

**APPROVED MINUTES  
WEDNESDAY APRIL 13, 2022  
SARATOGA PLANNING COMMISSION REGULAR MEETING**

Chair Kausar called the virtual Regular Meeting to order at 7:00 p.m. via teleconferencing through Zoom. Prior to Roll Call, the Vice Chair and Community Development Director explained that the Planning Commission meeting was conducted pursuant to Government Code section 54953(e) of the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when state or local officials have imposed or recommended measures to promote social distancing. The Planning Commission met all the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that votes would be taken through roll call.

**ROLL CALL**

**PRESENT:** Chair Anjali Kausar, Vice Chair Herman Zheng, Commissioners Sunil Ahuja, Clinton Brownley, Jojo Choi, Ping Li and Razi Mohiuddin  
**ABSENT:** None  
**ALSO** Debbie Pedro, Community Development Director  
**PRESENT:** John Cherbone, Public Works Director

Chair Kausar welcomed and congratulated new Commissioner Ping Li to the Planning Commission and Clinton Brownley for being re-appointed by the City Council for a full term.

**ELECTION OF CHAIR AND VICE-CHAIR**

CHOI/BROWNLEY MOVED TO **NOMINATE COMMISSIONER ZHENG FOR PLANNING COMMISSION CHAIR**. MOTION PASSED. AYES: AHUJA, BROWNLEY, CHOI, KAUSAR, LI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE

AHUJA/KAUSAR MOVED TO **NOMINATE COMMISSIONER BROWNLEY FOR PLANNING COMMISSION VICE CHAIR**. MOTION PASSED. AYES: AHUJA, BROWNLEY, CHOI, KAUSAR, LI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE

**APPROVAL OF MINUTES**

Action Minutes from the Regular Planning Commission Meeting of March 9, 2022.

**Recommended Action:**

Approve Minutes of Regular Planning Commission Meeting of March 9, 2022.

CHOI/ MOHIUDDIN MOVED TO **APPROVE THE MINUTES OF THE MARCH 9, 2022 MEETING**. MOTION PASSED. AYES: AHUJA, BROWNLEY, CHOI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE ABSTAIN: KAUSAR, LI.

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS: NONE**

**REPORT ON APPEAL RIGHTS**

## 1. NEW BUSINESS

### 1.1 General Plan Conformity FY 22/23 Capital Improvement Program

#### Recommended Action:

Adopt Resolution No. 22-011 finding the Capital Improvement Program (CIP) projects proposed for Fiscal Year 22/23 conform to the Saratoga General Plan.

KAUSAR/LI MOVED TO **ADOPT RESOLUTION 22-011 FINDING THE FY 22/23 PROPOSED CIP PROJECTS TO CONFORM TO THE GENERAL PLAN.** MOTION PASSED. AYES: AHUJA, BROWNLEY, CHOI, KAUSAR, LI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE ABSTAIN: NONE.

### 1.2 Planning Commission Work Plan FY 22/23

#### Recommended Action:

Staff recommends that the Planning Commission discuss its priority work plan items for the coming year and forward it to the City Council for input and direction at the Joint City Council Planning Commission Work Plan Study Session on May 4, 2022.

CHOI/BROWNLEY MOVED TO **INCLUDE A REVIEW OF THE TREE REGULATIONS ORDINANCE TO THE FY 22/23 PROPOSED WORK PLAN TO IDENTIFY ADDITIONAL PROBLEMATIC TREE SPECIES AND TO EXPAND THE AREA OF FOCUS BEYOND THE WUI.** MOTION PASSED. AYES: AHUJA, BROWNLEY, CHOI, KAUSAR, LI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE ABSTAIN: NONE.

## 2. DIRECTOR ITEMS

Director Pedro announced that on April 6, the City Council voted to continue virtual meetings until further notice.

## 3. COMMISSION ITEMS - None

## 4. ADJOURNMENT

Commissioners Mohiuddin/Kausar moved to adjourn the meeting at 7:59 PM.

Minutes respectfully submitted:

Frances Reed, Administrative Analyst  
City of Saratoga