



# CITY OF SARATOGA

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## COUNCIL FINANCE COMMITTEE JULY 23, 2020

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### Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Council members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/85476454520> or App Webinar ID: 854 7645 4520 and raising their hand to speak on an agenda item when directed by the Mayor.
2. Calling 1.669.900.6833 or 1.408.638.0968 and pressing \*9 to raise their hand to speak on an agenda item when directed by the Mayor.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments prior to the meeting by commenting online at [www.saratoga.ca.us/fc](http://www.saratoga.ca.us/fc) prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

During the meeting the Mayor will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at [debbieb@saratoga.ca.us](mailto:debbieb@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

**TIME** 2:00 p.m.

**LOCATION** Linda Callon Conference Room  
Saratoga City Hall  
13777 Fruitvale Avenue  
Saratoga, CA 95070

1. **CALL TO ORDER** Mayor Miller
2. **ROLL CALL** Council Members: Miller, Bernald, Zhao, Kumar
3. **REPORT ON POSTING OF THE AGENDA:** Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on: July 20, 2020.
4. **ORAL & WRITTEN COMMUNICATION**  
Any member of the public may address the Committee about any matter not on the agenda for this meeting for up to three minutes. *Committee members may not comment on the matter but may choose to place the topic on a future agenda.*
5. **APPROVAL OF FINANCE COMMITTEE MEETING MINUTES FOR** April 30, 2020  
4.30.2020 Finance Committee Minutes
6. **OLD BUSINESS**
  - A. None
7. **NEW BUSINESS**
  - A. Hakone Gardens Lease Agreement (*Lindsay*)  
Staff Memo  
Attachment 1 - Proposed Updated Lease  
Attachment 2 - Hakone CIP 2020-21  
Attachment 3 - Current Lease Summary
  - B. Community Funded Improvement Projects Process Policy (*Furey*)  
FC Memo - Community Funded Projects  
Community Funded Improvement Process
  - C. ClearGov Software (*Furey*)  
FC Memo - ClearGov Software  
ClearGov - Flyer - Overview for Local Governments  
ClearGov - Flyer - Digital Budget Book Coming Soon
  - D. Next Finance Committee meeting (proposed date: August 27, Thursday, 2:00 PM)

## 8. ADJOURNMENT

### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

I, Mary Furey, Finance & Administrative Services Director for the City of Saratoga, declare that the foregoing agenda for the meeting of the Council Standing Finance Committee of the City of Saratoga was posted and available for public review on July 20, 2020 at the City of Saratoga, 13777 Fruitvale Ave., Saratoga, CA 95070, and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 20<sup>th</sup> day of July 2020 at Saratoga, California.

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Mary Furey, Finance & Administrative Services Director

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408) 868-1216 or by email at [debbieb@saratoga.ca.us](mailto:debbieb@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

In accordance with the Ralph M. Brown Act, staff reports and other materials provided to the members of the legislative body will be made available following removal of State and local shelter in place orders in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070.

[28 CFR 35.102-35.104 ADA title II]