

**MINUTES
SARATOGA LIBRARY COMMISSION
REGULAR MEETING
APRIL 23, 2019**

CALL TO ORDER

The meeting was called to order at 7:06 p.m. at the Saratoga Library at 13650 Saratoga Avenue.

ROLL CALL

Present: Commissioner Eric Lewis, Christina Meiser, and Steven White
Absent: Chair Flora Hoffman, Vice Chair Robert Gulino
Also Present: Nancy Howe, Michael Eitner, Alice Patrick, Nabeha Barkatullah,
Crystal Bothelio

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

None

AGENDA ITEMS

1. Library Commission Minutes

Recommended Action:

Review and approve the Library Commission minutes from February 26, 2019.

El/CM move to approve minutes. Approved

LEWIS/MEISER MOVED TO **APPROVE THE MINUTES FOR THE FEBRUARY 26, 2019.** MOTION PASSED. AYES: LEWIS, MEISER, WHITE. NOES: NONE. ABSTAIN: NONE. ABSENT: GULINO, HOFFMAN.

2. Library as a Business

Recommended Action:

Receive Library as a Business presentation and discuss.

Michael Eitner, Saratoga Community Librarian, delivered the presentation, Library as a Business.

3. Library Services that May Surprise You

Recommended Action:

Receive Library Services that May Surprise You presentation and discuss.

Michael Eitner, Saratoga Community Librarian, delivered the presentation on Library Services that May Surprise You.

4. Commission Work Plan Study Session Debrief

Recommended Action:

Receive information about the Commission Work Plan Study Session on March 11, 2019 and discuss outcomes of the meeting.

Commissioner Christina Meiser provided an overview of the Commission Work Plan Study Session. The City Council expressed support for outreach on Library services that people may not be aware of and suggested collaborating with the City's Public Information Officer. The Council also supported efforts to continue collaborating with West Valley College. The City Council also requested that the Library Commission take a second look resolution establishing the Library Commission's role and responsibilities.

Commissioner Erik Lewis requested a copy of the roles and responsibilities of the other City Commissions when the Library Commission does a second look at its roles and responsibilities.

5. Community News & Trends

Recommended Action:

Share news and trends within the community.

Commissioner Christina Meiser commented on an article shared by the Library District on Yewno.

Nabeha Barkatullah, member of the Teen Advisory Board, commented on the popularity of hackathons, which are frequently overnight events and sometimes take place at libraries.

REPORTS

1. Nancy Howe, Santa Clara County Librarian

Nancy Howe, Santa Clara County Librarian, reported on Silicon Valley Reads, Food for Fines, Earth Day activities, and the JPA's first budget review.

2. Michael Eitner, Saratoga Community Librarian

Michael Eitner, Saratoga Community Librarian, reported on a meeting with Interim Dean of Instruction and librarian at West Valley College to consider opportunities for collaboration. He also shared an update on expanded Sunday hours, teen coding programs, and Lot of Fun on May 4.

3. Alice Patrick, Friends of the Saratoga Libraries

Alice Patrick, Friends of the Saratoga Libraries President, reported on efforts to investigate processing credit card payments for the Book-Go-Round, participation at the Blossom Festival, Friends Sharing Books, participation in the Chamber's Spring Wine Stroll, and a new monthly knitting circle at the Book-Go-Round.

4. Saratoga Library Teen Advisory Board

Nabeha Barkatullah, with the Saratoga Library Teen Advisory Board, shared information about College Day and Teen Book Swap for books that are academically oriented.

5. Flora Hoffman, Library Commission Chair

No report

6. Crystal Bothelio, Saratoga Deputy City Manager

Crystal Bothelio, Saratoga Deputy City Manager, shared updates on the wildfire community meetings, CERT Academy, West Valley Striders, and Commission Recognition Dinner.

SUMMARIZE ACTION ITEMS

None

AGENDA ITEMS FOR NEXT MEETING

None

ADJOURNMENT

The Library Commission Meeting adjourned at 8:16 p.m.

Minutes respectfully submitted:

Crystal Bothelio, Deputy City Manager
City of Saratoga