

**MINUTES
SARATOGA LIBRARY COMMISSION
REGULAR MEETING
APRIL 28, 2020**

CALL TO ORDER

Chair Robert Gulino called the virtual meeting to order at 7:00 p.m.

ROLL CALL

Present: Chair Robert Gulino, Vice Chair Christina Meiser, Commissioner Eric Lewis, Steven White
Absent: None
Also Present: Jennifer Weeks, Annapurna Dandu, Alice Patrick, Viraaj Reddi, Shreya Mani, Kayla Nakamoto, Lauren Pettipiece, Crystal Bothelio

All attendees participated virtually via Zoom.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

None

AGENDA ITEMS

1. Library Commission Minutes

Recommended Action:

Review and approve the Library Commission minutes from February 25, 2020 meeting.

LEWIS/MEISER MOVED TO **APPROVE THE LIBRARY COMMISSION MINUTES FROM FEBRUARY 25, 2020 MEETING.** MOTION PASSED. AYES: GULINO, LEWIS, MEISER, WHITE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

2. Saratoga Library Teen Advisory Board Report

Recommended Action:

Receive report from the Teen Advisory Board.

Viraaj Reddi and Shreya Mani provided a report from the Saratoga Teen Advisory Board.

3. Commission Work Plan Study Session Debrief

Recommended Action:

Conduct a debrief of the Commission Work Plan Study Session, including the addition of Library Commission consideration of expanding the scope of the Commission to include communitywide engagement efforts and return to the City Council with a recommendation.

Chair Gulino provided a review of the Commission Work Plan Study Session, sharing that the City Council asked the Library Commission to consider broadening the Commission's scope to include communitywide engagement beyond normal work efforts associated with the Saratoga Library.

Commissioner Lewis expressed support for expanding the scope of the Commission.

Vice Chair Meiser and Commissioner White concurred.

MEISER/LEWIS MOVED TO **ASK STAFF TO SCHEDULE AN AGENDA ITEM TO ALLOW THE LIBRARY COMMISSION TO CONSIDER EXPANDING THE SCOPE OF THE COMMISSION TO INCLUDE COMMUNITYWIDE ENGAGEMENT EFFORTS.** MOTION PASSED. AYES: GULINO, LEWIS, MEISER, WHITE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

4. Community News & Trends

Recommended Action:

Share news and trends within the community.

Chair Gulino suggested programming for those sheltering at home.

Commissioner Lewis discussed virtual programming and offered to help spread the word about any efforts.

REPORTS

1. Santa Clara County Library District

Jennifer Weeks, Acting County Librarian, reported on the Library District Joint Powers Authority virtual meeting, County and Library District response to COVID-19, and Library services available online.

2. Saratoga Community Library

Annaurna Dandu, Saratoga Community Librarian, presented on virtual programs and online services. She reported a notable rise in e-library cards.

3. Friends of the Saratoga Libraries

Alice Patrick, Friends of the Saratoga Libraries President, reported on changes to the Friends bylaws, impacts of COVID-19 on Friends operations, and virtual Friends events.

4. Library Commission Chair

Chair Gulino shared his personal experiences with the shelter at home order, noting a rebound of wildlife and the improvements to air quality.

5. City of Saratoga

Crystal Bothelio, Assistant City Manager, provided an overview of the City's COVID-19 response.

SUMMARIZE ACTION ITEMS

None

AGENDA ITEMS FOR NEXT MEETING

- Broadening the Library Commission Scope

ADJOURNMENT

Chair Gulino adjourned the meeting at 8:02 p.m.

Minutes respectfully submitted:

Crystal Bothelio, Assistant City Manager
City of Saratoga