



# SARATOGA CITY COUNCIL REGULAR MEETING

JULY 5, 2023

## AMENDED AGENDA

- **07/10/2023 ITEM 1.5 SUPPLEMENTAL MEMO ADDED**
- **07/10/2023 NON-AGENDIZED ITEMS, WRITTEN COMMUNICATION ADDED**

## Public Participation Information

In accordance with Saratoga City Council's Remote Public Participation Policy, members of the public may participate in these meetings in person at the locations listed below or via remote attendance (if applicable) using the Zoom information below.

Members of the public can view and participate in the **6:00 p.m. Closed Session** by:

1. Attending the meeting in person at the City Hall Linda Callon Conference Room, located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
  - <https://us02web.zoom.us/j/89527052458>
  - Webinar ID 895 2705 2458 **OR**
  - Calling 1.408.638.0968 or 1.669.900.6833

Members of the public can view and participate in the **7:00 p.m. Regular Session** by:

1. Attending the meeting in person at the Civic Theater, Council Chambers located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
  - Webinar URL: <https://us02web.zoom.us/j/81627041223>
  - Webinar ID: 816 2704 1223
  - Call In: 1.408.638.0968 or 1.669.900.6833; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99 and calling in following the direction above; **OR**
4. Viewing online at [www.saratoga.ca.us/watch](http://www.saratoga.ca.us/watch) and calling in following the direction above.

## Written Communication

Comments can be submitted in writing at [www.saratoga.ca.us/comment](http://www.saratoga.ca.us/comment). Written communications will be provided to the members of the City Council and included in the Agenda Packet and/or in supplemental meeting materials.

## Public Comment

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. Public Comment will begin with speakers attending in-person first followed by those attending via Zoom.

## Meeting Recording Information

In accordance with the Saratoga City Council's Meeting Recording Policy, City Council Study Sessions, Joint Meetings, Joint Sessions, Commission Interviews, Retreats, meetings with the Planning Commission, and Regular Session Meetings are recorded and made available following the meeting on the City website.

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## 6:00 PM CLOSED SESSION

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City Hall, Linda Callon Conference Room | 13777 Fruitvale Avenue, Saratoga, CA 95070

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Gov't Code Section 54957); Title: City Manager

**CONFERENCE WITH LABOR NEGOTIATORS** (Gov't Code Section 54957.6); *Agency Designated Representatives:* City Attorney Richard Taylor; *Unrepresented Employee:* City Manager

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## 7:00 PM REGULAR SESSION

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Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**REPORT ON POSTING OF THE AGENDA**

*The agenda for this meeting was properly posted on June 30, 2023.*

**REPORT FROM CLOSED SESSION**

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the City Council on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

[Non Agendized, Written Communication](#)

**ANNOUNCEMENTS**

### 1. CONSENT CALENDAR

*The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion.*

#### 1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the Minutes for the June 21, 2023 City Council Regular Meeting.

[Staff Report](#)

[Attachment A - Minutes for the June 21, 2023 City Council Regular Meeting](#)

#### 1.2. Review and Accept Accounts Payable Check Registers

**Recommended Action:**

Review and accept the 06/15/2023 and 06/22/2023 accounts payable vendor payment check registers.

[Staff Report](#)

[Attachment A - Check Register 06-15-2023](#)

[Attachment B - Check Register 06-22-2023](#)

1.3. Treasurer's Report for the Month Ended May 31, 2023

**Recommended Action:**

Review and accept the Treasurer's Report for the month ended May 31, 2023.

[Staff Report](#)

1.4. Nine-month extension of contract for street sweeping services in the amount not-to-exceed \$200,000.00

**Recommended Action:**

Extend the street sweeping contract with SCA of CA, LLC. for an additional nine-month term in the amount of \$185,530.50 for scheduled sweeping and authorize an additional \$14,469.50 for unscheduled sweeping services for a total not-to-exceed \$200,000.00.

[Staff Report](#)

[Attachment A - First Contract Amendment and Original Contract](#)

[Attachment B - Second Contract Amendment](#)

1.5. Resolution Authorizing the City Manager to Execute Administering Agency-State Master Agreements for State and Federal-Aid Funded Projects and Blue Hills Elementary Pedestrian Crossing at Union Pacific Railroad Project Fiscal Year 2023/24 Budget Adjustment Resolution

**Recommended Action:**

1. Adopt a resolution authorizing the City Manager to execute administering agency-state master agreements for State and Federal-Aid funded projects, including the Fund Transfer Agreement (FTA) of \$1.2 million of Priority Legislative Budget Projects (PLBP) funding for the Blue Hills Elementary Pedestrian Crossing at Union Pacific Railroad (UPRR) Project.

2. Adopt a resolution to accept PLBP funding for the Blue Hills Elementary Pedestrian Crossing at UPRR Project and adjust the Fiscal Year 2023/24 budget.

[Staff Report](#)

[Attachment A - Resolution Authorizing CM for FTA PLBP FUNDS 2023- Blue Hills Project](#)

[Attachment B - Budget Resolution To Accept PLBP Funding for FY 23-24, Revised 07-05-2023](#)

[Attachment C - Funds Transfer Agreement Supplemental Memo \(Added 07-10-2023\)](#)

1.6. Authorize Purchase of Irrigation Controllers in the amount of \$84,032.11 and Approve a Budget Amendment Resolution for Beauchamps LLA Zone-16

**Recommended Action:**

1. Approve purchase of new irrigation controllers in the amount of \$84,032.11.

2. Adopt budget Resolution to increase the FY23-24 budget for the Beauchamps LLA Zone 16 by an additional \$1,000.

[Staff Report](#)

[Attachment A - Quote](#)

[Attachment B - Budget Resolution](#)

1.7. Designation of Authorized Agents - Federal Emergency Management Agency

**Recommended Action:**

Approve the Designation of Applicant's Agents Resolution.

[Staff Report](#)

[Attachment A - Designation of the Applicant's Agents Resolution](#)

## **2. GENERAL BUSINESS**

2.1. Two-Year Landscape Maintenance Service Contract with Dinsmore Landscape Company in the amount of \$841,594.38

**Recommended Action:**

Approve a two-year Landscape Maintenance Service Contract with Dinsmore Landscape Company, with an option to extend the contract for an additional year and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A - Contract](#)

[Attachment B - Bid Summary](#)

## **COUNCIL ASSIGNMENTS**

[Council Assignments](#)

## **CITY COUNCIL ITEMS**

## **COUNCIL COMMUNICATIONS**

## **CITY MANAGER'S REPORT**

## **ADJOURNMENT**

## **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

I, Britt Avrit, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on June 30, 2023 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 30<sup>th</sup> day of June 2023 at Saratoga, California.

Britt Avrit, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City website at [www.saratoga.ca.us](http://www.saratoga.ca.us) and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety. [28 CFR 35.102-35.104 ADA title II]