

**MINUTES
SARATOGA LIBRARY COMMISSION
REGULAR MEETING
FEBRUARY 26, 2019**

CALL TO ORDER

Chair Flora Hoffman called the meeting to order at 7:01 p.m. at the Saratoga Library at 13650 Saratoga Avenue.

ROLL CALL

Present: Chair Flora Hoffman, Vice Chair Robert Gulino, Commissioner Eric Lewis and Christina Meiser
Absent: Commissioner Steven White (excused)
Also Present: Jennifer Weeks, Michael Eitner, Alice Patrick, Gideon Srinivasan, Crystal Bothelio

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

None

AGENDA ITEMS

1. Library Commission Minutes

Recommended Action:

Review and approve the Library Commission minutes from December 18, 2018.

LEWIS/GULINO MOVED TO **APPROVE THE MINUTES FOR THE DECEMBER 18, 2019 MEETING.** MOTION PASSED. AYES: GULINO, HOFFMAN, LEWIS, MEISER. NOES: NONE. ABSTAIN: NONE. ABSENT: WHITE.

2. What's New in Library Technology

Recommended Action:

Receive presentation on and discuss Library technologies.

Chair Hoffman shared a summary of the Friends and Commissioners Forum, which included a presentation on new library technologies.

Saratoga Community Librarian Michael Eitner shared a presentation on new library technologies.

The Commission discussed strategies for creating greater awareness of Library services and offerings. Ideas included sharing information about Library services through Nextdoor. Library Commissioners also offered to provide Saratoga Library with a short article about their favorite Library service to be shared on Nextdoor.

Commissioner Meiser offered to reach out to Diane Roche at the Library District.

3. Library Commission Duties and Purpose

Recommended Action:

Review and, if desired, provide the City Council with recommended changes to the Library Commission duties/purpose statement to be considered at the Commission Work Plan Study Session on March 11, 2019.

GULINO/LEWIS MOVED **TO RECOMMEND NO CHANGES TO THE LIBRARY COMMISSION DUTIES/PURPOSE STATEMENT.** MOTION PASSED. AYES: GULINO, HOFFMAN, LEWIS, MEISER. NOES: NONE. ABSTAIN: NONE. ABSENT: WHITE.

4. Community News & Trends

Recommended Action:

Share news and trends within the community.

No discussion

REPORTS

1. Nancy Howe, Santa Clara County Librarian

Jennifer Weeks, Library Services Manager, shared information about Silicon Valley Reads, United Nations Film Festival, e-book circulation, and the family concert series.

2. Michael Eitner, Saratoga Community Librarian

Michael Eitner, Saratoga Community Librarian, shared information about the Coral Reef Crochet Project, e-book circulation, and the Library's May 4th event.

3. Alice Patrick, Friends of the Saratoga Libraries

Alice Patrick, Friends of the Saratoga Libraries President, shared information about a Chinese brush painting event hosted by the Friends, Blind Date with a Book, selection of a new newsletter chair, and the Blossom Festival.

4. Saratoga Library Teen Advisory Board

Gideon Srinivasan, Teen Advisory Board Member, shared information about Teen Coffee House, Earth Day crafts, and the Clothing Swap.

5. Flora Hoffman, Library Commission Chair

Flora Hoffman, Library Commission Chair, made an announcement regarding the Commission Work Plan Study Session.

Unable to attend Commission Work Plan Study Session. Make sure at least 1 person can go.

6. Crystal Bothelio, Saratoga Deputy City Manager

Crystal Bothelio, Saratoga Deputy City Manager, shared information about changes to Commissioner Emails, the Commission Work Plan Study Session, Form 700 deadline, Commissioner Dinner, and Saratoga Youth in Government.

SUMMARIZE ACTION ITEMS

Commissioners agreed to send a short article on their favorite Library service to Michael Eitner, Saratoga Community Librarian.

Commissioner Meiser volunteered to reach out to Diane Roche.

AGENDA ITEMS FOR NEXT MEETING

None

ADJOURNMENT

Chair Hoffman adjourned the meeting at 8:19 p.m.

Minutes respectfully submitted:

Crystal Bothelio, Deputy City Manager
City of Saratoga