

MINUTES
TUESDAY, APRIL 26, 2022
SARATOGA YOUTH COMMISSION
7:00 P.M. REGULAR MEETING

Chair Hicks called the meeting to order at 7:04 p.m.

ROLL CALL

PRESENT: Hao, Hicks, Huang, Kelkar, Jain (tardy), Leung, Lu, Xia.

ABSENT: Bradley (excused absence), Henry, Singh.

MEMBERS OF THE PUBLIC: Oliver Chen, Arjun Krishna, Bryan Zhao, Carine Chen, Kyle Fan, Maggie McCormick, Sophia Tian, Nikhil Chadha, Terry Xie, Kathy Wang, Ramit Goyal, Ovee Dharwadkar, Lisa J, amnah.

AGENDA ITEMS:

1. Youth Commission Minutes

Recommended Action:

Review and approve the minutes from the April 5, 2022 Special Meeting.

COMMISSIONER HAO/COMMISSIONER XIA MOVED TO **APPROVE THE MINUTES FROM THE APRIL 5 MEETING.** MOTION PASSED BY VERBAL ROLL CALL. AYES: Hao, Hicks, Huang, Jain, Kelkar, Leung, Lu, Xia. NOES: NONE. ABSTAIN: NONE. ABSENT: Bradley, Henry, Singh. PASSED 8-0.

2. Recap Blossom Festival

Recommended Action:

Share feedback on what went well, scheduling of shifts & accountability, and what can be improved in the future.

- Things we did well:
 - Shoutout to Nicole Hao for setting up and her engagement
 - Our booth attracted audience, especially adults
 - Temporary tattoos are a good activity

- Received a lot of donations and interest from the public
- Improvement:
 - Accountability issues: people did not show up for their shifts
 - Work on communication

3. Treasurer’s Report

Recommended Action:

Receive verbal report from the Youth Commission Treasurer and discuss projected expenditures remaining.

Commissioner Huang provided a verbal report with the anticipation of expenditures for the South Bay Fun Fest event.

4. Saratoga Speaks Subcommittee Report

Recommended Action:

Receive verbal report from the subcommittee as we wrap up the school year with the remaining episodes of Saratoga Speaks. Discuss any important dates and deadlines.

5. Interactive Activities Subcommittee Report

Recommended Action:

Review and approve the recommendation provided by the subcommittee for an emergency preparedness kit that can be distributed by the City at a later date.

6. South Bay Fun Fest Update

Recommended Action:

Schedule shifts for the event on May 15th, assign marketing outlets for all Commissioners and receive overview of the event’s plan from the subcommittee. Commissioners will need to provide staff with a list of items that will be needed to host the two activity booths and what prize the Commission would like to contribute for the event.

- May 15, 11:30 a.m. - 6:30 p.m., all commissioners recommended to attend
 - 11:30 a.m. - 2:30 p.m.
 - 2:30 p.m. - 6:00 p.m.
- Raffle prizes: study kit, stationary kit, snack kit, selfcare/wellness kit, water bottles
- Snack ideas: cookies, fruit snacks, granola bars, ice cream, popsicles
- Drink ideas: water, juice, soda/bubbly drinks

- Share this with your friends and people at other schools
- Flyer, infographic, and promotional video to be released on social media and all channels in the coming weeks

COMMISSIONER LEUNG/COMMISSIONER KELKAR MOVED TO **DESIGNATE THE PRIZES AND SNACKS FOR SOUTH BAY FUN FEST AS MENTIONED ABOVE.** MOTION PASSED BY VERBAL ROLL CALL. AYES: Hao, Hicks, Huang, Jain, Kelkar, Leung, Lu, Xia. NOES: NONE. ABSTAIN: NONE. ABSENT: Bradley, Henry, Singh. PASSED 8-0.

7. Stormwater Pollution Prevention Project

Recommended Action:

Review the recommendation provided by the subcommittee pertaining to the research that they found relative to stormwater pollution prevention and provide direction for next steps. Provide staff with an estimate on time spent on research during the months of February – April 2022.

8. Make it to Muko!

Recommended Action:

1. Receive status update and registration count from staff and the subcommittee.
2. Discuss outreach opportunities and provide staff with any feedback or input on the plan to track and update the community step count weekly, prizes and the selfie challenge where participants can share their photos.
3. Determine Commission roles for the month of May!

9. End of the School Year Items

Recommended Action:

1. Create and rehearse the Youth Commission's end of the year presentation that will be given to the City Council on June 1, 2022. Any slides will need to be provided to staff before May 15, 2022.
2. Schedule the Commission's end of the year celebration and provide staff with any preferences for location, food, etc.

10. Future Agenda Items

Recommended Action:

Review the agenda planner and consider agenda items for upcoming meetings. The next Regular Youth Commission meeting is scheduled for May 24, 2022.

Commissioners agreed to schedule a Special Meeting before May 15th.

ADJOURNMENT CHAIR HICKS MOVED TO **ADJOURN THE MEETING AT 9:15 P.M.**

Minutes respectfully submitted and reviewed by:

Kayla Nakamoto, Administrative Analyst

City of Saratoga