

**APPROVED MINUTES  
WEDNESDAY, MAY 27, 2020  
SARATOGA PLANNING COMMISSION SPECIAL MEETING**

Chair Mohiuddin called the virtual Regular Meeting to order at 7:00 p.m. via teleconferencing through Zoom. Prior to Roll Call, the Chair and Community Development Director explained that the Planning Commission meeting was conducted pursuant to provisions of the Brown Act and a recent Executive Order issued by the Governor to facilitate teleconferencing to reduce the risk of COVID-19 transmission at public meetings. Ordinarily the Brown Act sets strict rules for teleconferencing. The Governor's Executive Order has suspended those rules. The Executive Order does require that public agencies continue to notice meetings in advance and provide members of the public an opportunity to observe the meeting and offer public comment. The Planning Commission met all the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that votes would be taken through roll call.

**ROLL CALL**

**PRESENT:** Chair Razi Mohiuddin, Commissioners Sunil Ahuja, Kookie Fitzsimmons, Anjali Kausar, Tina Walia and Herman Zheng

**ABSENT:** None

**ALSO PRESENT:** Debbie Pedro, Community Development Director  
Christopher Riordan, Senior Planner  
Victoria Banfield, Planner I

**APPROVAL OF MINUTES**

Action Minutes from the Regular Planning Commission Meeting of May 13, 2020.

**Recommended Action:**

Approve Minutes of Regular Planning Commission Meeting of May 13, 2020.

FITZSIMMONS/WALIA MOVED TO **APPROVE THE MINUTES OF THE MAY 13, 2020 MEETING AS AMENDED.** MOTION PASSED. AYES: AHUJA, FITZSIMMONS, KAUSAR, MOHIUDDIN, WALIA. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

Jeffrey Schwartz commented on the minutes of a previous PC meeting

Sandy Reed commented on the resignation of Lucas Pastuszka

Angela Ling commented on the resignation of Lucas Pastuszka

Hobart Birmingham commented on the resignation of Lucas Pastuszka

## 1. NEW BUSINESS

### 1.1 Election of Vice-Chair

AHUJA/MOHIUDDIN motioned to nominate Anjali Kausar as Vice-Chair.

FITZSIMMONS/WALIA motioned to nominate Herman Zheng as Vice-Chair.

COMMISSION VOTED AND MOVED TO APPROVE **ELECTION OF HERMAN ZHENG AS VICE-CHAIR**. MOTION FAILED. AYES: FITZSIMMONS, WALIA. NOES: NONE. ABSENT: NONE. ABSTAIN: AHUJA, KAUSAR, MOHIUDDIN, ZHENG.

COMMISSION VOTED AND MOVED TO APPROVE **ELECTION OF ANJALI KAUSAR AS VICE-CHAIR**. MOTION FAILED. AYES: AHUJA, KAUSAR, MOHIUDDIN. NOES: FITZSIMMONS, WALIA. ABSENT: NONE. ABSTAIN: ZHENG.

## 2. PUBLIC HEARING

2.1 Application PDR19-0027/ARB19-0065; 15450 Pepper Lane (510-04-007); Vikaas Trust (Owner) / Louie Leu AIA (Applicant) – The applicant requests Design Review approval to construct a new 6,392 square foot one story single family residence which includes a 655 square foot attached accessory dwelling unit and a 3,442 square foot basement with a maximum overall building height of 22 feet. The existing building and all hardscape will be removed. Nineteen (19) protected trees are proposed for removal. The site is R-1-40,000 with a General Plan Designation of RVL D (Residential Very Low Density). Staff Contact: Christopher Riordan (408) 868-1235 or [criordan@saratoga.ca.us](mailto:criordan@saratoga.ca.us)

**Recommended Action:**

Adopt Resolution No. 20-007 approving the project subject to conditions of approval included in Attachment 1.

WALIA/FITZSIMMONS MOVED TO **ADOPT RESOLUTION NO. 20-007, APPROVING APPLICATION PDR19-0027 SUBJECT TO THE CONDITIONS OF APPROVAL**. MOTION PASSED. AYES: AHUJA, FITZSIMMONS, KAUSAR, MOHIUDDIN, WALIA, ZHENG. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

2.2 Application ZOA20-0003/PCUP20-0001/LOTMER20-0001; 14434 & 14488 Oak Street (503-17-046 & 517-10-009); Our Lady Fatima Villa Foundation – The applicant requests the removal of a Planned Combined (PC) District from two adjacent parcels in the R-1-10,000 zoning district and approval of a Conditional Use Permit in order to maintain the existing Community Facility Use on the site. The project also includes a lot line adjustment and lot merger of the two adjacent parcels. No additional square footage or change in use is requested. No protected trees are requested for removal. Staff Contact: Victoria Banfield (408) 868-1212 or [vbanfield@saratoga.ca.us](mailto:vbanfield@saratoga.ca.us).

Recommended Action:

Adopt Resolution No.20-006 recommending the City Council approve the proposed removal of a PC district, proposed Conditional Use Permit, and proposed Lot Merger/Lot Line Adjustment subject to conditions of approval included in Attachment 1.

KAUSAR/AHUJA MOVED TO ADOPT RESOLUTION NO. 20-006, RECOMMENDING CITY COUNCIL APPROVE APPLICATION ZOA20-0003/PCUP20-0001/LOTMER20-0001. MOTION PASSED. AYES: AHUJA FITZSIMMONS, KAUSAR, MOHIUDDIN, WALIA, ZHENG. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

**DIRECTOR ITEMS:**

None.

**COMMISSION ITEMS:**

Commissioners Walia and Fitzsimmons thanked Lucas Pastuszka for his service to the city and wished him all the best.

Chair Mohiuddin proposed that a study session is scheduled to review meeting guidelines after new commission member is appointed by Council.

**ADJOURNMENT**

FITZSIMMONS MOVED TO ADJOURN THE MEETING AT 8:50 PM.

Minutes respectfully submitted:  
Frances Reed, Administrative Assistant  
City of Saratoga