



SARATOGA CITY COUNCIL REGULAR MEETING

AUGUST 1, 2018

5:30 P.M. CLOSED SESSION

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

CLOSED SESSION AGENDA ITEMS:

CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (Government Code § 54956.9(b))

Significant exposure to litigation: (One potential case)

6:00 P.M. JOINT MEETING

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

AGENDA ITEMS:

Joint Meeting with the Youth in Government Participants

[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on July 26, 2018.

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Commendation for Kenneth Kehmna, Santa Clara County Fire Chief

Recommended Action:

Present commendation to Kenneth Kehmna, Santa Clara County Fire Chief.

[Staff Report](#)

[Attachment A: Commendation](#)

Commendation for Melodie Pack, Saratoga Union School District Office Employee of the Year

Recommended Action:

Present commendation to Melodie Pack, Saratoga Union School District Office Employee of the Year.

[Staff Report](#)

[Attachment A: Commendation for Melodie Pack](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on June 20, 2018.

[Staff Report](#)

[Attachment A - Minutes for the Regular City Council Meeting for June 20, 2018](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles:

6/19/2018 Period 12; 6/26/2018 Period 12; 7/3/2018 Period 13;

7/3/2018 Period 1; 7/10/2018 Period 13; 7/10/2018 Period 1; 7/17/2018 Period 13;

7/18/2018 Period 1; 7/24/2018 Period 13; and 7/25/2018 Period

1.

[Staff Report](#)

[Check Register - 06-19-2018 Period 12](#)

[Check Register - 06-26-2018 Period 12](#)

[Check Register - 07-03-2018 Period 13](#)

[Check Register - 07-03-2018 Period 1](#)

[Check Register - 07-10-2018 Period 13](#)

[Check Register - 07-10-2018 Period 1](#)

[Check Register - 07-17-2018 Period 13](#)

[Check Register - 07-18-2018 Period 1](#)

[Check Register - 07-24-2018 Period 13](#)

[Check Register - 07-25-2018 Period 1](#)

1.3. Treasurer's Report for the Month Ended May 31, 2018

Recommended Action:

Review and accept the Treasurer's Report for the month ended May 31, 2018.

[Treasurer Report for May 18](#)

1.4. Ordinance Establishing Regulations for Storage and Reporting Lost or Stolen Firearms

Recommended Action:

Waive the second reading and adopt the ordinance establishing regulations for storage of firearms in Saratoga residences and requirements for reporting lost or stolen firearms in the City of Saratoga.

[Staff Report](#)

[Attachment A – Ordinance Establishing Regulations for Storage and Reporting Lost or Stolen Firearms](#)

[Attachment B – Written Communications](#)

[Attachment C – Written Communications from the June 20, 2018 Public Hearing Part 1](#)

[Attachment D – Written Communications from the June 20, 2018 Public Hearing Part 2 Supplemental Attachment](#)

1.5. Approval of a Contract in the Amount of \$65,477 with Budget Flooring for Installation of Replacement Flooring in the City Hall Planning Area

Recommended Action:

Authorize the City Manager to execute a contract with Budget Flooring, Inc. in the amount of \$65,477 for materials and installation of new flooring in the City Hall Engineering and Community Development areas.

[Staff Report](#)

[Attachment A - City Hall Flooring Project Bid Sheet](#)

[Attachment B - Budget Flooring City Hall Contract](#)

1.6. Resolution to appoint City representatives to the PLAN JPA Board of Directors

Recommended Action:

Adopt resolution appointing City of Saratoga representatives to the Pooled Liability Assurance Network Joint Powers Association's (PLAN JPA) Board of Directors.

[Staff Report](#)

[Attachment 1 - 2018 Resolution Appointing PLAN JPA Board Representatives](#)

1.7. Resolution to establish a Special Tax Assessment Levy for Debt Service Payments on the 2018 Arrowhead Community Facility District's Special Assessment Bond

Recommended Action:

Adopt the attached resolution that sets the Arrowhead Community Facility District's Special Tax Assessment tax levy at \$9,542 per participating parcel.

[Staff Report](#)

[Attachment 1 - 2018 Reso for Tax Levy](#)

1.8. Building Inspection Services Contract with 4Leaf, Inc.

Recommended Action:

Authorize the City Manager to amend the contract with 4Leaf, Inc. for as-needed professional building inspection services to increase the amount from \$50,000.00 to \$56,520.00 for FY 2017-2018.

[Staff Report](#)

[Attachment 1 - FY 2017-2018 Amended Contract with 4Leaf, Inc.](#)

1.9. Park Restroom Maintenance Service Contract – Sunnyvale Building Maintenance

Recommended Action:

Approve a two year Park Restroom Maintenance Service Contract with Sunnyvale Building Maintenance for monthly restroom maintenance services in the amount of \$54,300 per year and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A: Contract - Sunnyvale Building Maintenance](#)

1.10. Landscape Maintenance Service Contract – Gachina Landscape Management

Recommended Action:

Approve a two year Landscape Maintenance Service Contract with Gachina Landscape Management for monthly landscape maintenance services in the amount of \$95,448 per year and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A: Contract - Gachina](#)

1.11. Landscape Maintenance Service Contract – Vista Landscape Maintenance

Recommended Action:

Approve a two year Landscape Maintenance Service Contract with Vista Landscape Maintenance for monthly landscape maintenance services in the amount of \$155,676 per year and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A: Contract - Vista](#)

2. PUBLIC HEARING

None

3. GENERAL BUSINESS

3.1. Resolution Adopting Community Wildfire Protection Plan

Recommended Action:

Receive presentation from representatives of the Santa Clara County Fire Department and approve the resolution adopting the City of Saratoga Annex to the Santa Clara County Community Wildfire Protection Plan as the City of Saratoga's Community Wildfire Protection Plan.

[Staff Report](#)
[Attachment A – Resolution Adopting the CWPP](#)
[Attachment B – City of Saratoga CWPP](#)

3.2. Designation of League of California Cities Annual Conference Voting Delegate and Alternates

Recommended Action:

Designate the City of Saratoga voting delegate and alternate voting delegate(s) for the 2018 League of California Cities Annual Conference.

[Staff Report](#)
[Attachment A - League of California Cites Letter on Annual Conference Designated Voters and Alternates](#)

COUNCIL ASSIGNMENTS

Mayor Mary-Lynne Bernald

Cities Association of Santa Clara County-Legislative Action Committee
Cities Association of Santa Clara County-City Selection Committee
Council Finance Committee
Hakone Foundation Board
Public Art Committee
Saratoga Historical Foundation
South Flow Arrivals Ad Hoc Committee
West Valley Clean Water Program Authority
West Valley Mayors and Managers
West Valley Solid Waste Management Joint Powers Authority

Vice Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors
Santa Clara County Housing and Community Development (HCD) Council Committee
Saratoga Area Senior Coordinating Council (SASCC)
West Valley Sanitation District

Council Member Howard Miller

America in Bloom Committee
Council Finance Committee
Saratoga Ministerial Association
Saratoga Sister City Organization
Silicon Valley Clean Energy Authority Board of Directors
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board

Council Member Emily Lo

Hakone Foundation Board & Executive Committee
KSAR Community Access TV Board
Public Art Committee
Santa Clara County Library Joint Powers Authority

Council Member Rishi Kumar

Association of Bay Area Governments

Saratoga Chamber of Commerce & Destination Saratoga

Santa Clara County Expressway Plan 2040 Policy Advisory Board

Santa Clara Valley Water District Commission

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Nora Pimentel, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on July 26, 2018 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 26th day of July 2018 at Saratoga, California.

Nora Pimentel, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us.

Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]



CITY OF SARATOGA CITY COUNCIL MEETING CALENDAR 2018

08/01	6:00 p.m. Joint Meeting with Youth in Government Participants 7:00 p.m. Regular Session
08/15	6:00 p.m. Joint Meeting with SASCC 7:00 p.m. Regular Session
09/05	6:00 p.m. Joint Meeting with Montalvo Arts 7:00 p.m. Regular Session

09/19 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
10/03 5:30 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session
10/17 6:00 p.m. Joint Meeting with State Senator Jim Beall Jr | 7:00 p.m. Regular Session
11/07 6:00 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees | 7:00
p.m. Regular Session
11/21 6:00 p.m. Joint Meeting with Assembly Member Evan Low | 7:00 p.m. Regular Session
12/05 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Regular Session
12/13 7:00 p.m. Council Reorganization
12/19 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Administrative Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue and Regular Session begins at 7:00 p.m. in the Civic Theater at 13777 Fruitvale Avenue.