

**APPROVED MINUTES  
WEDNESDAY JANUARY 12, 2021  
SARATOGA PLANNING COMMISSION REGULAR MEETING**

Vice Chair Zheng called the virtual Regular Meeting to order at 7:00 p.m. via teleconferencing through Zoom. Prior to Roll Call, the Vice Chair and Community Development Director explained that the Planning Commission meeting was conducted pursuant to Government Code section 54953(e) of the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when state or local officials have imposed or recommended measures to promote social distancing. The Planning Commission met all the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that votes would be taken through roll call.

**ROLL CALL**

**PRESENT:** Vice Chair Herman Zheng, Commissioners Clinton Brownley, Jojo Choi and Razi Mohiuddin

**ABSENT:** Chair Anjali Kausar, Commissioner Sunil Ahuja

**ALSO** Debbie Pedro, Community Development Director

**PRESENT:** Christopher Riordan, Senior Planner

**APPROVAL OF MINUTES**

Action Minutes from the Regular Planning Commission Meeting of December 8, 2021.

**Recommended Action:**

Approve Minutes of Regular Planning Commission Meeting of December 8, 2021.

**CHOI/BROWNLEY MOVED TO APPROVE THE MINUTES OF THE DECEMBER 8, 2021 MEETING. MOTION PASSED. AYES: BROWNLEY, CHOI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: AHUJA, KAUSAR. ABSTAIN: NONE.**

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS: NONE**

**REPORT ON APPEAL RIGHTS**

1. NEW BUSINESS - NONE

2. PUBLIC HEARING

2.1 Application PDR21-0014; 20896 Fourth Street (503-26-004); Jason Mundy (Applicant) – The applicant is requesting Design Review approval to remodel an existing 2,442 square foot one story single-family residence. The project would include remodeling the first floor for a total square footage of 2,804 square feet and the addition of a new 553 square foot second story for a total project square footage of 3,358 square feet. No protected trees are proposed for removal. The site is zoned R-1-10,000 with a General Plan Designation of Medium Density Residential (M-10). Staff Contact: Christopher Riordan (408) 868-1235 or criordan@saratoga.ca.us.

Recommended Action:

Adopt Resolution No. 22-003 approving the project subject to conditions of approval included in Attachment 1.

MOHIUDDIN/BROWNLEY MOVED TO **APPROVE RESOLUTION NO. 22-003**. MOTION PASSED. AYES: BROWNLEY, CHOI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: AHUJA, KAUSAR. ABSTAIN: NONE.

2.2 Application PDR21-0008/ARB21-0034; 13514 Hammons Avenue (393-34-009; Tom Sloan, AIA (Applicant) – The applicant is requesting Design Review approval for a project which would include removal of an existing 3,972 square foot one story single-family residence and the construction of a new 4,206 square foot one story single-family residence with an overall height of 25’-10”. Two protected trees are proposed for removal which include an apple tree and a Japanese maple. The site is zoned R-1-10,000 with a General Plan Designation of Medium Density Residential (M-10). Staff Contact: Christopher Riordan (408) 868-1235 or criordan@saratoga.ca.us.

Recommended Action:

Adopt Resolution No. 22-001 approving the project subject to conditions of approval included in Attachment 1.

MOHIUDDIN/ZHENG MOVED TO **CONTINUE THE ITEM TO FEBRUARY 9, 2022 TO PROVIDE THE APPLICANT THE OPPORTUNITY TO MAKE MODIFICATIONS TO THE DESIGN**. MOTION PASSED. AYES: BROWNLEY, CHOI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: AHUJA, KAUSAR. ABSTAIN: NONE.

2.3 Application PDR21-0033; 12531 Paseo Cerro (386-11-031; Thanh Truong (Applicant) – The applicant is requesting Planning Commission Design Review approval to modify a previously approved Administrative Design Review application (ADR19-0011) to construct a new 3,162 square foot one story single-family residence with an overall height of 17’-11”. The proposed modifications would increase the overall height of the residence to 22’-11”. The project also includes the conversion of an existing 375 square feet nonconforming detached garage to an accessory dwelling unit without an increase in the nonconformity of the structure. The site is zoned R-1-10,000 with a General Plan Designation of Medium Density Residential (M-10). Staff Contact: Christopher Riordan (408) 868-1235 or criordan@saratoga.ca.us.

Recommended Action:

Adopt Resolution No. 22-002 approving the project subject to conditions of approval included in Attachment 1.

MOHIUDDIN/CHOI MOVED TO **APPROVE RESOLUTION NO. 22-002 WITH ADDITIONAL CONDITIONS AS DETAILED IN THE RESOLUTION ATTACHMENT**. MOTION PASSED. AYES: BROWNLEY, CHOI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: AHUJA, KAUSAR. ABSTAIN: NONE.

### 3. DIRECTOR ITEMS

Director Pedro reported that City Council held a special meeting on January 10, 2022 to discuss the Planning Commissions’ recommendation for the Housing Element during which, they did

not make decisions on site opportunities but did approve many of the policy recommendations. Council will continue the discussion on January 19, 2022.

4. COMMISSION ITEMS

Commissioner Mohiuddin asked staff to evaluate the plan-check process and identify ways to help lessen chances for errors such as a checklist.

5. ADJOURNMENT

CHOI/ZHENG Moved to adjourn the meeting at 9:35 PM.

Minutes respectfully submitted:

Frances Reed, Administrative Analyst

City of Saratoga