



SARATOGA CITY COUNCIL REGULAR MEETING

**JUNE 16, 2021
AMENDED -SUPPLEMENTAL MEMOS AND
PRESENTATION**

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Council members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the **Joint Meeting** by:

1. Using the Zoom website <https://us02web.zoom.us/j/87068991696> or App (Webinar ID 870 6899 1696) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (870 6899 1696), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/86520627053> or App (Webinar ID 865 2062 7053) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (865 2062 7053), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99), calling 1.669.900.6833 or 1.408.638.0968, entering the Webinar ID (865 2062 7053) and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
4. Viewing online at http://saratoga.granicus.com/MediaPlayer.php?publish_id=2 and calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (865 2062 7053), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor. Please mute your computer or television before giving public comment.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Council prior to the meeting by commenting online at www.saratoga.ca.us/comment prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

During the meeting the Mayor will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

6:00 P.M. JOINT MEETING

Members of the public can view and participate in the **Joint Meeting** by:

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Joint Meeting with Santa Clara County Fire Department

[Discussion Topics](#)

[Presentation](#)

7:00 P.M. REGULAR SESSION

Members of the public can view and participate in the **Regular Session** of the meeting by:

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2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (865 2062 7053), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
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ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on June 10, 2021.

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

[Written Communications](#)

ANNOUNCEMENTS

CEREMONIAL ITEMS

Commendation for Deputy Fire Chief Julie Linney

Recommended Action:

Present the commendation to Deputy Fire Chief Julie Linney.

[Staff Report](#)

[Attachment A – Commendation for Deputy Fire Chief Julie Linney](#)

Commendation for Jonathan Choi

Recommended Action:

Commend Jonathan Choi for his service on the Saratoga Traffic Safety Commission.

[Staff Report](#)

[Attachment A - Commendation for Jonathan Choi](#)

Appointment of Heritage Preservation Commissioner

Recommended Action:

Approve the resolution appointing one member to the Heritage Preservation Commission and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A – Resolution of Appointment](#)

[Attachment B – Oath of Office](#)

[Supplemental Memo](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on June 2, 2021.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on June 2, 2021](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles:
06/02/21 Period 12; 06/08/21 Period 12

[Staff Report](#)

[Check Register-06-02-21 P12](#)

[Check Register-06-08-21 P12](#)

1.3. Fiscal Year 2021/22 Operating & Capital Budget Adoption

Recommended Action:

Adopt resolution approving the Proposed FY 2021/22 Operating and Capital Budget, directing staff to incorporate within the final adopted budget any modifications related to late-breaking changes, minor corrections, carryforward appropriations, refined estimates, grant approvals, claim reimbursements, pass-through appropriations, or additional direction from Council upon adoption of the budget.

[Staff Report](#)

[Attachment A - FY 2021-22 Budget Adoption Resolution](#)

[Attachment B - FY 2021-22 CIP Project Conformance Resolution](#)

1.4. Resolution to Establish Property Tax Levy for Debt Service Payments on the Arrowhead Community Facility District 2018 Bond

Recommended Action:

Adopt the attached resolution that sets the property tax levy rate for the Arrowhead Community Facility District's 2018 Bond's debt service payment at \$6,000 per parcel for the remaining nineteen (19) participating property owners.

[Staff Report](#)

[Attachment A - Debt Service Schedule](#)

[Attachment B - Arrowhead Tax Levy Resolution](#)

1.5. Fiscal Year 2021/22 Gann Appropriation Limit

Recommended Action:

Review report and adopt resolution approving the Gann Appropriation Limit for FY 2021/22.

[Staff Report](#)

[Attachment A - Gann Limit Factors](#)

[Attachment B - GANN Limit Resolution](#)

[Attachment C -Price Factor and Population Information](#)

1.6. Annual Approval of the City's Investment Policy for Fiscal Year 2021/22

Recommended Action:

Review and approve the Investment Policy for Fiscal Year 2021/22.

[Staff Report](#)

[Attachment A - Investment Policy](#)

1.7. Resolution to Establish Property Tax Levy for Debt Service Payments on the Library General Obligation Bonds

Recommended Action:

Adopt the attached resolution to establish the property tax levy rate to provide for the Library General Obligation Bond's debt service payment at \$.0044 per \$100 of Assessed Valuation.

[Staff Report](#)

[Attachment A - General Obligation Bond Debt Service Schedule](#)

[Attachment B - GO Bond Tax Levy Resolution](#)

1.8. One Year Contract for Saratoga to Sanborn Trail Maintenance – Santa Cruz Mountains Trail Stewardship (SCMTS) in the amount of \$45,000

Recommended Action:

Approve a one-year contract for Saratoga to Sanborn Trail Maintenance with Santa Cruz Mountains Trail Stewardship (SCMTS) in the amount not to exceed \$45,000 and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A - Contract](#)

1.9. Los Gatos-Saratoga Community Education and Recreation Lease

Recommended Action:

Authorize the City Manager to execute a new lease agreement with Los Gatos-Saratoga Community Education and Recreation (LGS Recreation).

[Staff Report](#)

[Attachment A – LGS Recreation Lease](#)

2. PUBLIC HEARING

Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition. Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. Items requested for continuance are subject to the City Council's approval at the Council Meeting.

2.1. Weed and Brush Abatement Program Public Nuisance Declaration & Abatement Order

Recommended Action:

Adopt the attached resolution declaring properties listed in the resolution to be a public nuisance, order abatement of the public nuisance, and authorize the Santa Clara County Weed Abatement program to remove hazardous vegetation from these properties.

[Staff Report](#)

[Attachment A - Resolution](#)

2.2. Landscaping & Lighting Assessment District LLA-1 - Public Hearing, Approval of Engineer's Report, and Confirmation of Assessments for FY 21-22

Recommended Action:

Conduct the public hearing and following consideration of public comments adopt the Resolution Ordering the Improvements and Confirming the Diagram and Assessments for FY 21-22.

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B - Engineer's Report](#)

3. GENERAL BUSINESS

3.1. Waiver Request for Theater Rental Fees

Recommended Action:

Consider recommendation from the Finance Committee to waive Civic Theater rental fees for an estimated amount of \$30,000 for West Valley Light Opera and South Bay Musical Theater Company in Fiscal Year 2021/22 and apply ticket surcharge fees to the operating budget.

[Staff Report](#)

[Attachment A – Request from West Valley Light Opera and South Bay Musical Theater Company](#)

3.2. Heritage Tree Designation – Application No. HPC21-0004

Recommended Action:

Adopt the attached resolution designating the incense cedar located at 20715 Reid Lane as a Heritage Tree.

[Staff Report](#)

[Attachment A - Resolution of Approval](#)

[Attachment B - Heritage Tree List](#)

[Attachment C - Heritage Tree Application](#)

[Attachment D - Photo](#)

3.3. Accept the Final Text and Location of Five Point of Interest Markers

Recommended Action:

Adopt the resolutions accepting the final text, marker design and location of five Point of Interest Markers and authorizing and directing the Director of Community Development and the Director of Public Works to proceed with contracting for the manufacturing and installation of the markers.

[Staff Report](#)

[Attachment A- Resolution for The Chinese Come to Saratoga \(14470 Big Basin Way\)](#)

[Attachment B - Resolution for El Quito Olive Farm \(Quito Road at Paseo Olivos\)](#)

[Attachment C - Resolution for Glen Una Ranch \(Saratoga-Los Gatos Road.Austin Way\)](#)

[Attachment D - Resolution for McCarty House \(14460 Big Basin Way\)](#)

[Attachment E- Resolution for Saratoga Vitaphone \(14486 Big Basin Way\)](#)

[Attachment F -Proposed Text for the POI Markers](#)

[Attachment G- Significance Statements](#)

[Attachment H- POI Proposed Locations](#)

[Supplemental Memo](#)

3.4. Remote Public Participation Policy

Recommended Action:

Approve the resolution establishing a Remote Public Participation Policy.

[Staff Report](#)

[Attachment A – Remote Public Participation Policy](#)

3.5. Meeting Recording Policy

Recommended Action:

Approve the resolution establishing a Meeting Recording Policy.

[Staff Report](#)

[Attachment A – Resolution Establishing a Meeting Recording Policy](#)

3.6. Resolution Establishing a Public Art Commission

Recommended Action:

Approve the resolution establishing a Public Art Commission and direct staff to place pending public art projects on future City Council agendas for consideration.

[Staff Report](#)

[Attachment A – Resolution Establishing a Public Art Commission](#)

3.7. Public Art Policy

Recommended Action:

Approve the resolution establishing a new Public Art Policy.

[Staff Report](#)

[Attachment A – Public Art Policy](#)

3.8. Community Event Grant Funding Reallocation Request for Saratoga Area Senior Coordinating Council (SASCC)

Recommended Action:

Consider the request from the Saratoga Area Senior Coordinating Council (SASCC) to reallocate \$5,000 from the Fiscal Year 2020/21 Secured Funding Community Event Grant Program to support SASCC’s general operations.

[Staff Report](#)

[Attachment A – Funding Reallocation Request Letter](#)

COUNCIL ASSIGNMENTS

Mayor Yan Zhao

Association of Bay Area Governments
Cities Association of Santa Clara County-City Selection Committee
Cities Association of Santa Clara County-Legislative Action Committee
Cities Association of Santa Clara County
Council Finance Committee
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board
West Valley Mayors & Managers
West Valley Sanitation District

Vice Mayor Tina Walia

Council Finance Committee
KSAR Community Access TV Board
Saratoga Area Senior Coordinating Council (SASCC)
Silicon Valley Clean Energy Authority Board of Directors
Saratoga Ministerial Association

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

Council Member Kookie Fitzsimmons

Chamber of Commerce
Hakone Foundation Board

Santa Clara County Housing and Community Development (HCD) Council Committee
Saratoga Public Art Committee
Sister City Organization

Council Member Mary-Lynne Bernald
Hakone Foundation Board & Executive Committee
Santa Clara/Santa Cruz Airport/Community Roundtable
Saratoga Public Art Committee
Saratoga Historical Foundation

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, CMC, City Clerk, for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on June 10, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 10th day of June 2021 at Saratoga, California.

Debbie Bretschneider, CMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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CITY OF SARATOGA CITY COUNCIL MEETING CALENDAR 2021

06/16

6:00 p.m. Joint Meeting with Santa Clara County Fire | 7:00 p.m. Regular Session
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- 07/07** 5:00 p.m. Closed Session | 6:00 p.m. **Study Session** on E-Communications Policy | 7:00 p.m. Regular Session
- 07/21** 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board | 7:00 p.m. Regular Session
- 08/04** Tentative -No Meeting - Recess
- 08/18** Tentative -No Meeting - Recess
- 08/31** 6:00 p.m. **Joint Study Session** with Planning Commission on Housing Element
- 09/01** 5:00 p.m. Commission Interviews – Library & Community Engagement Commission & Parks & Recreation Commission | 6:00 p.m. Joint Meeting with TBD | 7:00 p.m. Regular Session
- 09/15** 5:00 p.m. **Study Session** on Rules of Parliamentary Procedure | 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/06** 5:00 p.m. Joint Meeting with Mountain Winery | 6:00 p.m. Joint Meeting with Sheriff’s Office | 7:00 p.m. Regular Session
- 10/20** 5:00 p.m. Joint Meeting with Historical Foundation | 6:00 p.m. Joint Meeting with West Valley – Mission Community College District Board of Trustees | 7:00 p.m. Regular Session
- 11/03** 5:30 p.m. Joint Meeting with Saratoga Schools | 7:00 p.m. Regular Session
- 11/17** 5:00 p.m. Joint Meeting with Los Gatos Saratoga Recreation | 6:00 p.m. Joint Meeting with State Senator Dave Cortese | 7:00 p.m. Regular Session
- 12/01** 5:00 p.m. Commission Interviews – Heritage Preservation Commission & Traffic Safety Commission | 6:00 p.m. Joint Meeting with Assembly Member Low | 7:00 p.m. City Council Reorganization | Regular Session
- 12/15** 6:00 p.m. **Study Session** on City Council Norms | 7:00 p.m. Regular Session