

**APPROVED MINUTES  
WEDNESDAY JANUARY 11, 2023  
SARATOGA PLANNING COMMISSION REGULAR MEETING**

Chair Zheng called the virtual Regular Meeting to order at 7:00 p.m. via teleconferencing through Zoom. Prior to Roll Call, the Chair and Community Development Director explained that the Planning Commission meeting was conducted pursuant to Government Code section 54953(e) of the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when state or local officials have imposed or recommended measures to promote social distancing. The Planning Commission met all the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that votes would be taken through roll call.

**ROLL CALL**

**PRESENT:** Chair Herman Zheng, Vice Chair Clinton Brownley, Commissioners Sunil Ahuja, Jojo Choi, Anjali Kausar, Ping Li, Razi Mohiuddin

**ABSENT:** None

**ALSO** Debbie Pedro, Community Development Director

**PRESENT:** Christopher Riordan, Senior Planner  
Frances Reed, Administrative Analyst

**1. APPROVAL OF MINUTES**

Action Minutes from the Regular Planning Commission Meeting of December 14, 2022.

Recommended Action:

Approve Minutes of Regular Planning Commission Meeting of December 14, 2022.

MOHIUDDIN/CHOI MOVED TO **APPROVE THE MINUTES OF THE DECEMBER 14, 2022 MEETING.** MOTION PASSED. AYES: AHUJA, BROWNLEY, CHOI, KAUSAR, LI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS: NONE

**REPORT ON APPEAL RIGHTS**

**2. PUBLIC HEARING**

2.1 Application PDR21-0001/SUB15-0003/ARB21-0013; 12650 Saratoga Avenue; (386-14-023); Gkw Architects Inc. (Applicant) / June Gu & Xin Liu (Property Owners) – The applicant is requesting Design Review and Tentative Subdivision Map approval to construct three detached two-story townhomes on a 15,746 square foot parcel. Unit 1 would be 2,549 sq. ft., Unit 2 would be 2,424 sq. ft., and Unit 3 would be 2,424 square feet for a combined square footage of 7,399 square feet. The maximum height of the structures is 26'. Three protected trees are proposed for removal which include an Italian Stone Pine, Coast Redwood, and a Monterey Pine. The site zoned R-M-5,000 with a General Plan Designation of Residential Multi-family. Staff Contact: Christopher Riordan (408) 868-1235 or [criordan@saratoga.ca.us](mailto:criordan@saratoga.ca.us).

Recommended Action:

Adopt Resolution No. 22-027 approving the project subject to conditions of approval included in Attachment 1.

CHOI/KAUSAR MOVED TO **ADOPT RESOLUTION NO. 22-027 SUBJECT TO MODIFIED CONDITIONS.** MOTION PASSED. AYES: AJHUJA, BROWNLEY, CHOI, KAUSAR, LI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

3. DIRECTOR ITEMS:

Director Pedro announced that the appeal of the project at 20538 Lynde Court will go before the City Council on January 18, 2023.

4. COMMISSION ITEMS: NONE

5. ADJOURNMENT

ZHENG/KAUSAR moved to adjourn the meeting at 8:35 PM.

Minutes respectfully submitted:

Frances Reed, Administrative Analyst

City of Saratoga