

**MINUTES
SARATOGA LIBRARY COMMISSION
REGULAR MEETING
JUNE 23, 2020**

CALL TO ORDER

Chair Robert Gulino called the virtual meeting to order at 7:04 p.m.

ROLL CALL

Present: Chair Robert Gulino, Vice Chair Christina Meiser, Commissioner Eric Lewis, Steven White, Victoria Zhang
Absent: None
Also Present: Jennifer Weeks, Annapurna Dandu, Alice Patrick, Viraaj Reddi, Shreya Mani, Kayla Nakamoto, Lauren Pettipiece, Crystal Bothelio

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

None

AGENDA ITEMS

1. Library Commission Minutes

Recommended Action:

Review and approve the Library Commission minutes from April 28, 2020 meeting.

LEWIS/MEISER MOVED TO **APPROVE THE LIBRARY COMMISSION MINUTES FROM APRIL 28, 2020 MEETING.** MOTION PASSED. AYES: GULINO, LEWIS, MEISER, WHITE, ZHANG. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

2. Saratoga Library Teen Advisory Board Report

Recommended Action:

Receive report from the Teen Advisory Board.

Viraaj Reddi and Shreya Mani with the Teen Advisory Board provided an overview of their efforts during the year and plans for next year, including the coffeehouse events, stress relief events, Saturday screenings. They also discussed how they have adapted their plans under COVID-19.

3. Commission Scope and Work Plan

Recommended Action:

Consider whether to recommend changes to the Commission's scope and work plan to the Saratoga City Council.

Crystal Bothelio, Assistant City Manager, shared a draft of the recommended scope and work plan changes.

The Commission discussed the scope and work plan, including changes that the Commission would propose for City Council consideration.

MEISER/LEWIS MOVED TO **RECOMMEND CITY COUNCIL APPROVAL OF THE SCOPE AND WORK PLAN CHANGES AS SHOWN IN THE AGENDA PACKET.** MOTION PASSED. AYES: GULINO, LEWIS, MEISER, WHITE, ZHANG. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

4. Community News & Trends

Recommended Action:

Share news and trends within the community.

The Commission discussed some of the impacts of sheltering at home and COVID-19, including mental health impacts of the pandemic on teens and resources that are available for teens and parents. They also discussed efforts to promote social justice.

Crystal Bothelio, Assistant City manager, shared that the City could invite Community Engagement Coordinator Kayla Nakamoto and a representative of the Youth Commission to a future meeting to talk about coping with teen stress and mental health.

Annapurna Dandu, Saratoga Community Librarian, also shared that they would look into opportunities to incorporate teen stress and mental health into future Library efforts.

REPORTS

1. Santa Clara County Library District

Jennifer Weeks, Santa Clara County Librarian, shared an update with the Commission, including information about upcoming capital projects and facility improvements, addition of security cameras in library lobbies, COVID-19 response efforts, and operation of cooling centers.

2. Saratoga Community Library

Annapurna Dandu, Saratoga Community Librarian, shared updates regarding curbside services, the summer reading program, virtual programs, and waiver of book fines due to COVID-19.

3. Friends of the Saratoga Libraries

Alice Patrick, Friends of the Saratoga Libraries President, shared information about book events conducted by Zoom, recent Board meetings, online book sales, and selection of David Guidry as the new President of Friends of the Saratoga Libraries.

4. Library Commission Chair

Robert Gulino, Library Commission Chair, commented on the proposed changes to the Commission responsibilities and work plan.

5. City of Saratoga

Crystal Bothelio, Assistant City Manager, announced the Election Workshop, Saratoga is Chalk Full of HeART, and Nuts About Saratoga.

Kayla Nakamoto, Community Engagement Coordinator, shared information about volunteers through Village Harvest collecting fruit in the Heritage Orchard to be donated to local food banks.

Lauren Pettipiece, Public Information Officer, shared information about the virtual July 4 event and City News postcard.

SUMMARIZE ACTION ITEMS

None

AGENDA ITEMS FOR NEXT MEETING

None

ADJOURNMENT

Chair Gulino adjourned the meeting at 8:22 p.m.

Minutes respectfully submitted:

Crystal Bothelio, Assistant City Manager
City of Saratoga