



City of Saratoga Parks and Recreation Commission Regular Meeting *Final Minutes*

DATE: Tuesday, January 10, 2023
TIME: 6:30 p.m.
LOCATION: Linda Callon Conference Room
13777 Fruitvale Avenue, Saratoga, CA
And Via Zoom

Call to Order: Chair Paquier called the Regular Session to order at 6:33 p.m. in person and via teleconferencing through Zoom.

Prior to Roll Call, the Chair and Staff Liaison explained that the meeting will be held in-person and teleconference pursuant to rules of the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when local officials have recommended social distancing. Members of the Parks & Recreation Commission and public may participate in this meeting in-person or remotely. The Commission met all of the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that all votes would be taken through a roll call.

Roll Call: Commissioner Mahuvakar, Commissioner Paquier, Commissioner Sridharan and Commissioner Wang. Absent: None. Also in attendance was Kristin Borel, Staff Liaison. (Commissioner Paquier, Commissioner Sridharan and Kristin Borel appearing in person and Commissioners Mahuvakar and Wang appearing via Zoom)

Staff Liaison, Kristin Borel confirmed a quorum.

Report on Posting of the Agenda: Kristin Borel reported that the Agenda for this meeting was properly posted on January 4, 2023.

Oral & Written Communication

No oral or written communication.

Approval of Parks and Recreation Commission Draft Minutes:

Commissioner Sridharan / Mahuvakar moved to **Approve the Parks and Recreation Minutes for the Regular Meeting on November 8, 2022. Passed by a verbal roll call: Ayes: Mahuvakar, Paquier, Sridharan and Wang. Noes: None. Abstain: None. Absent: None**

Agenda:

1. Election of New Chair and Vice Chair

Commissioner Wang / Mahuvakar moved to **nominate Commissioner Sridharan as Chair.**

Passed by a verbal roll call: Ayes: Mahuvakar, Paquier, Sridharan and Wang. Noes: None.

Abstain: None. Absent: None

Commissioner Mahuvakar / Wang moved to **nominate Commissioner Paquier as Vice Chair.**

Passed by a verbal roll call: Ayes: Mahuvakar, Paquier, Sridharan and Wang. Noes: None.

Abstain: None. Absent: None

Chair Paquier invited any public comments on this item.

There were no speakers

2. El Quito Pickleball Court Project Update

Staff gave an update of the progress of the project. A topo map of the area and a master plan including the size and placement of the pickleball courts were shown. A webpage for the project was created and a sign announcing the project is to place in the park. The signs and the webpage will ask for public input which will be reviewed at the Commission's March meeting. It is anticipated that in April or May the project could go out to bid and construction to begin in late summer.

Chair Paquier invited any public comments on this item.

There were no speakers

3. Movie Night Food Truck Discussion

Staff reviewed the food truck information from a company called "Moveable". They are a centralized food truck coordination company. They schedule trucks, take care of permitting insurance and waste management for events. They have two tier of payment options – Profit Potential and Minimum Sales Options. Commissioners Mahuvakar and Sridharan volunteered to research the information that will be included in February's planning meetings.

The Commission also discussed the reasons for wanting food truck at the Move Night event. Reasons included: public demand for food trucks, to help increase attendance and popularity of the event, family fun, enhancing a sense of community and diversity, attracting teens, and the idea that food connects people. They also suggested that they might ask the Youth Commission for recommendations on the type of food to be included.

Chair Paquier invited any public comments on this item.

There were no speakers.

4. Update on Historical Plaque Program

There is no update because the Heritage Preservation Commission has not started working on this project. They will need new Commissioners to work on this project.

Chair Paquier invited any public comments on this item.

There were no speakers.

5. Workplan & Community Engagement Brainstorming

Staff reported that the Commission will be meeting with the City Council in March or April to discuss their current workplan and any additional new items. The Commission reviewed the current workplan and decided not to add any new items this year. They felt that they could develop new events within the structure of the current workplan.

Chair Paquier invited any public comments on this item.
There were no speakers.

Commissioner and Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Sridharan	Azule, Kevin Moran, Quarry
Mahuvakar	Bell Grove, Congress Springs, Foothill, Gardiner
Paquier	Beauchamp, Brookglen, El Quito
Wang	Friendship, Ravenwood, Wildwood
Vacant	

Agenda Items for Next Meeting March 14, 2023

- **Food truck and Move Night information**
- **Discuss the idea of monthly meetings**
- **El Quito Pickleball update**
- **Historic Plaque Program Update**
- **Workplan updates**

Adjournment

Commissioners Wang/Sridharan move to **Adjourn the meeting at 7:24 p.m. Ayes: Mahuvakar, Paquier, Sridharan and Wang. Noes: None. Abstain: None. Absent: None**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact Kristin Borel at 408.868.1296 or kborel@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports, and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Kristin Borel, Public Works Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on January 5, 2023, at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website, www.saratoga.ca.us/prc