



# City of Saratoga Parks and Recreation Commission Regular Meeting

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## *Minutes*

**DATE:** Tuesday, March 10, 2020  
**TIME:** 6:30 p.m.  
**LOCATION:** Linda Callon Conference Room – New Location  
13777 Fruitvale Avenue  
Saratoga, CA 95070

### **Call to Order at 6:34 p.m.**

**Present:** Commissioners Ping Li, Rick Pearce and Terry Ward. Staff present – Public Works Director, John Cherbone; Analyst, Kristin Borel; Assistant City Manager, Crystal Bothelio; and Public Information Officer, Lauren Pettipiece

**Commissioners Absent:** Renee Paquier and Sandy Muju (resigned)

**Report on Posting of the Agenda:** Pursuant to Government Code Section 54954.2, this meeting was properly posted on March 4, 2020. *Kristin Borel reports*

**Accept Agenda Items:** No additional items may be added pursuant to Government Code Section 54954.2. *Accept items, Approved 3-0.*

**Oral & Written Communication:** Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter but may choose to place the topic on a future agenda.*  
No written communication, one public speaker requesting a Pickleball court

### **Approval of Parks and Recreation Commission Draft Minutes:**

- January 14, 2020. *Approved 3-0*

### **Agenda:**

#### **1. Movie Night**

*Crystal Bothelio reviewed the plans for the three Movie Night events. The Commissioners chose the movies for July and August. The Commission will follow up with ideas for the Movie Night Parks and Recreation Commission table.*

#### **2. Parks Survey Discussion**

*Lauren Pettipiece presented the Commission with survey Best Practices and Draft Questions. The Commission will review and finalize the survey at the next meeting.*

#### **3. City Parks Map**

*Lauren Pettipiece discussed the development of a Saratoga Parks map. The Commission gave input and Lauren will work with a designer and present a draft at the next meeting.*

**4. Historic Plaque Program**

*The Commission made the decision to research the historical background of Kevin Moran Park and Congress Springs Park first. It is anticipated that the Commission could research two parks each year.*

**5. Blossom Festival Participation**

*The Commission would like to participate in the Blossom Festival with a table highlighting City Parks, the Let’s Work Program, Quarry Park, Movie Nights, Saratoga to Skyline Trail, Friendship Park, and coloring pages for kids.*

**Commissioner and Staff Reports** (This includes committee updates and park reports. This section is informational only; no actions will be taken.)

<u>Commissioner</u>	<u>Park</u>
Li	Wildwood, Foothill, Quarry
Muju	El Quito, Gardiner
Pearce	Bell Grove, Congress Springs, Ravenwood
Paquier	Beauchamp, Brookglen
Ward	Azule, Kevin Moran, Friendship Park

**Location change for next meeting** – to be held in the Planning Conference Room

**Agenda Items for Next Meeting May 12, 2020**

- Pickleball
- Park Survey review
- Parks Map review
- Movie Night activities
- Name/Mission Statement review
- Age friendly activities

**Adjournment at 8:29 p.m.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact Kristen Borel at 408.868.1296 or kborel@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

**Parks and Recreation Commission Agenda Note:**

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

**Certificate of Posting of Agenda:**

I, Kristin Borel, Public Works Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on March 4, 2020 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City’s website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

