

**MINUTES
SARATOGA CITY COUNCIL FINANCE COMMITTEE
MEETING
APRIL 11, 2023**

CALL TO ORDER

The meeting was called to order at 4:05 p.m.

ROLL CALL

Present: Mayor Kookie Fitzsimmons, Council Member Page
Also Present: James Lindsay, City Manager
Nick Pegueros, Administrative Services Director
Ann Xu, Accountant II

REPORT ON POSTING OF THE AGENDA

The Accountant reported the agenda for this meeting was properly posted on April 6, 2023.

AGENDA ITEMS

1. Finance Committee Minutes

Recommended Action:

Approve the minutes for the March 7, 2023 Finance Committee Regular Meeting and the March 29, 2023 Finance Committee Special Meeting.

PAGE/FITZSIMMONS MOVED TO **APPROVE THE MINUTES FOR THE MARCH 7, 2023 FINANCE COMMITTEE REGULAR MEETING AND THE MARCH 29, 2023 FINANCE COMMITTEE SPECIAL MEETING**. MOTION PASSED BY VERBAL ROLL CALL. AYES: PAGE/FITZSIMMONS NOES: NONE. ABSTAIN: NONE.

2. Professional Auditor Selection

Recommended Action:

Receive recommendation from staff on selected auditor and finalize selection for City Council approval on April 19, 2023.

Nick Pegueros, Administrative Services Director, gave a detailed overview of the process in selecting a recommended finalist for City Council appointment of the City's independent auditor for the City of Saratoga. City staff recommended Moss, Levy, Hartzheim, LLP Certified Public Accountants for appointment.

PAGE/FITZSIMMONS MOVED TO **RECEIVE RECOMMENDATION FROM STAFF ON SELECTED AUDITOR, FINALIZE SELECTION FOR CITY COUNCIL APPROVAL, AND PROVIDE CITY**

COUNCIL WITH ALL RESPONSES TO THE REQUESTS FOR PROPOSALS. MOTION PASSED BY VERBAL ROLL CALL. AYES: PAGE/FITZSIMMONS NOES: NONE. ABSTAIN: NONE.

3. Financial Policies Review

Recommended Action:

Review and recommend City Council action on the 2023-24 Financial Policies.

The Financial Policies attached to the April 11, 2023 Finance Packet did not show City staff's track edit changes. The Finance Committee accepted staff's request to continue the item to May 9th.

NO ACTION NECESSARY.

4. Special Meeting

Recommended Action:

Schedule a Special Meeting to receive a 2023-24 budget overview.

Nick Pegueros, Administrative Services Director, suggested a special meeting for the Finance Committee to receive the 2023-24 budget overview and provided dates of May 1st, May 2nd, or the Finance Committee next regular Meeting on May 9, 2023.

PAGE/FITZSIMMONS MOVED TO **RECEIVE THE BUDGET OVERVIEW AT THE REGULAR FINANCE COMMITTEE MEETING SCHEDULED FOR MAY 9, 2023.** MOTION PASSED BY VERBAL ROLL CALL. AYES: PAGE/FITZSIMMONS NOES: NONE. ABSTAIN: NONE.

ADJOURNMENT

PAGE/FITZSIMMONS MOVED **TO ADJOURN THE MEETING AT 4:23 PM.** MOTION PASSED BY VERBAL ROLL CALL. AYES: PAGE/FITZSIMMONS. NOES: NONE. ABSTAIN: NONE.

Minutes respectfully submitted:

Gina Scott, Administrative Analyst
City of Saratoga