/22 Operating & Capital Summary Budget Document Presentation](#)

3. GENERAL BUSINESS

3.1. Housing Element Engagement Update

Recommended Action:

Receive report and provide staff with feedback on outreach and engagement strategy.

[Staff Report](#)

[Attachment A – English and Chinese Citywide Postcards](#)

[Attachment B – Median Banners](#)

[Presentation Slides](#)

3.2. Authorize An Agreement With Urban Planning Partners In The Amount of \$481,981 For The Housing Element Update Project and General Plan Amendment EIR

Recommended Action:

Authorize the City Manager to execute an agreement with Urban Planning Partners, Inc. (UPP) for the 2023-2031 Housing Element Update and General Plan Amendment Environmental Impact Report in an amount not to exceed \$481,981.

[Staff Report](#)

[Attachment A - UPP Proposal](#)

[Attachment B - Proposed Contract UPP](#)

3.3. Remote Participation Option and Meeting Recordings

Recommended Action:

Consider whether to direct staff to place policies on remote public participation in meetings and meeting recordings on the agenda at the next City Council Regular Meeting for adoption.

[Staff Report](#)

[Attachment A – Recording Practices of Santa Clara County Cities](#)

[Presentation](#)

[Written Communications](#)

3.4. Public Art Committee Voting Membership

Recommended Action:

Direct staff accordingly.

[Staff Report](#)

[Attachment A – Resolution No. 20-069](#)

3.5. Public Art Policy

Recommended Action:

Consider the recommendations of the Public Art Committee and Finance Committee for amending the Public Art Policy and adopt a resolution implementing the selected recommendation or an alternative.

[Staff Report](#)

[Attachment A – Resolution Amending the Public Art Policy as Recommended by the Public Art Committee](#)

[Attachment B – Resolution Amending the Public Art Policy as Recommended by the Finance Committee](#)

[Attachment C – Current Public Art Policy \(Resolution No. 21-010\)](#)

COUNCIL ASSIGNMENTS

Mayor Yan Zhao

Association of Bay Area Governments
Cities Association of Santa Clara County-City Selection Committee
Cities Association of Santa Clara County-Legislative Action Committee
Cities Association of Santa Clara County
Council Finance Committee
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board
West Valley Mayors & Managers
West Valley Sanitation District

Vice Mayor Tina Walia

Council Finance Committee
KSAR Community Access TV Board
Saratoga Area Senior Coordinating Council (SASCC)
Silicon Valley Clean Energy Authority Board of Directors
Saratoga Ministerial Association

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

Council Member Kookie Fitzsimmons

Chamber of Commerce
Hakone Foundation Board
Santa Clara County Housing and Community Development (HCD) Council Committee
Saratoga Public Art Committee
Sister City Organization

Council Member Mary-Lynne Bernald

Hakone Foundation Board & Executive Committee
Santa Clara/Santa Cruz Airport/Community Roundtable
Saratoga Public Art Committee
Saratoga Historical Foundation

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, CMC, City Clerk, for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on May 27, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 27th day of May 2021 at Saratoga, California.

Debbie Bretschneider, CMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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CITY OF SARATOGA CITY COUNCIL MEETING CALENDAR 2021

- 06/02** 4:30 p.m. Commission Interviews | 5:30 p.m. Joint Meeting with Saratoga Neighborhoods & Neighborhood Watch, Joan Pisani Community Center, Multipurpose Room | 7:00 p.m. Regular Session
- 06/16** 6:00 p.m. Joint Meeting with Santa Clara County Fire || 7:00 p.m. Regular Session
- 07/07** 5:00 p.m. Closed Session | 6:00 p.m. **Study Session** on E-Communications Policy | 7:00 p.m. Regular Session
- 07/21** 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board | 7:00 p.m. Regular Session
- 08/04** Tentative -No Meeting - Recess
08/18 Tentative -No Meeting - Recess
- 09/01** 5:00 p.m. Commission Interviews – Library& Community Engagement Commission & Parks & Recreation Commission | 6:00 p.m. Joint Meeting with Planning Commission | 7:00 p.m. Regular Session
- 09/15** 5:00 p.m. **Study Session** on Rules of Parliamentary Procedure | 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/06** 5:00 p.m. Joint Meeting with Mountain Winery | 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Regular Session
- 10/20** 5:00 p.m. Joint Meeting with Historical Foundation | 6:00 p.m. Joint Meeting with West Valley – Mission Community College District Board of Trustees | 7:00 p.m. Regular Session
- 11/03** 5:30 p.m. Joint Meeting with Saratoga Schools | 7:00 p.m. Regular Session

- 11/17** 5:00 p.m. Joint Meeting with Los Gatos Saratoga Recreation | 6:00 p.m. Joint Meeting with State Senator Dave Cortese | 7:00 p.m. Regular Session
- 12/01** 5:00 p.m. Commission Interviews – Heritage Preservation Commission & Traffic Safety Commission | 6:00 p.m. Joint Meeting with Assembly Member Low | 7:00 p.m. City Council Reorganization | Regular Session
- 12/15** 6:00 p.m. **Study Session** on City Council Norms | 7:00 p.m. Regular Session