



SARATOGA CITY COUNCIL REGULAR MEETING

AUGUST 19, 2020

AMENDED AUGUST 24, 2020 WITH SUPPLEMENTAL AGENDA ITEMS

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Council members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the **Commission Interviews** by:

1. Using the Zoom website <https://us02web.zoom.us/j/84620812436> or App (Webinar ID 846 2081 2436) and using the tool to raise their hand in the Zoom platform when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (846 2081 2436), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can comment on **Closed Session** items by:

1. Using the Zoom website <https://us02web.zoom.us/j/89670077759> or App (Webinar ID 896 7007 7759) and using the tool to raise their hand in the Zoom platform when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (896 7007 7759), and pressing *9 to raise their hand to speak when directed by the Mayor.

Please note that the public comment period will end by 5:10 p.m. or after the last speaker is heard, whichever occurs first. After the public comment period is closed, the Council will enter a confidential closed session as authorized by the Ralph M Brown Act and public will be unable to listen. Members of the public may hear a report out from Closed Session at 5:50 p.m. through the above methods and again during the Regular Session, which begins at 7:00 p.m. Access information for the Regular Session is below.

If Closed Session is continued and resumes after the Regular Session is adjourned, the public can hear a report out from Closed Session once Closed Session has concluded using the following access information for the Regular Session. There will be no opportunity for public comment during the continued Closed Session. A report out will also be shared at the beginning of the next Regular City Council Meeting.

Members of the public can view and participate in the **Joint Meeting** by:

1. Using the Zoom website <https://us02web.zoom.us/j/83183882603> or App (Webinar ID 831 8388 2603) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (831 8388 2603), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/81767853912> or App (Webinar ID 817 6785 3912) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (817 6785 3912), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99) and calling 1.669.900.6833 or 1.408.638.0968 and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
4. Viewing online at http://saratoga.granicus.com/MediaPlayer.php?publish_id=2 and calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (817 6785 3912), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor. Please mute your computer or television before giving public comment.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Council prior to the meeting by commenting online at www.saratoga.ca.us/comment prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

During the meeting the Mayor will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

3:30 P.M. COMMISSION INTERVIEWS

Members of the public can view and participate in the **Commission Interviews** by:

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INTERVIEWS:

Time	Name	Commission	Vacancies	Incumbent
3:40 p.m.	Lan Kan	Planning	1 partial Term (ending March 31, 2022)	No
3:50 p.m.	Clinton Brownley	Planning	1 partial Term (ending March 31, 2022)	No
4:00 p.m.	Michael Bustamante	Planning	1 partial Term (ending March 31, 2022)	No
4:10 p.m.	Martin Yu	Planning	1 partial Term (ending March 31, 2022)	No
4:20 p.m.	John Feemster	Planning	1 partial Term (ending March 31, 2022)	No
4:30 p.m.	Joelle Hurlston	Planning	1 partial Term (ending March 31, 2022)	No

5:00 P.M. CLOSED SESSION

Members of the public can comment on **Closed Session** items by:

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2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (896 7007 7759), and pressing *9 to raise their hand to speak when directed by the Mayor.

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PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't Code Section 54957)

Title: City Manager

6:00 P.M. JOINT MEETING

Members of the public can view and participate in the **Joint Meeting** by:

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Joint Meeting with Hakone Foundation Board

[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/81767853912> or App (Webinar ID 817 6785 3912) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
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ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on August 14, 2020.

REPORT FROM CLOSED SESSION

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

SPECIAL PRESENTATIONS

Youth in Government 2020 Final Report and Presentation

Recommended Action:

Receive presentation from the Youth in Government Students and present certificates to Abhinav Patkar, Justin Guo, Safia Peer, Suraj Mehrotra, Tina Zhong, Angad Singh, Angelina Hong, Emily Choi, Esther Luan, Karishma Goswami, Meghana Simhadri, Alexandre Paquier, Anika Ramanathan, Chloe Lee, Keon Nikfar, and Natalie Lager for their completion of the Youth in Government 2020 program.

[Staff Report](#)

[Attachment A - Youth in Government Certificates of Completion](#)

[Attachment B - Youth in Government Presentation](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meetings on July 1, 2020 and Special City Council Meetings for July 16, 2020 and July 23, 2020.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on July 1, 2020](#)

[Attachment B – Minutes for the Special City Council Meeting on July 16, 2020](#)

[Attachment C – Minutes for the Special City Council Meeting for July 23, 2020](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 6/30/2020 Period 12; 7/8/2020 Period 13; 7/8/2020 Period 1; 7/15/2020 Period 13; 7/15/2020 Period 1; 7/22/2020 Period 13; 7/22/2020 Period 1; 7/29/2020 Period 13; 7/29/2020 Period 1; 8/5/2020 Period 13; 8/5/2020 Period 2; 8/12/2020 Period 13; 8/12/2020 Period 2.

[Staff Report](#)

[Check Register - 06-30-2020 Period 12](#)

[Check Register - 07-08-2020 Period 13](#)

[Check Register - 07-08-2020 Period 1](#)
[Check Register - 07-15-2020 Period 13](#)
[Check Register - 07-15-2020 Period 1](#)
[Check Register - 07-22-2020 Period 13](#)
[Check Register - 07-22-2020 Period 1](#)
[Check Register - 07-29-2020 Period 13](#)
[Check Register - 07-29-2020 Period 1](#)
[Check Register - 08-05-2020 Period 13](#)
[Check Register - 08-05-2020 Period 2](#)
[Check Register - 08-12-2020 Period 13](#)
[Check Register - 08-12-2020 Period 2](#)

1.3. Treasurer's Report for the Month Ended June 30, 2020

Recommended Action:

Review and accept the Treasurer's Report for the month ended June 30, 2020.

[Treasurer Report](#)

1.4. Landmark Designation for 15320 Peach Hill Road – Application No. LNDMRK20-0001

Recommended Action:

Waive the second reading and adopt the attached ordinance designating the property at 15320 Peach Hill Road as a historic landmark

[Staff Report](#)

[Attachment A - Landmark Status Ordinance](#)

1.5. Saratoga to Sanborn Trail – Amendment to Extend the Early Completion Deadline for the Construction Contract

Recommended Action:

Move to amend the construction contract for the Saratoga to Sanborn Trail to extend the early completion deadline by 32 days due to COVID-19 delays.

[Staff Report](#)

[Attachment A - Contract Amendment](#)

[Attachment B - Original Contract](#)

2. PUBLIC HEARING

None

3. GENERAL BUSINESS

3.1. Resolution Defining Authorities and Responsibilities of the Saratoga Library & Community Engagement Commission

Recommended Action:

Approve the resolution renaming the Saratoga Library Commission as the Saratoga Library and Community Engagement Commission and redefining the Commission's authorities and responsibilities; and authorize the proposed work plan changes recommended by the Commission.

[Staff Report](#)

[Attachment A – Resolution Defining and Establishing the Authorities of the Saratoga Library & Community Engagement Commission](#)

[Attachment B – Proposed 2020 Work Plan Supplemental Memo - Proposed Work Plan Changes from Public Art Committee \(added 8/19/2020\)](#)

3.2. Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding

Recommended Action:

Receive report and provide direction.

[Staff Report](#)

[Presentation](#)

3.3. Proposed Wildfire Prevention and Preparedness Legislation

Recommended Action:

Consider the Wildfire Public Safety Task Force recommendation to approve the resolutions in support of Assembly Bill 2167 and Senate Bill 292, Assembly Bill 2178, Assembly Bill 3256, and Senate Bill 431.

[Staff Report](#)

[Attachment A – Resolution in Support of AB 2167 & SB 292](#)

[Attachment B – Resolution in Support of AB 2178](#)

[Attachment C – Resolution in Support of AB 3256](#)

[Attachment D – Resolution in Support of SB 431](#)

3.4. Designation of League of California Cities Annual Conference Voting Delegate and Alternates

Recommended Action:

Designate the City of Saratoga voting delegate and alternate voting delegate(s) for the 2020 League of California Cities Annual Conference.

[Staff Report](#)

[Attachment A – League of California Cities Letter on Annual Conference Designated Voters and Alternates](#)

COUNCIL ASSIGNMENTS

Mayor Howard Miller

Council Finance Committee

Saratoga Ministerial Association

Saratoga Sister City Organization

Silicon Valley Clean Energy Authority Board of Directors

Valley Transportation Authority (VTA) Policy Advisory Committee

VTA State Route 85 Corridor Policy Advisory Board

West Valley Mayors & Managers

Vice Mayor Mary-Lynne Bernald

Association of Bay Area Governments

Cities Association of Santa Clara County Board of Directors

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County- meetings

Council Finance Committee

Hakone Foundation Board & Executive Committee

Public Art Committee

Santa Clara County Housing and Community Development (HCD) Council Committee
Santa Clara/Santa Cruz Airport/Community Roundtable
Saratoga Historical Foundation

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

Council Member Yan Zhao

Hakone Foundation Board
KSAR Community Access TV Board
Public Art Committee
Santa Clara County-Comprehensive County Expressway Planning Study Policy Advisory Board
Saratoga Area Senior Coordinating Council (SASCC)
Saratoga Chamber of Commerce & Destination Saratoga
West Valley Sanitation District

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, CMC, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on August 14, 2020 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 14th day of August 2020 at Saratoga, California.

Debbie Bretschneider, CMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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**CITY OF SARATOGA
CITY COUNCIL MEETING CALENDAR 2020**

- 08/19 3:30 p.m. Commission Interviews | 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board | 7:00 p.m. Regular Session
- 09/02 5:00 p.m. Commission Interviews for Library & Parks | 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
- 09/16 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/07 5:00 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees | 6:00 p.m. Joint Meeting - Saratoga Schools and Boards at West Valley College | 7:00 p.m. Regular
- 10/21 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Regular Session
- 11/04 6:00 p.m. Joint Meeting with KSAR | 7:00 p.m. Regular Session
- 11/18 6:00 p.m. Joint Meeting with TBD | 7:00 p.m. Regular Session
- 12/02 5:00 p.m. Commission Interviews for HPC & TSC | 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session
- 12/15 7:00 p.m. Council Reorganization
- 12/16 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Linda Callon Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue and Regular Session begins at 7:00 p.m. in the Civic Theater at 13777 Fruitvale Avenue