

**APPROVED MINUTES  
WEDNESDAY JUNE 8, 2022  
SARATOGA PLANNING COMMISSION REGULAR MEETING**

Chair Zheng called the virtual Regular Meeting to order at 7:00 p.m. via teleconferencing through Zoom. Prior to Roll Call, the Chair and Community Development Director explained that the Planning Commission meeting was conducted pursuant to Government Code section 54953(e) of the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when state or local officials have imposed or recommended measures to promote social distancing. The Planning Commission met all the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that votes would be taken through roll call.

**ROLL CALL**

**PRESENT:** Chair Herman Zheng, Vice Chair Clinton Brownley, Commissioners Sunil Ahuja, Jojo Choi, Anjali Kausar, Ping Li and Razi Mohiuddin  
**ABSENT:** None  
**ALSO** Debbie Pedro, Community Development Director  
**PRESENT:** Victoria Banfield, Associate Planner

**1. APPROVAL OF MINUTES**

Action Minutes from the Regular Planning Commission Meeting of May 11, 2022.

Recommended Action:

Approve Minutes of Regular Planning Commission Meeting of May 11, 2022.

AHUJA/MOHIUDDIN MOVED TO **APPROVE THE MINUTES OF THE MAY 11, 2022 MEETING**. MOTION PASSED. AYES: AHUJA, BROWNLEY, CHOI, KAUSAR, LI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE ABSTAIN: NONE.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS: NONE

**REPORT ON APPEAL RIGHTS**

**2. PUBLIC HEARING**

Vice Chair Brownley recused himself from this item.

2.1 Application PDR21-0027/ARB21-0098; 20436 Sea Gull Way (386-53-002); Ankush Gupta – The applicant is requesting Design Review approval for a new 2,880 square foot two-story single-family home (maximum height 26 feet) with a 435 square foot basement and an attached 796 square foot accessory dwelling unit. No protected trees are proposed for removal. The site is zoned R-1-10,000 with a General Plan Designation of Medium Density Residential (M-10). Staff Contact: Victoria Banfield (408) 868-1212 or vbanfield@saratoga.ca.us.

Recommendation

Adopt Resolution No. 22-013 approving the project subject to conditions of approval included in Attachment 1.

KAUSAR/AHUJA MOVED TO **APPROVE THE RESOLUTION NO. 22-013**. MOTION PASSED. AYES: AHUJA, CHOI, KAUSAR, LI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE ABSTAIN: NONE. RECUSED: BROWNLEY

Commissioner Brownley returned to the panel.

3. NEW BUSINESS

3.1 Draft 2023-2031 Housing Element

KAUSAR/ZHENG MOVED TO **RECOMMEND THAT THE CITY COUNCIL ACCEPT THE PROPOSED DRAFT 2023-2031 HOUSING ELEMENT WITH ADDITIONAL INFORMATION ON FIRE HAZARDS**. MOTION PASSED. AYES: AHUJA, BROWNLEY, CHOI, KAUSAR, LI, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE ABSTAIN: NONE.

4. DIRECTOR ITEMS – Director Pedro announced that there was a new date added for the Community Harvest and advanced registration is required.
5. COMMISSION ITEMS – Chair Zheng reminded the Commission that there will be a special meeting held on Wednesday June 22, 2022 at 7 PM.

6. ADJOURNMENT

Commissioner Kausar moved to adjourn the meeting at 7:56 PM.

Minutes respectfully submitted:  
Frances Reed, Administrative Analyst  
City of Saratoga