



SARATOGA CITY COUNCIL REGULAR MEETING

SEPTEMBER 15, 2021

AGENDA AMENDED

- 9-24-2021, ITEM 3.1 PRESENTATION SLIDES ADDED

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Council members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the **Joint Meeting** by:

1. Using the Zoom website <https://us02web.zoom.us/j/88214542701> or App (Webinar ID 882 1454 2701) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (870 6899 1696), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/82805472963> or App (Webinar ID 828 0547 2963) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (828 0547 2963), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99), calling 1.669.900.6833 or 1.408.638.0968, entering the Webinar ID (828 0547 2963) and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
4. Viewing online at http://saratoga.granicus.com/MediaPlayer.php?publish_id=2 and calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (828 0547 2963), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor. Please mute your computer or television before giving public comment.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Council prior to the meeting by commenting online at www.saratoga.ca.us/comment prior to the start of the meeting. These

emails will be provided to the members of the Council and will become part of the official record of the meeting.

During the meeting the Mayor will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

6:00 P.M. JOINT MEETING

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Youth Commission 2021-2022 Work Plan

Recommended Action:

Meet with Commission; discuss Commission priorities; and provide direction to the Commission on 2021-2022 Work Plan.

[Staff Report](#)

[Saratoga Youth Commission 2021-2022](#)

7:00 P.M. REGULAR SESSION

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ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on September 9, 2021.

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Appointment of Library & Community Engagement Commissioner

Recommended Action:

Approve the Resolution appointing one member to the Library & Community Engagement Commission and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A – Resolution of Appointment](#)

[Attachment B – Oath of Office](#)

Proclamation Declaring September 2021 as Preparedness Month

Recommended Action:

Proclaim September 2021 as Preparedness Month.

[Staff Report](#)

[Attachment A – Preparedness Month Proclamation](#)

Special Recognition

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles:

9/1/21 Period 2; 9/8/21 Period 3

[Council Check Register - Meeting 09-08-21](#)

[Check Register 9-1-21 P2](#)

[Check Register 9-8-21 P3](#)

1.2. SB 165 Special Tax and Bond Accountability Report

Recommended Action:

City Council to receive and file the annual report on the Arrowhead Community Facility District (CFD) bond debt, in compliance with the Local Agency Special Tax and Bond Accountability Act.

[6-30-2021 - SB 165 Annual Report](#)

1.3. Resolution Authorizing the Hakone Foundation to Apply for A County Historical Grant for the Mon Roof Rehabilitation and Restoration Project

Recommended Action:

Approve the resolution authorizing the Hakone Foundation to submit a County Historical Heritage Grant Program application for the Mon Roof Rehabilitation and Restoration project.

[Staff Report](#)

[Attachment A – Resolution](#)

[Attachment B – Historical Heritage Grant Program Sample Agreement](#)

2. PUBLIC HEARING

None

3. GENERAL BUSINESS

3.1. Information Technology (IT) Master Plan Presentation

Recommended Action:

Receive presentation.

[Staff Report](#)

[Attachment A – IT Master Plan](#)

[IT Master Plan Presentation- added 9-24-2021](#)

3.2. Approaches to Improve City Road Conditions

Recommended Action:

Receive report and consider suspending the current community engagement program and continuing the discussion to the City Council Retreat in early 2022 when more information will be known about future one-time funding opportunities.

[Staff Report](#)

[Attachment A - March 17 PMP Presentation](#)

[Attachment B - March 31 Report and Attachments](#)

[Attachment C - April 27 Staff Report and Attachments](#)

[Attachment D - July 21 Staff Report](#)

[Attachment E - September 1 Staff Report and Attachments](#)

[Attachment F - Public Comments](#)

COUNCIL ASSIGNMENTS

Mayor Yan Zhao

Association of Bay Area Governments

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County

Council Finance Committee
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board
West Valley Mayors & Managers
West Valley Sanitation District

Vice Mayor Tina Walia

Council Finance Committee
KSAR Community Access TV Board
Saratoga Area Senior Coordinating Council (SASCC)
Silicon Valley Clean Energy Authority Board of Directors
Saratoga Ministerial Association

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

Council Member Kookie Fitzsimmons

Chamber of Commerce
Hakone Foundation Board
Santa Clara County Housing and Community Development (HCD) Council Committee
Saratoga Public Art Committee
Sister City Organization

Council Member Mary-Lynne Bernald

Hakone Foundation Board & Executive Committee
Santa Clara/Santa Cruz Airport/Community Roundtable
Saratoga Public Art Committee
Saratoga Historical Foundation

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Janet Costa, Executive Assistant for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on September 9, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 9th day of September 2021 at Saratoga, California.

Janet Costa, Executive Assistant

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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**CITY OF SARATOGA
CITY COUNCIL MEETING CALENDAR 2021**

- 09/15 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/06 6:00 p.m. Joint Meeting with Sheriff’s Office | 7:00 p.m. Regular Session
- 10/20 5:00 p.m. Commission Interviews | 6:00 p.m. Joint Meeting with Historical Foundation || 7:00 p.m. Regular Session
- 11/03 5:30 p.m. Joint Meeting with Saratoga Schools | 7:00 p.m. Regular Session
- 11/17 6:00 p.m. Joint Meeting with Los Gatos Saratoga Recreation | 7:00 p.m. Regular Session
- 12/01 5:00 p.m. Commission Interviews – Heritage Preservation Commission & Traffic Safety Commission | 6:00 p.m. Joint Meeting with West Valley – Mission Community College District Board of Trustees | 7:00 p.m. City Council Reorganization | Regular Session
- 12/15 6:00 p.m. **Study Session** on City Council Norms | 7:00 p.m. Regular Session