



SARATOGA CITY COUNCIL REGULAR MEETING

JUNE 3, 2020

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Council members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can comment on **Closed Session** items by:

1. Using the Zoom website <https://us02web.zoom.us/j/84310684223> or App (Webinar ID 843 1068 4223) and using the tool to raise their hand in the Zoom platform when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (843 1068 4223), and pressing *9 to raise their hand to speak when directed by the Mayor.

Please note that the public comment period will end by 4:40 p.m. or after the last speaker is heard, whichever occurs first. After the public comment period is closed, the Council will enter a confidential closed session as authorized by the Ralph M Brown Act and public will be unable to listen. Members of the public may hear a report out from Closed Session at 4:55 p.m. through the above methods and again during the Regular Session, which begins at 7:00 p.m. Access information for the Regular Session is below.

Members of the public can view and participate in the **Commission Interviews** by:

1. Using the Zoom website <https://us02web.zoom.us/j/89365819010> or App (Webinar ID 893 6581 9010) and using the tool to raise their hand in the Zoom platform when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (893 6581 9010), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Joint Meeting** by:

1. Using the Zoom website <https://us02web.zoom.us/j/84466248133> or App (Webinar ID 844 6624 8133) and using the tool to raise their hand in the Zoom platform when directed by the Mayor to speak on an agenda item; **OR**

2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (844 6624 8133), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/89226848185> or App (Webinar ID 892 2684 8185) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (892 2684 8185), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99) and calling 1.669.900.6833 or 1.408.638.0968, , entering the Webinar ID (892 2684 8185), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
4. Viewing online at http://saratoga.granicus.com/MediaPlayer.php?publish_id=2 and calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (892 2684 8185), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor. Please mute your computer or television before giving public comment.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Council prior to the meeting by commenting online at www.saratoga.ca.us/comment prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

During the meeting the Mayor will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

4:30 P.M. CLOSED SESSION

Members of the public can comment on Closed Session items by:

1. Using the Zoom website <https://us02web.zoom.us/j/84310684223> or App (Webinar ID 843 1068 4223) and using the tool to raise their hand in the Zoom platform when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (843 1068 4223), and pressing *9 to raise their hand to speak when directed by the Mayor.

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Government Code 54956.9(d)(1))

Name of case: Johnson v. City of Saratoga et al. (United States District Court for the Northern District of California Civil Action No. C19-6368NC)

5:00 P.M. COMMISSION INTERVIEWS

Members of the public can view and participate in the Commission Interviews by:

1. Using the Zoom website <https://us02web.zoom.us/j/89365819010> or App (Webinar ID 893 6581 9010) and using the tool to raise their hand in the Zoom platform when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (893 6581 9010), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

INTERVIEWS:

Time	Name	Commission	Vacancies	Incumbent
5:15p.m.	Manil Vasantha	Traffic Safety	1 Partial Term (June 3, 2020 – December 31, 2021)	No

5:30 P.M. JOINT MEETING

Members of the public can view and participate in the **Joint Meeting** by:

1. Using the Zoom website <https://us02web.zoom.us/j/84466248133> or App (Webinar ID 844 6624 8133) and using the tool to raise their hand in the Zoom platform when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (844 6624 8133), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Joint Meeting with Santa Clara County Supervisor Joe Simitian
[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/89226848185> or App (Webinar ID 892 2684 8185) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**

2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (892 2684 8185), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
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ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on May 29, 2020.

REPORT ON CLOSED SESSION

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Proclamation Declaring June as LGBTQ Pride Month

Recommended Action:

Proclaim June 2020 as LGBTQ Pride Month in the City of Saratoga.

[Staff Report](#)

[Attachment A – Proclamation for LGBTQ Pride Month](#)

Appointment of Commissioner

Recommended Action:

Approve the resolution appointing 1 member to the Library Commission and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A – Resolution of Appointment](#)

[Attachment B – Oath of Office](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on May 6, 2020 and the Special City Council Meeting on May 11, 2020.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on May 6, 2020](#)

[Attachment B – Minutes for the Special City Council Meeting on May 11, 2020](#)

1.2. Treasurer’s Report for the Month Ended April 30, 2020

Recommended Action:

Review and accept the Treasurer’s Report for the month ended April 30, 2020.

[Treasurer Report](#)

1.3. Award of Contract for Janitorial Services

Recommended Action:

Approve a three-year contract with North Bay Building Maintenance for janitorial services and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A - Proposed NBBM Contract](#)

1.4. Transportation Development Act (TDA) Article 3 Application for the Saratoga Avenue Walkway Project.

Recommended Action:

Adopt resolution supporting the Metropolitan Transportation Commission’s Transportation Development Act Article 3 Pedestrian/Bicycle Grant Application for the Saratoga Avenue Walkway Project.

[Staff Report](#)

[Attachment A - Resolution](#)

1.5. Second Amendment to Household Hazardous Waste Agreement with Santa Clara County

Recommended Action:

Authorize the City Manager to execute the second amendment to the Santa Clara County Household Hazardous Waste Collection Program Agreement with a \$42,276 augmentation for Fiscal Year 2020/21.

[Staff Report](#)

[Attachment A- Second Amendment FY 2021](#)

[Attachment B- Executed HHW Agreement FY19-21](#)

1.6. Notice of Completion – 2019 Pavement Maintenance Program Project

Recommended Action:

Move to accept the 2019 Pavement Maintenance Program (2019 PMP) contract as complete and authorize staff to record the Notice of Completion.

[Staff Report](#)

[Attachment A - Notice of Completion for the 2019 Pavement Maintenance Program Project](#)

2. PUBLIC HEARING

Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition. Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. Items requested for continuance are subject to the City Council's approval at the Council Meeting.

2.1. Proposed Fiscal Year 2020/21 Operating & Capital Budget

Recommended Action:

Conduct a public hearing on the Proposed FY 2020/21 Operating & Capital Budgets and provide direction to staff for budget adoption on June 17, 2020.

[Staff Report](#)

[FY 2020-21 Operating & Capital Budget](#)

3. GENERAL BUSINESS

3.1. Resolution Calling for General Municipal Election – November 3, 2020

Recommended Action:

Approve the attached resolution calling for a consolidated, General Municipal Election on November 3, 2020 and give direction to staff on the Last Word Forum.

[Staff Report](#)

[Attachment A – Resolution Calling for the General Municipal Election](#)

[Attachment B – 2020 Election Calendar](#)

3.2. COVID-19 Local Emergency Proclamation

Recommended Action:

Approve the resolutions affirming the continued existence of a local emergency due to the spread of novel coronavirus (COVID-19).

[Staff Report](#)

[Attachment A – Resolutions No. 20-010 & 20-019](#)

[Attachment B – Resolution Affirming the Continued Existence of a Local Emergency](#)

3.3. Review of Norms of Operation for City Council and City Commission Meetings

Recommended Action:

Review the Norms of Operation including rules of parliamentary procedure and provide direction to staff as needed.

[Staff Report](#)

[Attachment A - Norms of Operation](#)

COUNCIL ASSIGNMENTS

Mayor Howard Miller

Council Finance Committee

Saratoga Sister City Organization

Silicon Valley Clean Energy Authority Board of Directors

Valley Transportation Authority (VTA) Policy Advisory Committee

VTA State Route 85 Corridor Policy Advisory Board

West Valley Mayors & Managers

Vice Mayor Mary-Lynne Bernald

Association of Bay Area Governments

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County- meetings

Council Finance Committee

Hakone Foundation Board & Executive Committee

Public Art Committee

Santa Clara/Santa Cruz Airport/Community Roundtable

Saratoga Historical Foundation

Council Member Yan Zhao

Hakone Foundation Board

KSAR Community Access TV Board

Public Art Committee

Santa Clara County-Comprehensive County Expressway Planning Study Policy Advisory Board

Saratoga Chamber of Commerce & Destination Saratoga

Council Member Manny Cappello

Cities Association of Santa Clara County Board of Directors

Santa Clara County Housing and Community Development (HCD) Council Committee

Saratoga Area Senior Coordinating Council (SASCC)

Saratoga Ministerial Association

West Valley Sanitation District

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority

Santa Clara Valley Water District Commission

West Valley Clean Water Program Authority

West Valley Solid Waste Management Joint Powers Authority

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on May 29, 2020 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 29th day of May 2020 at Saratoga, California.

Debbie Bretschneider, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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**CITY OF SARATOGA
CITY COUNCIL MEETING CALENDAR 2020**

- 06/02 4:00 p.m. Youth Commission Interviews
- 06/03 4:30 Closed Session | 5:00 p.m. Traffic Safety Commission Interviews | 5:30 p.m. Joint Meeting with Supervisor Simitian | 7:00 p.m. Regular Session
- 06/17 5:30 p.m. Joint Meeting with Saratoga Ministerial Association | 7:00 p.m. Regular Session
- 07/01 5:00 p.m. Closed Session | 7:00 p.m. Regular Session
- 07/15 No Meeting - Recess
- 08/05 No Meeting - Recess
- 08/19 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board and Sister City | 7:00 p.m. Regular Session
- 09/02 5:00 p.m. Commission Interviews for Library & Parks | 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
- 09/16 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/07 5:00 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees | 6:00 p.m. Joint Meeting - Saratoga Schools and Boards at West Valley College | 7:00 p.m. Regular
- 10/21 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Regular Session
- 11/04 6:00 p.m. Joint Meeting with KSAR | 7:00 p.m. Regular Session

- 11/18 6:00 p.m. Joint Meeting with TBD | 7:00 p.m. Regular Session
- 12/02 5:00 p.m. Commission Interviews for HPC & TSC | 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session
- 12/10 7:00 p.m. Council Reorganization
- 12/16 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Linda Callon Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue and Regular Session begins at 7:00 p.m. in the Civic Theater at 13777 Fruitvale Avenue