



SARATOGA CITY COUNCIL REGULAR MEETING

JULY 19, 2023

AMENDED AGENDA

- **07/19/2023 JOINT SESSION PRESENTATION SLIDES ADDED**
- **07/19/2023 ITEM 2.2 STAFF REPORT REVISED WITH ATTACHMENTS ADDED**
- **07/19/2023 ITEM 2.2 WRITTEN COMMUNICATIONS ADDED**
- **07/19/2023 ITEM 2.4 WRITTEN COMMUNICATIONS ADDED**

Public Participation Information

In accordance with Saratoga City Council's Remote Public Participation Policy, members of the public may participate in these meetings in person at the locations listed below or via remote attendance (if applicable) using the Zoom information below.

Members of the public can view and participate in the **6:00 p.m. Joint Session** by:

1. Attending the meeting in person at the City Hall Linda Callon Conference Room, located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
 - Webinar URL: <https://us02web.zoom.us/j/88482254658>
 - Webinar ID 884 8225 4658 **OR**
 - Calling 1.408.638.0968 or 1.669.900.6833

Members of the public can view and participate in the **7:00 p.m. Regular Session** by:

1. Attending the meeting in person at the Civic Theater, Council Chambers located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
 - Webinar URL: <https://us02web.zoom.us/j/81627041223>
 - Webinar ID: 816 2704 1223
 - Call In: 1.408.638.0968 or 1.669.900.6833; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99 and calling in following the direction above; **OR**
4. Viewing online at www.saratoga.ca.us/watch and calling in following the direction above.

Written Communication

Comments can be submitted in writing at www.saratoga.ca.us/comment. Written communications will be provided to the members of the City Council and included in the Agenda Packet and/or in supplemental meeting materials.

Public Comment

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. Public Comment will begin with speakers attending in-person first followed by those attending via Zoom.

Meeting Recording Information

In accordance with the Saratoga City Council's Meeting Recording Policy, City Council Study Sessions, Joint Meetings, Joint Sessions, Commission Interviews, Retreats, meetings with the Planning Commission, and Regular Session Meetings are recorded and made available following the meeting on the City website.

6:00 PM JOINT SESSION

City Hall, Linda Callon Conference Room | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Session with Santa Clara County Sheriff's Office and Santa Clara County Fire Department

Recommended Action:

Receive updates from Santa Clara County Sheriff's Office and Santa Clara County Fire Department

[Santa Clara County Sheriff Department Presentation Slides](#)

[Santa Clara County Fire Department Presentation Slides](#)

7:00 PM REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on July 14, 2023.

REPORT FROM CLOSED SESSION

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEM

Commendation Recognizing Ann Waltonsmith

Recommended Action:

Present commendation recognizing Ann Waltonsmith for her service as the Hakone Foundation Board of Trustees Chairperson.

[Staff Report](#)

[Attachment A - Commendation](#)

SPECIAL PRESENTATION

Special Presentation – Midpeninsula Regional Open Space District

Recommended Action:

Receive presentation from Midpeninsula Regional Open Space District

[Staff Report](#)

[Attachment A - Presentation Slides](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the Minutes for the July 5, 2023, City Council Regular Meeting.

[Staff Report](#)

[Attachment A - Minutes for the July 5, 2023 City Council Regular Meeting](#)

1.2. Review and Accept Accounts Payable Check Registers

Recommended Action:

Review and accept the 06/29/2023 and 07/06/2023 accounts payable vendor payment check registers.

[Staff Report](#)

[Attachment A - Check Register 06-29-2023](#)

[Attachment B - Check Register 07-06-2023 Period 13](#)

[Attachment C - Check Register 07-06-2023 Period 01](#)

1.3. Notice of Completion – 2022 Pavement Management Program Project

Recommended Action:

Accept the 2022 Pavement Management Program (2022 PMP) contract as complete and authorize staff to record the Notice of Completion.

[Staff Report](#)

[Attachment A - Notice of Completion for the 2022 Pavement Management Program Project](#)

1.4. Citywide Bikeways and Sidewalk Master Plan – Resolution of Local Support

Recommended Actions:

1. Adopt a Resolution of Local Support for the Citywide Bikeways and Sidewalk Master Plan to secure the funding provided through One Bay Area Grant (OBAG).

2. Adopt a budget resolution creating a new CIP project for the Citywide Bikeways and Sidewalk Master Plan.

[Staff Report](#)

[Attachment A - Resolution of Local Support](#)

[Attachment B - Budget Resolution](#)

1.5. The Elms (Quito Village) Landscape Maintenance Agreement - Pulte

Recommended Action:

Approve the Landscape Maintenance Agreement with Pulte Home Company, LLC for the landscaping that will be installed in the public right-of-way as part of their new housing development, The Elms.

[Staff Report](#)

[Attachment A - Landscape Maintenance Agreement](#)

1.6. Final Map Approval for 11 Lots Located at 14521 Quito Road (397-05-028)

Recommended Action:

Adopt resolution granting final map approval of tentative map application No. SUB 20-0003 for 11 lots located at 14521 Quito Road (APN 397-05-028) and authorizing ancillary actions.

[Staff Report](#)

[Attachment A - Resolution Granting Final Map Approval](#)

[Attachment B - Site Map](#)

[Attachment C - Tract Map](#)

[Attachment D - Planning C Res No. 22-024 with Conditions](#)

[Attachment E - Subdivision Improvement Agreement](#)

[Attachment F - Grant Deed](#)

1.7. 2-year Contract for Park Restroom Maintenance Services with North Bay Building Maintenance (NBBM) in the amount not to exceed \$104,299.80

Recommended Action:

Approve a two-year Park Restroom Maintenance Service Contract with North Bay Building Maintenance (NBBM) for monthly restroom maintenance services in the amount not-to-exceed \$104,299.80 and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A - Contract](#)

2. GENERAL BUSINESS

2.1. New Taipei Friendship City Discussion

Recommended Action:

Consider whether to direct staff to initiate discussions with New Taipei City to develop a Friendship City Memorandum of Understanding.

[Staff Report](#)

[Attachment A - Map of New Taipei City](#)

[Attachment B - Cupertino New Taipei Friendship City MOU](#)

2.2. Website Design Preview

Recommended Action:

Receive website design preview and provide feedback.

[Staff Report \(Updated 07-19-2023\)](#)

[Attachment A - Homepage Design Concept](#)

[Attachment B - Internal Page Design Concept](#)

[Supplemental Memo - Item 2.2 Written Communications](#)

2.3. Preliminary Fiscal Year 2022-23 Year-End Report

Recommended Action:

Receive a preliminary fiscal year 2022-23 year-end report.

[Staff Report](#)

2.4. Amendment to Remote Public Participation Policy

Recommended Action:

Adopt a resolution amending the Remote Public Participation Policy to clarify that public meetings may continue in person in the event remote participation technology is not available.

[Staff Report](#)

[Attachment A - Resolution Amending Remote Public Participation Policy](#)

[Supplemental Memo - Item 2.4 Written Communications](#)

2.5. City Manager's Employment Agreement and Salary Schedule Amendments

Recommended Action:

Authorize the Mayor to sign the City Manager's Amended Employment Agreement and adopt a Resolution Amending the City Salary Schedule effective July 1, 2023.

[Staff Report](#)

[Attachment A – Amendment to City Manager's Employment Agreement](#)

[Attachment B – Resolution Amending the City Salary Schedule Effective July 1, 2023](#)

2.6. Designation of League of California Cities Annual Conference Voting Delegate and Alternate(s)

Recommended Action:

Designate the City of Saratoga's voting delegate and alternate voting delegate(s) for the 2023 League of California Cities Annual Conference.

[Staff Report](#)

[Attachment A - 2023 Voting Delegate Packet](#)

COUNCIL ASSIGNMENTS

[Council Assignments](#)

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Britt Avrit, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on July 14, 2023 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 14th day of July 2023 at Saratoga, California.

Britt Avrit, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City website at www.saratoga.ca.us and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety. [28 CFR 35.102-35.104 ADA title II]