



# SARATOGA CITY COUNCIL REGULAR MEETING

**MARCH 18, 2020**

## **Meeting Cancelled**

On March 16, the Health Officer of the County of Santa Clara issued an order directing all individuals living in the County to shelter at their place of residence except for essential activities, essential business, and essential government services to slow the spread of COVID-19. As a result, the Regular City Council Meeting on March 18, 2020 has been canceled. City Hall will be closed March 16 through at least April 7. Additional information is available on the City website at [www.saratoga.ca.us/COVID19](http://www.saratoga.ca.us/COVID19)

The original agenda is shown below. Three of these agenda items will be heard at a Special meeting on March 18: Items 1.5 Arrowhead Bond Closure, 3.1 Resolution Proclaiming a Local Emergency, and Appointment of Commissioner. All other agenda items will be rescheduled to a future meeting.

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## 5:30 P.M. CLOSED SESSION

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Patio Room, Joan Pisani Community Center | 19655 Allendale Avenue, Saratoga, CA 95070

### CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation (Government Code Section 54956.9(d)(2)): 1 case

[Staff Report](#)

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## 6:00 P.M. STUDY SESSION

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Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

Allocation of Community Event Grant Program Funds

### **Recommended Action:**

Review the Community Event Grant Program applications for Fiscal Year 2020/21 and determine allocations.

[Staff Report](#)

[Attachment A - Community Event Grant Program Policy](#)

[Attachment B - Summary of Community Event Grant Applications and Secured Funding](#)

[Attachment C - Community Event Grant Applications](#)

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## 7:00 P.M. REGULAR SESSION

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Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

*The agenda for this meeting was properly posted on March 13, 2020.*

REPORT FROM CLOSED SESSION

REPORT FROM STUDY SESSION

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

*Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

ANNOUNCEMENTS

CEREMONIAL ITEMS

Appointment of Commissioner

### **Recommended Action:**

Approve the resolution appointing 1 member to the Planning Commission and direct the City Clerk to administer the Oath of Office at a later date.

**1. CONSENT CALENDAR**

*The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to up to three (3) minutes at the Mayor’s discretion.*

1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the City Council minutes for the Regular City Council Meeting on March 4, 2020.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on March 4, 2020](#)

1.2. Review of Accounts Payable Check Registers

**Recommended Action:**

Review and accept check registers for the following accounts payable payment cycles:  
3/3/2020 Period 9; 3/10/2020 Period 9.

[Staff Report](#)

[Check Register - 03-03-2020 Period 9](#)

[Check Register - 03-10-2020 Period 9](#)

1.3. Fruitvale Avenue and Allendale Avenue Intersection Improvements – Budget Resolution

**Recommended Action:**

Adopt Budget Resolution increasing the project budget for the Fruitvale Avenue and Allendale Avenue Intersection Improvements project in the amount of \$125,000.

[Staff Report](#)

[Attachment A - Budget Resolution](#)

1.4. McFarland Avenue Curb and Gutter Replacement Project – Budget Resolution

**Recommended Action:**

Adopt Budget Resolution creating a new Capital Improvement Program (CIP) project for McFarland Avenue Curb and Gutter Replacement and fund project with Capital Reserve Funds in the amount of \$350,000.

[Staff Report](#)

[Attachment A - Budget Resolution](#)

1.5. Closeout of Arrowhead Community Facility District Bond Funds

**Recommended Action:**

Move to accept the Arrowhead Community Facility District (CFD) Improvement Project as complete, and adopt the attached resolution ordering the disposition of surplus amounts.

[Staff Report](#)

[Attachment A - NBS Close Out Report \(Arrowhead Project\)](#)

[Attachment B - Resolution Declaring Surplus and Approving](#)

**2. PUBLIC HEARING**

*Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition. Items requested for continuance are subject to the City Council's approval at the Council Meeting. Public Speakers are limited to up to three (3) minutes at the Mayor's discretion.*

2.1. Mountain Winery Annexation Project

**Recommended Action:**

Continue the Public Hearing to the April 15, 2020 City Council meeting.

[Staff Report](#)

**3. GENERAL BUSINESS**

3.1. Resolution Proclaiming a Local Emergency

**Recommended Action:**

Consider acceptance of a resolution that would proclaim a local emergency as a result of the novel coronavirus (COVID-19).

[Staff Report](#)

[Attachment A – Resolution Proclaiming a Local Emergency](#)

**COUNCIL ASSIGNMENTS**

Mayor Howard Miller

Council Finance Committee

Saratoga Sister City Organization

Silicon Valley Clean Energy Authority Board of Directors

Valley Transportation Authority (VTA) Policy Advisory Committee

VTA State Route 85 Corridor Policy Advisory Board

West Valley Mayors & Managers

Vice Mayor Mary-Lynne Bernald

Association of Bay Area Governments

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County- meetings

Council Finance Committee

Hakone Foundation Board & Executive Committee

Public Art Committee

Santa Clara/Santa Cruz Airport/Community Roundtable

Saratoga Historical Foundation

Council Member Yan Zhao

Hakone Foundation Board

KSAR Community Access TV Board

Public Art Committee

Santa Clara County-Comprehensive County Expressway Planning Study Policy Advisory Board

Saratoga Chamber of Commerce & Destination Saratoga

Council Member Manny Cappello

Cities Association of Santa Clara County Board of Directors

Santa Clara County Housing and Community Development (HCD) Council Committee  
Saratoga Area Senior Coordinating Council (SASCC)  
Saratoga Ministerial Association  
West Valley Sanitation District

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority  
Santa Clara Valley Water District Commission  
West Valley Clean Water Program Authority  
West Valley Solid Waste Management Joint Powers Authority

**CITY COUNCIL ITEMS**

**COUNCIL COMMUNICATIONS**

**CITY MANAGER'S REPORT**

**ADJOURNMENT**

**CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Debbie Bretschneider, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on March 13, 2020 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 13th day of March 2020 at Saratoga, California.*

*Debbie Bretschneider, City Clerk*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.*

*In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]*



**CITY OF SARATOGA  
CITY COUNCIL MEETING CALENDAR 2020**

04/01 No Meeting -Recess  
04/15 6:00 p.m. Joint Meeting with Chamber of Commerce | 7:00 p.m. Regular Session  
04/27 6:00 p.m. Budget Study Session, S. Ku Hall

05/04 Youth Commission interviews (time tentative)  
05/06 6:00 p.m. Joint Meeting with Heritage Preservation Commission | 7:00 p.m. Regular Session  
05/20 5:30 p.m. Library Commission interviews | 6:00 p.m. Joint Meeting with Board of Supervisor Joe Simitian | 7:00 p.m. Regular Session

06/03 5:00 p.m. Traffic Safety Commission Interviews | 5:30 p.m. Joint Meeting with Saratoga Neighborhood & Neighborhood Watch in Community Center, Multipurpose room  
06/17 6:00 p.m. Joint Meeting with Saratoga Ministerial Association | 7:00 p.m. Regular Session

07/01 5:00 p.m. Closed Session | 7:00 p.m. Regular Session  
07/15 No Meeting - Recess

08/05 No Meeting - Recess  
08/19 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board and Sister City | 7:00 p.m. Regular Session

09/02 5:00 p.m. Commission Interviews for Library & Parks | 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session  
09/16 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session

10/07 5:00 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees | 6:00 p.m. Joint Meeting - Saratoga Schools and Boards at West Valley College | 7:00 p.m. Regular  
10/21 6:00 p.m. Joint Meeting with Sheriff’s Office | 7:00 p.m. Regular Session

11/04 6:00 p.m. Joint Meeting with KSAR | 7:00 p.m. Regular Session  
11/18 6:00 p.m. Joint Meeting with TBD | 7:00 p.m. Regular Session

12/02 5:00 p.m. Commission Interviews for HPC & TSC | 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session  
12/10 7:00 p.m. Council Reorganization  
12/16 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session

*Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Linda Callon Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue and Regular Session begins at 7:00 p.m. in the Civic Theater at 13777 Fruitvale Avenue.*