



SARATOGA PLANNING COMMISSION SPECIAL MEETING

October 13, 2020

4:30 P.M. - STUDY SESSION

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Commission members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in this meeting by using the Zoom website <https://us02web.zoom.us/j/81799391255> or App (Webinar ID 817 9939 1255) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item. Or by calling 1.669.900.6833 or 1.408.638.0968 and pressing *9 to raise their hand to speak on an agenda item when directed by the Chair.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at www.saratoga.ca.us/PCcomment prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting. During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

AGENDA ITEMS

1. Discussion of Parliamentary Procedures for Planning Commission Meetings

[Memo - Parliamentary Procedures](#)

[Attachment 1 - City Code sections](#)

[Attachment 2 - Rules of Parliamentary Procedure](#)

[Attachment 3 - Planning Commission Voting Rules](#)

ADJOURNMENT

Certificate of Posting of the Agenda, Distribution of Agenda Packet, & Compliance with Americans with Disabilities Act

I, Frances Reed, Administrative Technician for the City of Saratoga, declare that the foregoing agenda for the meeting of the Planning Commission was posted and available for review on October 9, 2020 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

*Signed this 9th day of October 2020 at Saratoga, California.
Frances Reed, Administrative Technician*

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Planning Commission by City staff in connection with this agenda, copies of materials distributed to the Planning Commission concurrently with the posting of the agenda, and materials distributed to the Planning Commission by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

[28 CFR 35.102-35.104 ADA title II]